

PUNJAB STATE ELECTRICITY BOARD
OFFICE OF THE SECRETARY
(FINANCE SECTION)

Finance Circular
No. 61/1992.

To

1. All Engineers-in-Chief/GM
2. All Chief Engineers(Including Hydel Irrg.)
3. Chief Controller/Finance, P. S.E.B., Patiala.
4. All S.Es/Directors(Incl. Hydel) Irrigation.
5. All Executive Engineer/Dy. Directors(Incl. Hydel Irr.
6. Chief Accounts Officer, P. S.E.B., Patiala.
7. Chief Auditor, P. S.E.B., Patiala.
8. Accounts and Finance Manager/CNDTP, Bhatinda.
9. Senior I.R.O., P. S.E.B., Patiala.
10. Director/Public Relations, P. S.E.B., Patiala.
11. Director/Training, TTI, P. S.E.B., Patiala.
12. Asstt. Director/Language, P. S.E.B., Patiala.
13. I.G. (V&S), P. S.E.B., Patiala.
14. Dy. Financial Advisor, P. S.E.B., Patiala.
15. All Dy. Chief Accounts Officer, P. S.E.B., Patiala.
16. Dy. Chief Accounts Officer, ASP, Anandpur Sahib.
17. Dy. Chief Accounts Officer, Mukerian Hydel Project Patiala.
18. Accounts Officer, Ropar Thermal Project, Patiala.
19. All Senior Accounts Officer/Accounts Officer Field/Pre-audit, Thermal and BRMB.
20. Accounts Officer/EAD, P. S.E.B., Patiala.
21. OSD/Security, P. S.E.B., Patiala.
22. Cost Controller, P. S.E.B., Patiala.

Memo No. 241882/242597/Fin/PRC-1988/L-V
Dated 15.12./1992.

Subject:-

Implementation of the recommendations of the
P. S.E.B. Pay Revision Committee.

The Board vide office order No. 130/ Fin/PRC-1988 dated 9.12.88 sanctioned the special pay at enhanced rates to various categories of employees with effect from the 1st January, 1986, or the date from which special pay has been sanctioned, whichever ever is later, in the revised scales of pay.

2. The special pay as so enhanced includes (1) the special pay or a part of special pay granted in lieu of a separate higher time-scale, and (2) the special pay granted on account of arduous nature of duties. The special pay ^{or a} part of special pay in lieu of a separate higher time scale is normally granted only when the scales of pay of the higher post and the lower post

Contd. P/2.

are the same or identical. Under Note 3, 4, and 5 to clause (c) below regulation 4.3 of the P.S.B Main Services Regulations-1972 Volume-I, Part-I, Special Pay granted in lieu of a separate higher time-scale and drawn for a period of three years is treated as part of basic pay for the purposes of fixation of pay on promotion to a higher post. Thus whereas some of the employees get the benefit of special pay in lieu of a higher time scale while getting next promotion, others not having completed three years do not get this benefit.

3. It has now been decided that where a Board employee is appointed or promoted to a higher post involving assumption of duties and responsibilities of greater importance than those attached to the lower post held by him and the time-scales of both the higher and the lower posts are the same or identical, his initial pay in the time scale of the higher post shall be fixed by allowing him the benefit of promotional increment(s). With the coming into force of this provision, the special pay or a part of special pay in lieu of a separate higher time-scale attached to any post shall stand abolished and such a post shall be treated as a higher post in relation to a lower post which carries the same or identical time scale without having attached to it the element of special pay or a part of special pay in lieu of a separate higher time-scale. In order, however, to prevent hardship to the existing incumbents getting special pay or a part of special pay in lieu of a separate higher time scale, it has been decided that a Board employee holding a post with which special pay or part of special pay in lieu of a separate higher time-scale was attached shall continue to draw such special pay or a part of special pay in lieu of a separate higher time-scale and it shall be taken into account while fixing his pay on promotion to a higher post. Orders in respect of the aforesaid decisions have been issued vide Finance

Section office order No. 283 /Fin/PRC-1988 dated 26.11.92 effective from the date of issue. Vide another office order No. 284/Fin/PRC-1993 dated 26.11.92 issued by the Finance Section, Note-3, 4 and 5 to clause (c) of Regulation 4.3 of P&EB Main Services Regulations-1972, Volume-I, Part-I (which provides for treating the special pay granted in lieu of a separate higher time scale drawn for a period of three years as part of basic pay for the purposes of fixation of pay on promotion to a higher post) has been omitted.

