

Roll No: _____

PUNJAB STATE POWER CORPORATION LTD.**Departmental Accounts Examination****AM/IT****Session-10/2024****Paper-1st****(Works Accounts)****Time allowed: 3 hours****Max. Marks: 100**

As per syllabus issued vide Office Order No.23/Exam.120/Vol.3 dated 16.05.2014.

Note:

- 1) Attempt all the questions and part of a question must be attempted continuously at one place.
- 2) Support your answer with relevant rules/regulations.
- 3) Rough work should be done on the space provided for in the answer sheet at Page-2.
- 4) Missing data, if any, be assumed but must be indicated specially in the answer.
- 5) As per Dy.Secy/Services-II memo no. 11424/54/Exam-170 dt.16.9.2009, Text Books printed by punjab state electricity Board & punjab Govt. as per prescribed syllabus are only allowed in this Examination. The Extract/Help Books though printed by the PSEB are not permissible in the Examination. In the case of non-availability of Text Books printed by the PSEB & Punjab Govt., the photostat copies of these Text Books will be allowed in the Examination.

Q.No.1

(a) Explain following Account Heads:-

1. Contracts in Progress.
2. Provision for completed works.

(b) Distinguish between "Issue Rate and Market Rate".

(c) In which circumstances issue of material to contractor is permissible?

(Marks: (2x4=8)+6+6=20)

Q.No.2

(a) Which firms are considered as 'New Firm' or 'Old Firm' for purchases?

(b) What are the instructions regarding Physical Verification of "Cash In Hand"

(c) Subject to Which rules "Imprest" is issued.

(Marks: 8+6+6=20)

Q.No.3

- (a) In which account codes booking of GST-TDS, deducted by PSPCL from the payments made to others, is done?
- (b) What are the Canons of Financial Propriety with respect to 'Delegation of Powers'?
- (c) Division 'A' brought out that U-cheque issued by Division 'B' for Rs. one lac not received in his office. What action should be taken in such case by both offices?

(Marks: 6+8+6=20)

Q.No.4

- (a) In which cases "Provisional Depreciation" is charged to assets?
- (b) What are the basic principles of management? What are advantages?
- (c) Write short note on "Zone of consideration".

(Marks: 5 +10+5=20)

Q.No.5

- (a) A work was commenced for which no financial provision exists. Discuss instructions in this regard.
- (b) Write Delegation of power to issue work order for works and repairs under open tender system?
- (c) Due to unsatisfactory progress of work, competent authority distributed the some of work to other contractor. What are instructions in this regard?

(Marks: 8+5+7=20)

AM/IT Session Departmental Accounts Examination

Session: 10/2024

Paper: 2

(SERVICES, RULES & REGULATIONS)

Time Allowed: Three Hours

Maximum Marks: 100

Note:-

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- 4) Support your answer with relevant rules/regulations.

Q(1) Define the following:

- (a) Joining Time
- (b) Probationer
- (c) Transfer
- (d) Travelling Allowance

(5*4=20 Marks)

Q(1) ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਪਰਿਭਾਸ਼ਿਤ ਕਰੋ:

- (a) ਸ਼ਾਮਲ ਹੋਣ ਦਾ ਸਮਾਂ
- (ਅ) ਪ੍ਰੋਬੇਸ਼ਨਰ
- (c) ਟ੍ਰਾਂਸਫਰ
- (d) ਯਾਤਰਾ ਭੱਤਾ (5*4= 20 ਅੰਕ)

Q(2) Write a short note on the following quoting relevant Regulation

- (a) Earned Leave
- (b) Ex India Leave
- (c) Paternity Leave
- (d) Extraordinary Leave

(5*4=20 marks)

Q(2) ਸੰਬੰਧਿਤ ਨਿਯਮਾਂ ਦਾ ਹਵਾਲਾ ਦਿੰਦੇ ਹੋਏ ਹੇਠ ਲਿਖਿਆਂ 'ਤੇ ਇੱਕ ਸੰਖੇਪ ਨੋਟ ਲਿਖੋ

- (a) ਕਮਾਈ ਹੋਈ ਛੁੱਟੀ
- (b) ਸਾਬਕਾ ਭਾਰਤ ਛੁੱਟੀ
- (c) ਪਿਤਰਤਾ ਛੁੱਟੀ
- (d) ਅਸਧਾਰਨ ਛੁੱਟੀ (5*4=20 ਅੰਕ)

Q(3) Explain in detail about the major penalties imposed on Employee. (20 Marks)

