

Roll No:

22102024/2

AM/HR Session Departmental Accounts Examination
Session:10/2024
Paper:1
(Services Rules & Regulations)

Time Allowed: Three Hours

Maximum Marks:100

Note:-

- 1) Attempt all the questions and part of a question must be attempted continuously at one place.
- 2) Rough work should be done on the space provided for in the answer sheet at Page-2.
- 3) Missing data, if any be assumed but must be indicated specifically in the answer.
- 4) Support your answer with relevant rules/regulation.
- 5) As per Dy.Secy./Services-II memo No. 11424/54/Exam-170 dt.16.9.2009, Text Books printed by the Punjab State Electricity Board & Punjab Govt. as per prescribed syllabus are only allowed in this Examination. The Extract/Help Books though printed by the PSEB are not permissible in the Examination. In the case of non-availability of Text Books printed by the PSEB & Punjab Govt., the Photostat copies of these Text Books will be allowed in the examination.

AM/HR

Paper-1st (Service, Rules & Regulations)

Time allowed 3 hours

Max.Marks: 100

Q.No. 1 Explain the followings along with regulation no.:

- i) Active Service.
- ii) Fee
- iii) Personal Pay
- iv) Time Sale of Pay.
- v) Bonus.

(Marks 4x5=20)

Q.No. 2 Comment on the followings by indicating relevant regulations:

- i) A PSPCL employee claimed TA on transferred from one station to another. One family member shifted 20 days prior to his transfer and other shifted after 8 months of transfer.
- ii) An official remained on EOL w.e.f. 1.6.2014 to 16.7.2016 . CE being an appointing authority sanctioned EOL , to which Audit did not admit .
- iii) Audit has made an objection on TA claimed by an employee. Objection has been made to restrict the local mileage allowance to ordinary daily allowance for departure & arrival days.
- iv) Can a divorce daughter of employee of PSPCL claim family pension.
- v) A Board employee who's date of birth is 19.12.1967 has joined the Board on 9.7.1989 . He applied for Voluntarily retirement on 31.5.2008, which was accepted by the competent authority and retired him.

(Marks 4x5=20)

- Q. No.3**
- i) A GPF subscriber was reported to be missing. What are the instructions regarding allowing interest on the balance of missing subscriber.
 - ii) An officer after availing study leave quits service. What amount is recoverable from the officer in this case.
 - iii) Mrs 'Y' dies while in service leaving behind husband and son aged 4 years. Her husband is charged with the offence for abetting the commission of her murder. Whether family pension will be admissible to the husband or minor son?
 - iv) If a government employee travelled on foot from bus stand to his office and claimed mileage allowance at the rates admissible for other means of conveyance. The head of office disallowed the claim on the plea that employee had not used any kind of conveyance. Comment?
 - v) A Govt. employee applied for 90 days earned leave but the competent authority however granted him half pay leave for 90 days. Comment?

(Marks 4x5=20)

- Q.No.4**
- i) What is the condition for the grant of compensation pension.
 - ii) What are the conditions under which joining time is admissible.
 - iii) An employee retired in the month of 7/16 and submitted his retirement TA in the month of 9/18. Whether TA is admissible. Comment.
 - iv) An employee retired from the service on 31.1.2018 and asked to PSPCL to revise gratuity. Earlier he got gratuity of Rs 10 Lacs and no TDS was deducted but after revised scale his gratuity was revised to Rs 15 Lac. DDO did not deduct TDS but audit asked to deduct TDS. Comment as per instruction.

(Marks 5x4=20)

- Q.No.5**
- i) Explain the instruction regarding payment of benefit to the employee covered under NPS in case of untraceable employee.
 - ii) What amount of Special Casual leave to different categories of employee is admissible and under what circumstances.
 - iii) Can the arrear of TA be claimed due to revision of Pay?

(Marks 10+5+5=20)

Roll No:

Departmental Accounts Examination for

AM/HR

Session-10/2024

PAPER-2nd

(General Rules & Regulations)

Time allowed: 3 hours

Max. Marks: 100

As per syllabus issued vide Office Order No.23/Exam.120/Vol.3 dated 16.05.2014.

