

EO/150/050512
Paper-1 (Works Accounts)

Time Allowed : 3 Hours

Max. Marks: 100

Books allowed

- 1) Manual on Capital Expenditure and fixed Assets.
- 2) Meter Accounting Manual
- 3) Manual on Damaged Transformers
- 4) IUT Manual
- 5) Expense Accounting Manual
- 6) Manual on CAS Basic Accounting Principles and Policies
- 7) Cash & Bank Manual
- 8) Board's Circular Amendments
- 9) Purchase Regulations-1981
- 10) Works Regulation-1997

Note

- Attempt all questions and part of a question must be attempted continuously at one place.
- Support your answer with relevant Rules and Regulations
- Missing data, if any, may be assumed, but must be indicated specifically in the answer.
- Rough work should be done on the space provided for in the answer sheet at page No.2.

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Q.1 a) Distinguish between:

- i) Commissioning & Capitalization of an asset.
- ii) Rate of cost and inclusive rate of cost.
- iii) Works expenditure & works outlay.
- iv) Storage rate and storage charges.
- v) Operation and out-turn.

(Marks: 2+2+2+2+2=10)

b) Give correct nomenclature to the following Account Codes:-

- i) 14.625
- ii) 24.403

- iii) 46.101
- iv) 61.920
- v) 75.860

(Marks: 2+2+2+2+2=10)

- Q.2 a) What is completion report? Describe the procedure for its preparation and disposal.
- b) What is IWR? How and by whom is it maintained?

(Marks: 10+10=20)

- Q.3 a) What is tender? Briefly describe different kinds of tenders.
- b) Explain the procedure adopted to get repaired a transformer damaged during warranty period.

(Marks: 10+10=20)

- Q.4 a) Explain general principles regarding enforcement of responsibilities for losses sustained through fraud or negligence.

(Marks: 10)

- b) Briefly describe the following:-
- i) Deposit work
 - ii) Contributory work
 - iii) Agreement
 - iv) Stale cheque
 - v) Dishonoured cheque.

(Marks: 2+2+2+2+2=10)

- Q.5 a) Is it sufficient that an officer's accounts should be correct to his own satisfaction? Offer your comments.
- b) What is U-cheque? Explain about its custody, use and accounting.

(Marks: 10+10=20)

EO/150/060512
Paper-II (Service Rules & Regulations)

Time Allowed : 3 Hours

Max. Marks: 100

Books allowed

- 1) MSR Vol. 1(Part-I & II) and Vol. III
- 2) PSEB P&A Regulations-1971
- 3) PSEB Provident Fund Regulations-1960
- 4) PSEB Employees Conduct Regulations-1971
- 5) CSR Vol. II
- 6) PSEB Delegation of Powers
- 7) Punjab Budget Manual

Note

- Attempt all questions and part of a question must be attempted continuously at one place.
- Support your answer with relevant Rules and Regulations
- Missing data, if any, may be assumed, but must be indicated specifically in the answer.
- Rough work should be done on the space provided for in the answer sheet at page No.2.

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- Q.1 a) Mr. X an senior Asstt. who was appointed as UDC on 17.12.77 was drawing Rs.11050/- on 31.12.05 with date of next increment as 1.12.06 in the scale of 6300/10700 after getting the benefit of 23 years promotional benefit. He was allowed the revised scale of 10900/34800+4500 Grade Pay w.e.f. 1.1.2006. He was promoted as Supdt. Grade-II on 5.2.2009 in the scale of 10900/34800+4800 Grade Pay. Fix his pay in the revised scale of 2006 and on promotion with pay on next date of increment.
- b) Two annual increments were ordered to be stopped without future effect in respect of Mr. Y working as JE vide O/O No. 556 dated 10.12.2006 and one increment without future effect vide O/O No. 557 dated

10.12.2006. He was drawing Rs.28400/- on 1.1.2006 with DNI 1.12.2006. Fix his pay from time to time by showing the effect of punishment.

(Marks: 14+6=20)

Q.2 Define the followings:-

- a) The scale of pay and identical time scale of pay.
- b) Fee and Honorarium.
- c) Probationer and on probation.
- d) Superannuation pension and retiring pension.

(Marks: 5x4=20)

- Q.3
- a) What are the various kinds of recoveries to be made from subsistence allowance?
 - b) Who is the competent authority to sanction extra ordinary leave and to which extent?
 - c) What is the restriction of maternity leave on a/c of miscarriage/abortion and how it can be allowed?
 - d) What is paternity leave. What is the maximum ceiling and restriction. Can it be refused?

(Marks: 5x4=20)

- Q.4
- a) Can an advance be allowed from G.P. Fund for setting up the business of the children of employee. If yes what are the conditions and restrictions and what is the maximum amount which can be allowed?
 - b) Who is competent to sanction purchase of non recurring contingency where material is not covered by any specific prescribed specifications?
 - c) Can the financial powers be redelegated further? If yes under which instructions and to whom it can be redelegated and what are the conditions?

(Marks: 8+4+8=20)

- Q.5
- a) Whether medical fitness certificate on first appointment on adhoc basis is required and whether an official reemployed after resignation

- or on employment on temporary basis is also required to produce medical fitness certificate.
- b) What joining time is admissible if a Board/Corporation employee is transferred during transit and what pay and allowances are admissible during the joining time?
 - c) Whether the Regulations of Business Conduct of PSEB are equally applicable to the Board/Corporation employees when they are on deputation with Punjab Government?