ਸਵਾਲ (3) ਕਰਮਚਾਰੀ 'ਤੇ ਲਗਾਏ ਗਏ ਵੱਡੇ ਜੁਰਮਾਨੇ ਬਾਰੇ ਵਿਸਥਾਰ ਨਾਲ ਦੱਸੋ। (20 ਅੰਕ)

Q(4) Explain in detail about the New Pension Scheme. (20 Marks)

ਸਵਾਲ (4) ਨਵੀਂ ਪੈਨਸ਼ਨ ਸਕੀਮ ਬਾਰੇ ਵਿਸਥਾਰ ਨਾਲ ਦੱਸੋ। (20 ਅੰਕ)

Q(5) Explain in detail about the procedure for withdrawal from GPF during Service. (20 Marks)

ਸਵਾਲ (5) ਸੇਵਾ ਦੌਰਾਨ ਜੀਪੀਐਫ ਤੋਂ ਕਢਵਾਉਣ ਦੀ ਪ੍ਰਕਿਰਿਆ ਬਾਰੇ ਵਿਸਥਾਰ ਨਾਲ ਦੱਸੋ। (20 ਅੰਕ)

AM/IT Session Departmental Accounts Examination

Session:10/2024

Paper:3

(Revenue Accounts, Acts & Labour laws)

Time Allowed: Three Hours

Maximum Marks:100

Note:-

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- 3) Missing data, if any be assumed but must be indicated specifically in the answer.
- 4) Support your answer with relevant rules/regulation.
- 5) As per Dy.Secy./Services-II memo No. 11424/54/Exam-170 dt.16.9.2009, Text Books printed by the Punjab State Electricity Board & Punjab Govt. as per prescribed syllabus are only allowed in this Examination. The Extract/Help Books though printed by the PSEB are not permissible in the Examination. In the case of non-availability of Text Books printed by the PSEB & Punjab Govt., the Photostat copies of these Text Books will be allowed in the examination.

AM/IT Session Departmental Accounts Examination

Session: 10/2024

Paper-III (Revenue Accounts, Acts and Labour Laws)

Marks: 100

Time Allowed: Three Hours

Note:-

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- 3) Missing Data, if any be assumed but must be indicated specifically in the answer.
- 4) Support your answer with relevant rules/regulation.

Q 1.

- a) Can an electric connection be given on a place which under HT/EHT lines? Give instruction in relation to this? (Marks 4)
- b) Give instruction related to maintaining of connected load Register. (Marks 6)
- c) How accounts of consumer will be overhauled in case of defective (other than inaccurate/Dead stop/burnt stolen meters? (Marks 6)
- d) Reconciliation of cash of received consumer wise and category wise in SAP (Marks 4)

Q 2.

- a) Energy Audit for industrial units having load exceeding 500 KW/KVA (Marks 6)
- b) Underdrawl (Marks 2)
- c) Overdrawl (Marks 2)
- d) Prepare bill for MS Connection (General Ind.) with CD =100 KVA load 97 KW for the period 1-4-22 to 3-5-2022

Reading	3-5-2022	1-4-2022	MF
KVAH	1036673	1020960	1
KWH	1019347	1004067	1
MDI	60.920		

Meter/CT Rent Rs. 140/ month

Energy charges rate 5.80/ KVAH

GOP subsidized rate = Rs 5/KVAH

Minimum rate After TOD = 4.86/KVAH.

Prepare Bill.

(Marks10)

Q 3. (a) Write the procedure to create provision for unbilled revenue at the end of financial year.

(Marks 10)

(b) Write short note on the following:

i) Temporary Connection.

(Marks 5)

ii) Contract Demand.

(Marks 5)

Q 4. (a) Explain the information that is not required to be disclosed under Right to Information Act 2005.

(Marks 10)

(b) Explain the following:

(i) What are the Suo Motu Disclosures that public authority has to make?

(Marks 2)

(ii) If in a single application the applicant requests information that relates to a public authority and also other public authority/authorities, Is the PIO responsible for giving all that information himself/herself?

(Marks 4)

(iii) If the information given by the PIO in response to a request turns out to be wrong, false or misleading but the PIO was not responsible for the creation of that record or such information will he/she be penalised by the Chief Information Commissioner.

(Marks 4)

Q 5. (a) What are the measures for promotion, development and enhancement of competitiveness of micro, small and medium enterprises under the Act?

(Marks 6)

(b) What are the powers to adjudicate under The Information Technology Act, 2000? (Marks 7)

(c) Explain the jurisdiction of the State Commission under The Consumer Protection Act, 1986.

(Marks 7)