4. In light of the position explained above, it is clarified that with effect from the 26.11.92 the element of special pay or part of special pay granted in lieu of a separate higher time scale attached to any post stands abolished/excluded from the special pay at enhanced rates and consequently the para-1 of office order No. 130/Fin/PRC-1988 dated 9.12.88 shall stand modified as per Annexure (added) which shall be made applicable for appointment/promotion against the posts with which special pay is attached and this special pay shall be purely on account of arduous nature of duties.

Dy. Secretary/Finance.

Endst. No. 242598/242913 /Fin/PRC-1988/L-V Dated:- 15.12.1992.

Copy of the above is forwarded to the following for information and further necessary action please.

1. Member/Power, B.B.M.B., Chandigarh.
2. Chief Engineer/ECB, Chandigarh.
3. F.A. & C.A.O., BBMB, Nangal Township.
4. Resident Audit Officer, P&EB, Patiala.
5. F.A. & C.A.O., BBMB, Nangal.
6. All Branch Officers, P.S.E.B., Patiala.
7. All Deputy Secretaries/Under Secretaries, P.S.E.B.
8. OSD/T to Chairman.
9. S.A./T to Administrative Member.
10. S.E./T to Member/D and JE(T) 1 and 2.
11. S.A./Accounts to Member/Finance & Accounts.
12. Private Secretary/Chairman/Members/Secretary.
13. Chief Engineer/Transmission, BBMB, Chandigarh.
14. Chief Engineer/Beas Sutlej Link, Sunder Nagar (H.P.)
15. G.M./B.C.S., Talwara Township.
16. Engineer-in-Chief/Generation, BBMB, Nangal Township.

Supdt. / Finance.

Sr.No.	Post	Existing Spl. pay on a/c of arduous nature of duties).	Enhanced Spl. pay on a/c of arduous nature of duties).	Special pay now admissible w.e.f. 26.11.92 (on account of arduous nature of duties) after abolishing the spl. pay granted in lieu of higher time scale.
1.	2.	3.	4.	5.
1.	Head Sweeper	20/-	40/-	40/-
2.	Junior Scale Stenographer Gr.I &-II, Personal Asstt., Key Punch Operator.	30/-	60/-	60/-
3.	BDC(Cashier)	30/-	i) 75/- w-e-f- 1.1.86 ii) Rs.100/- w-e-f- 1.5.89 enhanced vide O/O No.161 dt. 11.5.89.	25/-
4.	UDC(Cashier)	30/-	i) 75/- w.e.f. 1.1.86. ii) 100/- w-e-f- 1.5.89 enhanced vide O/O No. 161 dt. 11.5.89.	100/-
5.	Senior Scale Stenographer, Computer Operator-	40/-	80/-	80/-
6.	Drivers of Staff cars in Head Office.	150/-	300/-	300/-

Clarification

The special pay or a part of special pay granted in lieu of a separate higher time scale attached with the posts of (1) Head Mali Jamadar, Havildar, Daftri and Record Lifter as clarified vide Finance circular memo No. 39411/724/Pr-27/Vol.III dated 30.7.83 (2) Steno-typists and LDC(Cashier) as mentioned in office order No.186/Fin-32/Vol-V/L-1 dated 29.11.89 shall stand abolished with effect from the 26th November, 1992 in respect of the employees posted

Contd.

on these or other such posts from lower posts carrying the same or identical time scales without having attached to them the element of special pay or a part of special pay in lieu of separate higher time scales shall be fixed as per provisions contained in the PEB(Revised Pay)(First Amendment)Regulations-1992 notified vide office order No. 283/Fin/PRC-1988 dated 26.11.92. However, at the initial(first) appointment to these posts, no special pay in lieu of a separate higher time scale shall be allowed.

Dy. Secretary/Finance.

PUNJAB STATE ELECTRICITY BOARD

**OFFICE OF THE SECRETARY
(FINANCE SECTION)**

Finance Circular
No. 62/1992.

No. 285 /Fin/PRC-1988-III/Vol.4 Date 16.12.92

In continuation to this office order No. 281/
Fin/PRC-1988-3/Vol.IV dated 13.10.92, the Punjab State Elec.
Board is pleased to add the following Notes under para-2(iv)
of office order No. 197/Fin/PRC-1988 dated 23.4.90:-

- Note: i) The benefit of promotional increment(s)
on completion of 23 years service is to
be granted under Regulation-4.10 of PSEB
MSR Vol.I Part-I. The authority competent to
grant this benefit shall be the promoting
authority of the employee concerned.
- ii) Feature No.7 and 8 shall also applicable
in toto for the grant of promotional
increment(s) on completion of 23 years of
regular service.

