

PUNJAB STATE POWER CORPORATION LTD

(Regd. Office: PSEB Head Office, The Mall, Patiala)

O/o CE/MM, 2nd floor, Multi Story Building, PSPCL, Head Office, The Mall, Patiala

Phone No. 091-175-2213047, Fax No. 091-175-2225024 Mob: 096461-19383, 096461-11036

Corporate Identification Number (CIN) : U40109PB2010SGC033813; Registration Number: 33813

website:www.pspcl.in;e-tendering portal: https://eproc.punjab.gov.in

To

All Head of Departments,
PSPCL, Patiala.

Memo no. 753 /G-020/PO-C

Dated: 01.07.2026

Subject: Amendments in Clauses No. 12 of Works Regulation, 1997 regarding Earnest Money Deposit (EMD) & Permanent Earnest Money Deposit (PEMD).

Amendment No. - 4

In reference to the BODs decision taken in its 125th meeting held on 09.06.2026 conveyed by Company Secretary vide its UO No. 2101/02 dated 25.06.2026, the following amendments have been approved to be incorporated in Works Regulations, 1997. The old as well as amended clauses are reproduced as under:

Existing Clause	Amended Clause								
12 EARNEST MONEY FOR TENDERS: i) In case of open and Limited Tenders, the tenderers shall be required to submit earnest money at the following rates in the form of PSEB Cash Receipt/Bank Draft along with the tenders:- <table><tr><td>a) Tender valuing upto Rs. 50000/- and Spot Tenders</td><td>Nil</td></tr><tr><td>b) Tender valuing above Rs. 50000/- (other than Spot Tenders)</td><td>2% of tender value rounded off to a multiple of Rs 10 on the higher side subject to a minimum of Rs.5000/- and Maximum of Rs. 10 Lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of the Board. (Amended vide circular no. 5/2009 dt. 19.2.2009).</td></tr></table>	a) Tender valuing upto Rs. 50000/- and Spot Tenders	Nil	b) Tender valuing above Rs. 50000/- (other than Spot Tenders)	2% of tender value rounded off to a multiple of Rs 10 on the higher side subject to a minimum of Rs.5000/- and Maximum of Rs. 10 Lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of the Board. (Amended vide circular no. 5/2009 dt. 19.2.2009).	12. EARNEST MONEY FOR TENDERS: 12.1 In case of Open and Limited Tenders, the Tenderers shall be required to submit Earnest Money Deposit (EMD) at the following rates in form of PSPCL Cash Receipt / Bank Draft/e-payment along with the Tenders:- <table><tr><td>a) Tenders Valuing upto Rs 5,00,000 and Spot Tenders.</td><td>Nil</td></tr><tr><td>b) Tenders valuing above Rs 5,00,000/- (other than spot tenders)</td><td>@2% of Tender value rounded off to a multiple of Rs. 10/- on the higher side, subject to a minimum of Rs. 10,000/- and a maximum of Rs 20 lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of Corporation.</td></tr></table> 12.2 <u>The following shall be exempted from</u>	a) Tenders Valuing upto Rs 5,00,000 and Spot Tenders.	Nil	b) Tenders valuing above Rs 5,00,000/- (other than spot tenders)	@2% of Tender value rounded off to a multiple of Rs. 10/- on the higher side, subject to a minimum of Rs. 10,000/- and a maximum of Rs 20 lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of Corporation.
a) Tender valuing upto Rs. 50000/- and Spot Tenders	Nil								
b) Tender valuing above Rs. 50000/- (other than Spot Tenders)	2% of tender value rounded off to a multiple of Rs 10 on the higher side subject to a minimum of Rs.5000/- and Maximum of Rs. 10 Lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of the Board. (Amended vide circular no. 5/2009 dt. 19.2.2009).								
a) Tenders Valuing upto Rs 5,00,000 and Spot Tenders.	Nil								
b) Tenders valuing above Rs 5,00,000/- (other than spot tenders)	@2% of Tender value rounded off to a multiple of Rs. 10/- on the higher side, subject to a minimum of Rs. 10,000/- and a maximum of Rs 20 lac. In case of Three Part Bids a fixed amount of Earnest Money worked at @2% may be got deposited from the prospective bidders depending upon the estimation done by the organization of Corporation.								