(Marks: 8+6+6=20)

EO/140/070512
Paper-III (Revenue Accounts)

Time Allowed : 3 Hours

Max. Marks: 100

Books allowed

- 1) Sales Regulations and Conditions of supply.
- 2) All commercial tariff and PR circulars issued upto date.
- 3) Commercial Accounting System Vol.V Manual of Material Accounting.
- 4) Sales of Power Manual including computerized billing.

Note

- Attempt all questions and part of a question must be attempted continuously at one place.
- Support your answer with relevant Rules and Regulations
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- Q.1 a) Write short note on
- i) Store Return Warrant.
 - ii) Stock Verification Report.
 - iii) Goods Receipt Note.
 - iv) Defective Goods Receipt Note.
 - v) Departmental Charges.
- b) What are the precautions to be used against losses of?
- c) What is the purpose for transfer of material from one store to another? Who is competent to allow transfer and give procedure to be followed?
- d) What is the procedure for disposal of obsolete material?

(Marks: 5x2+4+3+ 3=20)

- Q.2 a) What is the full form of ARTC scheme for AP category? Explain terms and conditions for tubewell connection to be released under this scheme?
- b) What are the charges recoverable from an applicant for out of turn release of AP connection?
- c) What is the tariff applicable to the following categories:-
- Mobile Towers.
 - Bed and Breakfast scheme.
 - Hospital run by charitable Institutions approved under Section 80 G of the Income Tax Act.
 - Depots of Oil and Gas companies.
- d) What do you know about Peak Load Hour Restrictions? Is there any penalty for violation of these restrictions? Can a consumer get exemption, if so how?

(Marks: 8+2+4+6=20)

- Q.3 a) What are the limits of voltage variation w.r.t. specified voltage for LT/HT/EHT supply?
- b) What is the time frame for shifting of meter and/ or service connection to new premises and or for diversion of existing lines?
- c) In case of multistorey building/apartment where shall the metering equipment be installed?
- d) In case of temporary supply what are the charges payable by the consumer. How is the extension in time period of temporary connection given beyond two years.
- e) What are the instructions to allow availing of sanctioned load/contract demand in phases and billing thereof.
- f) A three phase connection of Hotel & Restaurant was checked by the Enforcement on 1.10.2011 and found following load connected at the premises:-

i)	Lamps	=110 No.
ii)	Tubes	=40 No.
iii)	Plugs	=30 No.
iv	Fan	=20 No.
v)	Power Plugs (single phase)	=15 No.

vi)	Three Phase Power Socket	=2 No.
vii)	Window type AC (non-standard)	=8 No.
viii)	Geyser	=1 No.

Compute the load as per the instructions.

(Marks: 2+3+2+5+3+5=20)

- Q.4 a) Write a detailed note on voltage surcharge leviable to DS, NRS, BS and LS categories of the consumers.
- b) What do you mean by compounding in case of theft of energy?
- c) What are the instructions regarding 11 KV independent feeder to be given to industrial consumers?

(Marks: 10+5+5=20)

- Q.5 a) A consumer has already 3 No. stand by DG sets of capacity of 1500 KVA each. Now he wants to install another DG set of capacity of 550 KVA as stand by. What are instructions/procedure to sanction DG set as stand by.
- b) What is the procedure to refund the arrears pertaining to the audited period?
- c) Prepare a Bill of LS consumer from the following data as per tariff applicable on 31.3.12:-

Sanctioned Load	4500 KW
Sanctioned Contract Demand	3000 KVA
Maximum Demand Recorded	3200 KVA
Consumption KWH	260000
KVAH	295000
Supply Voltage	11 KV
Nature of Industry	Induction Furnace

Note: One CT is not contributing. KWH meter is fast by 5% and KVAH meter is slow by 5%.

(Marks: 5+5+10=20)

EO/55/080512
Paper-IV (Acts and Labour Laws)

Time Allowed : 3 Hours

Max. Marks: 100

Books allowed

- 1) Factories Act, 1948
- 2) Industrial Dispute Act, 1947
- 3) Employees State Insurance Act, 1948
- 4) PSEB Standing Orders applicable to work charged and daily wages workers.
- 5) Workman Compensation Act, 1923
- 6) The Electricity Supply Act, 1948
- 7) Air (Prevention & Control of Pollution) Act, 1981

Note

- Attempt all questions and part of a question must be attempted continuously at one place.
- Support your answer with relevant Rules and Regulations
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- Q.1 a) What are the restrictions for the Board (Corporation) regarding incurring of unbudgeted expenditure as per the Electricity (Supply) Act 1948?
- b) No young person shall be required or allowed to work on dangerous machines. Is there any exception to this rule? State.
- c) What are the additional restrictions on employment of women?

(Marks: 7+7+6=20)

- Q.2 Distinguish between
- a) Adult and adolescent.
 - b) Employer and Managing Agent.

- c) Lay off and lock out.
- d) Total disablement and partial disablement.

(Marks: 5×4=20)

- Q.3 a) What do you understand by strikes and lockouts? State the circumstances in which strikes and lockout are prohibited and become illegal.
- b) What are the standing provisions regarding grant of weekly rest to workman?

(Marks: 15+5=20)

- Q.4 a) How is the amount of compensation payable to an injured workman calculated under Workman's Compensation Act, 1923?
- b) What are the powers under Electricity (Supply) Act, 1948 given to the Board (Corporation) regarding placing of poles and wires?

(Marks: 12+8=20)

- Q.5 a) How State Govt. can exercise its powers to declare air pollution control area?
- b) How an offence by a State Government department is dealt with under the Air (Prevention & Control of Pollution) Act, 1981.

(Marks: 10+10=20)