[Signature]
Dy. Secretary/Finance.

Endst.No. 244306/245076 /Fin/PRC-1988-III/L-4 Dated:- 16.12.92

Copy of the above is forwarded to the following
for information and further necessary action:-

- | | | |
|-----|---|---------------------|
| 1. | All Engineers-in-Chief/GM/CEs(Incl. Hydrl Irr.) | |
| 2. | IG/V&S, PSEB, Patiala. | |
| 3. | Chief Controller/Finance, PSEB, PTA. | |
| 4. | OSD/Security-cum-Director/Hospitality, PSEB, PTA. | |
| 5. | All SEs/Directors(Incl. Hydrl Irrigation) | |
| 6. | All Xans/Dy. Directors (- do -) | |
| 7. | OSD/T to Chairman, PSEB, PTA. | |
| 8. | SE/T to Member/Hydrl, Member/D, SE T(i)&(ii). | |
| 9. | SA/Accounts to Member/F&A. | |
| 10. | SA/T to Administrative Member. | |
| 11. | CAO, PSEB, Patiala. | |
| 12. | CAO/P&A, PSEB, Patiala. | { 20 spare copies } |
| 13. | CAO/EAD, PSEB, PTA. | { 15 spare copies } |
| 14. | Chief Auditor, PSEB, PTA. | { 5 spare copies } |
| 15. | Accounts & Finance Manager,
GNDIP, Bhatinda. | { 10 spare copies } |
| 16. | Cost Controller, PSEB, PTA. | |
| 17. | RAO, PSEB, Patiala. | { 10 spare copies } |
| 18. | Dy. CAO/Hqs, PSEB, PTA. | |
| 19. | Dy. CAO/O&M, GG STP, Ropar. | { 5 spare copy } |
| 20. | Dy. CAO/Const., GG STP, Ropar. | { 5 spare cor } |

Contd.

21. Dy. CAO/Projects, Hydrel, Patiala.
22. Dy. CAO/MM, P SEB, Patiala.
23. Dy. CAO/M&MHP, P SEB, Patiala.
24. Sr. AO/ASHP, Anandpur Sahib.
25. Sr. AO/Mukerian Hydrel Projects, Talwara.
26. AO/Pre-audit (Thermal Design), P SEB, PTA.
27. All Senior AOs/AOs in the pre-audit offices and field offices:
28. Supdt./Bills, P SEB, PTA. (20 spare copies)

Supdt./Fin

Enst.No. 245077/245397 /Fin/PRC-1983-III/Vol.4

A copy of the above is forwarded to the following for information and necessary action:-

1. Commissioner for Finance and Secretary to Govt. of Punjab, Finance Deptt. (Member P SEB), Punjab Civil Sectt., Chandigarh.
2. Secretary to Govt. of Punjab, Deptt. of Irrigation and Power (Energy Branch), Chandigarh.
3. Additional Secretary, BBMB, Chandigarh.
4. Secretary, NREB, F-Wing, Nirman Bhawan, New Delhi.
5. Secretary, BCB, 45-Kaka Nagar, New Delhi.
6. Secretary, HSEB, Panchkoola.
7. Secretary, HP SEB, Shimla-4.
8. CE/Transmission, BBMB, Chandigarh.
9. CE/Electrical, Chandigarh Admn. CHD.
10. Engineer-in-Chief/Generation BBMB, Nangal T/Ship.
11. FA & CAO, BBMB, Nangal.
12. FA & CAO, Beas Project, Talwara T/Ship.
13. Finance Secretary, Chandigarh Admn., CHD.
14. GM/DESU, New Delhi.
15. CE/Electrical, Beas Project, CHD.
16. Chairman and Managing Director, National Hydro Electric Power Corp. Ltd; 57, Manjusha, Nehru Palace, N/Delhi.
17. GM/BCB, Talwara T/Ship.
18. Director Public Relations, P SEB, PTA.
19. Director/Training, TTI, P SEB, PTA.
20. Legal Advisor, P SEB, PTA.
21. All Deputy Secretaries/Under Secretaries/Inquiry Officer, P SEB.
22. Deputy Secretary/Co-ordination, B-54, Greater Kailas N/Delhi.
23. PS to Chairman/Members/Secretary.
24. Sr. IRO, P SEB, PTA.
- Secretary/PRC, P SEB, Patiala.
- All Branch Officers and Heads of Sections.
- Dy. Secretary/Meetings, P SEB, Patiala with reference to his U.O.No. 6020/M-15/92/14 dated 7.12.92.

