



PUNJAB STATE POWER CORPORATION LIMITED

Office of the Deputy Chief Engineer, DS Circle , PSPCL, Ropar.
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Reg. Office: PSPCL Head Office, The Mall, Patiala.

To

Dy. CE/IT (O&S),
PSPCL, Patiala
(e-mail- tender@pspcl.in)

Memo no. 16351 / Dated: 3/11/2025

Subject: To upload EOI (Expression of Interest) for Empanelment of Contractors/Firms Under DS Circle Ropar (2025-26)

In this regard, copies of E-tender notice of EOI (Expression of Interest) for Empanelment of **Eligible "A" Class Electrical Contractors/Firms** for labour outsourcing works for the remaining year of 2025-26 for DS Division Shri Anandpur Sahib under DS Circle Ropar is hereby enclosed to upload the same on PSPCL website.

So, it is requested to upload the same as early as possible.

This is for your kind information please.

DA:- 1 no. EOI

Dy. CE/DS Circle

PSPCL, Ropar

PUNJAB STATE POWER CORPORATION LTD Notice for Empanelment through Expression of Interest (EOI) at pre-approved rates	
Department Name	Punjab State Power Corporation Limited (PSPCL)
Issuing Authority	Deputy Chief Engineer
Address details of Issuing authority	Deputy Chief Engineer, DS Circle Ropar
Short Description of Works	Execution of Distribution Works (labour component only) such as Erection/Dismantlement of HT/LT lines/cables, DTs etc. for release of connections, de-loading/bifurcation of overloaded T/F/ feeders, for development/improvement, Deposit works, maintenance of HT/LT lines/cables ,DTs etc.to be executed during the remaining Period of 2025-26 under DS Division Shri Anandpur Sahib under DS Circle Ropar At pre-approved rates i.e SLR+3680% and Rs 36/- Per KG for steel fabrication.
Notice Publication in News Paper & PSPCL Site	
Eligibility Criteria	"A" Class electrical contractors Only
Period of Empanelment	2025-26 (i.e upto 31.03.2026)
Empanelment Fees	Rs. 1180/-(Non-Refundable)
Last date and time for submitting the applications	10.11.2025 upto 9:30 AM
Payment Mode.	Cash / Online
Payment in favour of	PSPCL
Contact person name	Addl. SE/Tech.
Contact phone no.	96461-10026

1. SCOPE OF NOTICE

This notice is issued to invite A class electrical contractors for empanelment at Division level. The empanelled contractors will be eligible for submitting their consent for carrying out the Distribution Works at that particular DS Division where empanelled at pre-approved rates. The brief scope of the distribution works is explained in clause of present ongoing Tender Enquiry of the concerned division.

1.1. SCOPE OF DISTRIBUTION WORKS

- To install Distribution Works (labour component only) such as Erection/Dismantlement of HT/LT lines/cables, DTs etc. for release of connections, de-loading/bifurcation of overloaded T/F/ feeders, for development/improvement, Deposit works, maintance of HT/LT lines,cables ,DTs etc.to be executed during the remaining Period of 2025-26 under DS Division Shri Anandpur Sahib under DS Circle Ropar at pre-approved rates i.e SLR+3680% and Rs 36/- Per KG for steel fabrication. The concerned office will issue the work order along with detailed estimate & drawings only to the contractor empanelled through this EOI at division level and shall complete the work within the stipulated time and submit measurement/ bill.
- Work orders shall be issued only to contractors duly empanelled through EOI at the division level for petty works upto 20% of the Tender Cost of that particular DS Division for 2025-26, at the pre-approved rates of that particular division i.e. SLR+3680% and Rs 36/- Per KG for steel fabrication.

- c) No splitting of work orders shall be done to circumvent these monetary limits.
- d) Work orders at subdivisions/division level shall be issued to empanelled contractors in strict rotation based on the date of empanelment or serial number assigned in the empanelled list.
- e) The rotation system shall be cyclical, ensuring equal opportunity to all contractors, subject to their availability and performance record.
- f) Contractors who decline work without justified reasons or fail to mobilize resources within the stipulated time shall be skipped for the two turns in the rotation.
- g) Contractors found consistently non-performing, delaying work, or involved in misconduct/ malpractice may be considered for de-empanelment. A show-cause notice shall be issued for unsatisfactory performance, giving the contractor an opportunity to respond. Upon review of explanation and performance record, de-empanelment may be approved by the concerned Dy C.E/S.E/DS, depending on the severity and frequency of lapses. The de-empanelled contractor will be barred for reapplying for a minimum period of one year.
- h) All material required for the execution of the work will be supplied by the PSPCL and contractor will have to do the labour part only.
- i) Surplus dismantled material if any will be handed over to the PSPCL.
- j) This specification covers the provision of labour component for erection and fabrication only, (of DT bed, GO Switch base, clamps, drilling etc.)
- k) Work will be executed sub section wise and work permits will be arranged by concerned DS officers/officials and due safety precautions will be taken by the contractors (through supervisor duly licensed by CEI Punjab) during the work. The contractors shall execute work in such a manner that supply to customers is not unnecessarily disturbed. Press notes for planned shutdowns will be issued by the concerned officer.
- l) AE/AEE concerned should be allowed for issuance of work order to empanelled contractor upto value of Rs 20000(except maintenance works) and ASE/Sr.Xen/DS is allowed to issue work orders value of Rs 20000 to Rs 50000(Including Works of Mtc. ranges from Rs 1 to Rs 50000).