- ii) Punjab Public Sector undertakings **fully** owned by the Government/ Central Government/ Other State Govts. shall be exempted from depositing Earnest Money, **provided that a certificate of Government ownership shall be submitted in the envelop for the Earnest Money.**

NOTE:- M/s. BHEL Government of India Undertaking as per provision of ibid Regulation is exempted from the payment of Earnest Money Deposit.

- (iii) Earnest Money shall be forfeited in case of withdraw/ modification of an offer within the validity period, as required in the NIT/Tender Specification after opening of tender .

- (iv) In case of the successful tenders, Earnest Money shall be converted as Security Deposit (**See also Reg.24**)

- (v) In case of **tenders not accepted**, the Earnest Money shall be refunded within 30 days of the award of order / **Contract (LOI)** to the successful tenderer(s).

depositing the Earnest Money:-

- (a) Public Sector undertakings owned by Punjab Govt./Central Govt./other State Govt. **executing contracts directly through units owned by them subject to submission of documentary evidence of Government ownership. Exemption shall not be applicable if the Tender is submitted for execution of contract through private unit/manufacturer.**

- (b) **Bidders having Permanent Earnest Money Deposit (PEMD) with PSPCL for the amount specified as under provided that a certificate to this effect issued by the Nodal Authority i.e AO/TL PSPCL (under SE/TL Circle PSPCL Patiala) during six months immediately preceding the due date for Tender opening and showing the Serial No./Account No.**

Allotted in the Permanent Earnest Money Deposit Register shall be submitted/uploaded online by the Tenderers in the envelope for Earnest Money:-

i. Tender value less than Rs. 1 Crore- PEMD Rs. 5 lacs

ii. Tender value Rs. 1 Crore to Rs. 10 Crore- PEMD Rs. 15 lacs

iii. Tender value more than Rs. 10 Crore- PEMD Rs. 25 lacs

(c) Contractors of Proprietary work.

12.3 In case of Tenders not accompanied by required amount of Earnest Money for the Tendered work, the bid will be rejected straightway.

12.4 Earnest Money shall be forfeited in case of withdrawal/modification of an offer within the validity period, as required in the Tender Specification after opening of Tender.

12.5 PEMD Shall not be converted into security deposit but in case of successful Tenders, Earnest Money shall be converted into the Security Deposit and shortfall, if any, shall be got submitted/deposited for faithful execution of Work Order/Contract. (Ref Clause no. 24(A) Security Deposit - Amendment no. 2 dt.17.12.2024)

12.6 In case of unsuccessful tenders the Earnest Money shall be refunded within 30 days of the award of order/contract to the successful Tenders.

12.7 No Interest shall be paid by PSPCL on EMD/PEMD deposited by the tenderer/bidder(s).

12.8 PEMD release request of the firm be processed by the office through which the firm had deposited the PEMD. Thereafter, that office shall send release order to AO/TL (TS Org.) and PEMD be released after deduction of amount due (if any) towards the firm.

All the above amendments shall be applicable for the tender enquiries to be floated after the date of issue of above amendments.


Chief Engineer /MM,
PSPCL, Patiala

CC. 754/760/G-020/PO-C

Dated: 01.07.2026

1. OSD to CMD, PSPCL Patiala.
2. OSD to CMD, PSTCL Patiala.
3. SE/Tech. to Director/Distribution, PSPCL Patiala.
4. SE/Tech. to Director/Commercial, PSPCL Patiala.
5. SE/Tech. to Director/Generation, PSPCL Patiala.
6. PS to Director/Finance, PSPCL Patiala.
7. SE/Tech. to Director/Administration, PSPCL Patiala.


Chief Engineer /MM,
PSPCL, Patiala