Supdt./Finance.

108

PUNJAB STATE ELECTRICITY BOARD

OFFICE OF THE SECRETARY

Finance Circular
No. 63/1992

(FINANCE SECTION)

ORDER

No. 286 /FIN/PRC-1988

Dated: 16/12/92

In continuation to this O/O No. 168/FIN/PRC-1988 dated 15-6-89 and O/O No. 211/FIN/PRC-1988 dated 4-7-90, the Punjab State Electricity Board is pleased to further revise the scales of pay of the following categories of employees w.e.f. 1-1-86 as under :-

Sr. no.	Name of Category	Pre-revised Scale.	Revised scale w.e.f. 1-1-86	Further Revised scales w.e.f. 1-1-86	Remarks
1.	Drawing Teacher	570-1080 (Higher start of Rs.620/-)	1640-2925 Sr.Scale after 8 Yrs. service 1800-3200 Selection scale after 18 yrs. service 2000-3500	1500-2640 Sr.Scale after 8 Yrs. service 1640-2925 Selection scale after 18 yrs. service 1800-3200	This category be merged in the cadre of Art & Craft Teacher w.e.f. 1-1-86 & designated as Art and Craft Teacher.
2.	Art and-Craft Teacher	570-1080 (Higher start of Rs.620/-)	1410-2460 Sr.scale after 8 Yrs. service 1500-2640 Selection scale after 18 yrs. service 1640-2925	1500-2640 Sr.scale after 8 yrs. service 1640-2925 Selection scale after 18 yrs. service 1800-3200	
3.	Physical Training Teacher	570-1080	1410-2460 Sr.scale after 8 yrs. service 1500-2640 Selection scale after 18 yrs. service 1640-2925	1500-2640 Sr.scale after 8 yrs. service 1640-2925 Selection scale after 18 yrs. service 1800-3200	

2.- The Drawing Teachers who have already been placed in the higher scale, their pay may be re-fixed in the further revised scale and the pay drawn in the higher scale be protected treating the difference as Personal Pay to be absorbed in future increments

Contd...P/2

3.- All other terms and conditions regarding option and fixation of pay shall remain unchanged as notified vide O/O No.129/Fin/PRC-1988 dated 11-11-88 and as amended from time to time.

Deemed to be
Deputy Secretary/Finance

Endst.No. 245564/246239/Fin/PRC-1988

Dated:- 16/12/92

Copy of the above is forwarded to the following for information and further necessary action :-

1. All Engineers-in-Chief/GM/CEs (including Hydel Irr)
2. IG/V&S, PSEB, Patiala.
3. Chief Controller/Finance, PSEB, PTA.
4. OSU/Securitycum-Director/Hospitality, PSEB, PTA.
5. All Jts./Directors (including Hydel Irrigation).
6. All Jns/Dy. Directors (-do-)
7. OSU/T to Chairman, PSEB, PTA.
8. SE/T to Member/Hydel, Member/D, SE/T(i) & (ii).
9. SA/Accounts to Member/F & A.
10. SA/T to Administrative Member.
11. CAO, PSEB, PTA.
12. CAO/P&A, PSEB, PTA. (20 spare copies)
13. CAO/EAO, PSEB, PTA. (15 -do-)
14. Chief Auditor, PSEB, PTA. (5 -do-)
15. Accounts & Finance Manager (10 -do-)
- GN&TP, Bathinda.
16. Cost Controller, PSEB, PTA.
17. RAU, PSEB, PTA. (10 -do-)
18. Dy.C.O/HQs, PSEB, PTA.
19. Dy.CAU/O&M, GGSF P, Ropar. (5 -do-)
20. Dy.CAU/Const. " (5 -do-)
21. Dy.CAU/Projects, Hydel, PTA.
22. Dy.CAU/MM, PSEB, PTA.
23. Dy.CAU/M&MHP, PSEB, PTA.
24. Sr.AO/ASHP, Anandpur Sahib.
25. Sr.AO/Mukerian Hydel Projects, Talwara.
26. AO/Pre-audit (Thermal Design), PSEB, PTA.
27. All Sr.AOs in the pre-audit offices and field offices.
28. Supdt./Bills, PSEB, PTA. (20 spare copies)