2. **De-empanelment of Non-Performing Contractors:**

Contractors found consistently non-performing, indulging in delays, or involved in misconduct or malpractice may be considered for de-empanelment. Show-cause notice shall be issued for unsatisfactory performance, giving the contractor an opportunity to respond. Upon review of explanation and performance record, de-empanelment may be done with the approval of the concerned Dy C.E/S.E/DS, depending on the severity and frequency of lapses. The de-empanelled contractor may be barred for a minimum of one year from reapplying for empanelment.

3. **PERIOD OF EMPANELMENT**

The empanelment period shall be for the remaining period of 2025-26 i.e upto 31.03.2026 ,however PSPCL reserves the right to cancel the empanelment of non-performing Contractors at anytime as per the PSPCL regulations. PSPCL will continue to empanel the contractors as required for the execution of works.

4. PERIOD FOR SUBMISSION OF APPLICATION FOR EMPANELMENT

The application with requisite documents may be submitted within the notified time frame. Though empanelment will continue even after the due date and the interested Contractors may apply even after the due dates, but PSPCL will only consider them for the distribution works for next year.

5. QUALIFYING REQUIREMENT FOR CONTRACTORS FOR EMPANELMENT

The prospective Contractors fulfill the following qualifying criteria are eligible to submit their request along with documents.

- a) Contractor must provide documentary proof for having A-Class contractor (electrical certificate) from CEI Punjab under Indian Electricity Rule 1956, for carrying out such type of jobs and submit a copy of the valid license along with the request for purchase of tender documents.
- b) Contractor must provide valid GST registration No. issued by department of Excise & Taxation
- c) Contractor must provide valid Employee Provident Funds Code No. with Copy of EPF registration.
- d) Contractor must provide valid Employee State Insurance Code No. with Copy of ESI registration.
- e) Contractor must provide valid PAN No.
- f) Contractor should submit undertaking to provide Labour License/exemption certificate from Labour Department before the commencement of work if required as per regulations.
- g) Contractor must provide annual turnover for last year(if any) attested by the CA to prove his financial capability to carry out the Distribution Works.
- h) Requests must be accompanied by the application fee of RS1180/-(Non Refundable) as specified in the Notice.

NOTE: Already empanelled contractors at circle level need not to deposit application fees i.e Rs 1180/-(Non Refundable). They may only submit their application along with required documents for registration in that particular division.

6. SUBMISSION OF APPLICATION & EMPANELMENT PROCEDURE

- 6.1 The contractors shall submit the application on his letter head including all mandatory details i.e. name, address, GST/ PAN/ EPF/ESI/ CEI Numbers/ etc. (all statutory requirements which ever applicable), phone/mobile numbers, email addresses, name of contact person etc. Any other information if required can be asked by PSPCL as and when required.
- 6.2 Proof of deposit of application fees must be enclosed in separate envelope and the application without fees shall not be entertained. Contractor can also deposit the application fees online or at PSPCL cash counter also and provide BA-16 receipt of cash deposited.
- 6.3 PSPCL will verify the documents submitted by the contractors and the empanelment will be carried out as per PSPCL guidelines. Empanelled contractors will be informed accordingly.

Note:-

- a) The decision of PSPCL regarding empanelment will be final.
- b) Rejected contractors may re-submit applications after fulfilling required conditions.
- c) Mere Empanelment does not guarantee allotment of the work, allotment shall be governed by DNIT/ specifications of the works.
- d) PSPCL reserves the right to cancel the empanelment of non-performing Contractors at any time as per the PSPCL regulations.
- e) Contractors blacklisted/debarred by PSPCL or the contractors against whom proceedings for black listing/debarred have been initiated will not be considered for empanelment.


Dy.CE/DS Circle
PSPCL Ropar.