Note:

1. Attempt all questions and part of a question must be attempted continuously at one place.
2. Rough work should be done on the space provided for in the answer sheet at Page-2.
3. Missing data, if any, be assumed but must be indicated specifically in the answer.
4. Support your answer with relevant rules/regulations.
5. As per Dy.Secy/Services-II memo no. 11424/54/Exam-170 dt.16.9.2009, Text Books printed by punjab state electricity Board & punjab Govt. as per prescribed syllabus are only allowed in this Examination. The Extract/Help Books though printed by the PSEB are not permissible in the Examination. In the case of non-availability of Text Books printed by the PSEB & Punjab Govt., the photostat copies of these Text Books will be allowed in the Examination.

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- Q.No.1 (a) A tender received in its envelope in mutilated condition. Competent Authority decided to return back this tender to tenderer. Comment. (M-4)
- (b) What procedure is followed for award of Contracts? (M-10)
- (C) What minimum service is required for promotion as SE/Electrical and CE/Electrical. (M-6)

- Q.No.2 (a) What is the competency to accept works tenders under limited tender system. (M-7)
- (b) What General conduct needs to be observed by employees? (M-8)
- (C) Which officers are authorized to sign petition written statement on behalf of PSPCL (M-5)

- Q.No.3 (a) What is the disability wise percentage in service regarding maintenance of reservation under "Rights of Persons with Disability Act". (M-4)
- (b) Discuss the conditions under which powers are delegated to competent Authority under Open Tender System (M-7)
- (c) Chief Engineer approved to issue Charge sheet to official working under his organization. Comment. (M-4)
- (d) In which cases due date for submission of tenders can be extended. (M-5)
- Q.No.4 (a) Discuss "Statement of immovable Property". (M-5)
- (b) Write a note on "Sealed Cover" System regarding Promotions. (M-10)
- (c) What action is to be taken on Inquiry Report by the Punishing Authority? (M-5)
- Q.No.5 (a) Write competency, to sanction the writing off finally irrecoverable value of equipments by way of theft. (M-5)
- (b) Out of last Five ACRs of an official, Two are Good, One is Very Good and Two are Average. During this period he was issued "Censure", Penalty of "stoppage of one Increment without future effect" and Penalty of "stoppage of one Increment with future effect". Calculate his Bench Marks. (M-10)
- (c) Define "Prescribed Authority" (M-5)

PUNJAB STATE POWER CORPORATION LTD
Paper- III Acts and Labour Laws , SESSION:10/2024
(Departmental Examination AM/HR)

Roll No.....

Time Allowed: 3 hours

Max. marks: 100

Note: All Questions are compulsory

- 1). The question must be attempted continuously at one place.
- 2). Rough work should be done on the space provided for in the answer sheet.
- 3). Missing data, if any must be assumed but must be indicated specifically in the answer.
- 4). Support your answer with relevant rule/regulation.
- 5). Books are allowed as per Dy. Secy./ Services- ii memo no.11424/ exam-170 dated 16.09.2009. and as per syllabus issued vide o/o no. 1038/Reg-307 dated 11.06.15

Q.1

- (I). Short note on state transmission utility and write down its functions. 10 marks.
- (II). Write down provision regarding control of transmission, and use of electricity and use of meters as per the electricity Act 2003. 10 marks.

Q.2. (I)

- (a). Brief penalties clause as per RTI Act. 5 Marks.
- (b). What do you mean by third party information? 5 Marks.

(II).

- (a). Write down the organization on which RTI Act. 2005 is not applicable. 5 marks.
- (b). Explain the cases which are exempted from disclosure of information. 5 marks.

Q.3.

(I).

- (a). Brief "unfair trade practice" as per consumer protection Act 1986. 5 Marks.
- (b). Describe provision of penalties as per consumer protection Act 1986. 5 marks.

(II). Explain employees Pension scheme with regard to EPF Act. 10 Marks.

Q.4. (I).

- (a). Explain the establishment, where EPF Act is not applied. 5 marks.
- (b). Brief rules as per EPF Act, regarding recovery of money by employer from contractor and by contractor from employee. 5 marks.

(II). When compensation to worker is due as per workmen compensation Act 1923, and what penalty is liable in case of default. 10 marks.

Q.5. (I).

(a). Brief the rules regarding creches in factory as per factory Act 1948. 5 marks.

(b). Short note on provision of extra wages for overtime. 5 marks.

(II).

(a) Write down various rules regarding leave with wages. 5 marks.

(b). Brief note on obligation and right of worker in factory. 5 marks.