Deemed to be
Supdt./Finance

Endst.No. 246240/246560 /Fin/PRC-1988

Dated:- 16/12/92

A copy of the above is forwarded to the following for information and necessary action :-

1. Commissioner for Finance and Secretary to Govt. of Punjab, Finance Deptt. (Member PSEB), Punjab Civil Sectt., Chandigarh.
2. Secretary to Govt. of Punjab Deptt of Irrigation and Power (Energy Branch), Chandigarh.
3. Additional Secretary, BBMB, Chandigarh.
4. Secretary, NREB, F-Wing, Nirman Bhawan, N/Delhi.
5. Secretary, BCB, 45-Kaka Nagar, N/Delhi.
6. Secretary, H&B, Panchkoola.
7. Secretary, HP&EB, Shimla-4.
8. CE/Transmission, BBMB, CHU.
9. CE/Electrical, Chandigarh Admn. CHU.
10. Engineer-in-Chief/Generation, BBMB, Nangal T/Whip.
11. FA & CAO, BBMB, Nangal.
12. FA & CAO, Beas Project, Talwara T/Ship.

* MANMOHAN *

Contd....P/3

PUNJAB STATE ELECTRICITY BOARD
(FINANCE SECTION)

Finance Circular
No. 64/92

OFFICE ORDER NO. 445/Fin/183/Loose Dated 29/12/92

In continuation of this office order No. 379/Fin/385 dated 6.4.85 and No. 438/Fin/183/Loose dated 24.7.91, the Punjab State Electricity Board is pleased to order as under:-

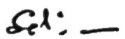
The question of retrospectively granting Generation Incentive Allowance to the School staff of Model School, Nuhon Colony, GGSTP, Ropar was discussed. In the light of the different High Court orders and the inherent contradiction in the orders for the similar staff of Bhatinda school, the Whole Time Members approved re-consideration of earlier order and allowed the payment of Generation Incentive Allowance to staff of Model School, Nuhon Colony, GGSTP, Ropar w.e.f. 11/88. "


Secretary,
Punjab State Elec'y. Board,
Patiala.

Endst No. 250507/13/Fin-183/Loose Dated 26/12/92

Copy of the above is forwarded to the following in continuation of this office Endst No. 142583/142843/Fin/183/Loose dated 24.7.91:-

1. Chief Engineer/O&M, GGSTP, Ropar.
2. Chief Engineer/Thermal, GNDTP, Bhatinda.
3. Chief Controller/Finance, PSEB, Patiala.
4. Chief Auditor, PSEB, Patiala.
5. Dy. CAO/O&M, GGSTP, Ropar.
6. R.A.O. PSEB, Patiala.
7. Dy. Secy/Meetings, PSEB, Patiala w.e.f. his UO No. 5036/WTMs/10/92/15 dated 30.11.92.


Deputy Secretary/Finance,
for Secretary, PSEB, Patiala.

PUNJAB STATE ELECTRICITY BOARD
(FINANCE SECTION)

Finance Circular
No. 65/1992.

OFFICE ORDER NO. 446/Fin-714

Dtd: 22.12.92

The Punjab State Electricity Board is pleased to order that "10 MW Rice Straw Thermal Plant at Jalkheri" will be treated as a Satellite of Guru Gobind Singh Thermal Plant (M) Ropar and the staff posted at Jalkheri will, for all intents and purposes, be treated at par with the staff of GGSTP (M) Ropar. They will be entitled to the same benefits such as:-

- i) Project Allowance as sanctioned vide O.O. No. 171/Fin-434 dated 3.7.89.
- ii) Rent Free Accommodation to the staff posted at Jalkheri and those who reside outside, House Rent Allowance at the rates applicable at the place of living plus 5% in lieu of rent free accommodation. They shall make their own transport arrangements for which no TA/DA shall be paid.
- iii) Hardship Allowance to the officers and staff actually residing in RSTP Colony, Jalkheri, on the same terms and conditions as sanctioned to the O&M Staff GGSTP, Ropar.
- iv) Generation Incentive equivalent to the Generation Incentive admissible to similar categories of staff in O&M, GGSTP, Ropar.

2. The above mentioned allowance will be admissible with effect from 15.6.92 to O&M staff at RSTP, Jalkheri.

3. The Board is further pleased to order that the officers/staff of O&M sent on temporary duty from GGSTP, (O&M) Ropar to RSTP, Jalkheri will continue to draw all the allowances as admissible to them on O&M, GGSTP, Ropar.

Dy. Secretary/Finance,
Punjab State Elec. Board,
Patiala.

Ehdst. No. 2785/34/Fin-714

Dated:- 22.12.92

Copy of the above is forwarded to the following for information and necessary action:-

1. Chief Engineer/O&M, GGSTP, Ropar
2. Chief Controller/Finance, Patiala.

Contd. P/2.

- 1. C.O/R, Patiala.
- 2. Chief Editor, P.EB, Patiala.
- 3. Director/Mechanical, RSTP, P.EB, Patiala.
- 4. Director/Monitoring, P.EB, Patiala.
- 5. Deputy A.A.O.,/(O&M), GG STP, Ropar.
- 6. R.A.O., P.EB, Patiala.
- 7. P.E. Chairman/Members/Secretary.
- 8. Deputy Secretary/Meetings, P.EB, Patiala with reference to his letter No. 2267/71/M-9/92/8 dated 26.6.92.

Lawrence
By. Secretary/Finance.

Chand
21/12

PUNJAB STATE ELECTRICITY BOARD

(FINANCE SECTION)

ORDER

Finance Circular
No. 66/1992.

No. 267/Fin/PRC-1988 Dated:- 22.12.92.

In partial modification of Office order No. 223/Fin/PRC-1988 dated 3.10.90, the Punjab State Electricity Board is pleased to order that the designation of Senior Clerk and Junior Assistant granted in the scale of Rs. 1200-2100 and 1500-2640 and appearing at Sr.No. 1 page No. 10 of ibid office order is hereby withdrawn in view of the provisions of office order No. 267/Fin/PRC-1988 dated 27.11.91. They shall remain as L.D.C. for the purpose of placement in the above scales.

2. Other terms and conditions shall remain unchanged.

Secretary,
Punjab State Elec. Board,
Patiala.

Endst. No. 163219/163879/Fin/PRC-1988 Dated:- 22.12.92.

Copy of the above is forwarded to the following for information and further necessary action:-

1. All Engineers-in-Chief/GM/CEs(Incl. Hydel Irr.)
2. IG/V&S, P. SEB, Patiala.
3. Chief Controller/Finance, P. SEB, PTA.
4. OSD/Security-cum-Director/Hospitality, P. SEB, PTA.
5. All SEs/Director(Incl. Hydel Irrigation).
6. All Xens/Dy. Directors(- do -).
7. OSD/T to Chairman, P. SEB, PTA.
8. SE/T to Member/Hydel, Member/D, SE/T(i) & (ii).
9. SA/Accounts to Member/F & A.
10. SA/T to Administrative Member.
11. CAD, P. SEB, PTA.
12. CAO/P&A, P. SEB, PTA. (20 spare copies).
13. CAO/EAD, P. SEB, PTA. (15 spare copies).
14. Chief Auditor, P. SEB, PTA. (5 spare copies).
15. Accounts & Finance Manager, GNDTP, Bhatinda. (10 spare copies).
16. Cost Controller, P. SEB, PTA.
17. RAO, P. SEB, Patiala. (10 spare copies).
18. Dy. CAOs/HQs, P. SEB, PTA.
19. Dy. CAO/O&M, GC STP, Ropar. (5 spare copies).
20. Dy. CAO/Const. GC STP, Ropar. (5 spare copies).
21. Dy. CAO/Projects, Hydel, PTA.
22. Dy. CAO/MT, P. SEB, PTA.
23. Dy. CAO/MT, P. SEB, PTA.
24. Sr. AC/SP. Assistant Secy.

26. AC/Pre-audit(Thermal Design), PSEB, PTA.
27. All Sr. Pos/AOs in the pre-audit offices and
field offices.
28. Supdt./ Bills, PSEB, PTA. (20 spare copies)

Deven (y)
By. Secretary/Finance.

Endst.No. 163380/164250 /Fin/PRC-1988 Dated:- 22.12.88.

A copy of the above is forwarded to the following for information and necessary action:-

1. Commissioner for Finance and Secretary to Govt. Punjab, Finance Deptt. (Member PSEB), Punjab Civil Sectt., Chandigarh.
2. Secretary to Govt. of Punjab, Deptt. of Irrigation and Power (Energy Branch), Chandigarh.
3. Additional Secretary, BBMB, Chandigarh.
4. Secretary, NREB, F-Wing, Nirman Bhawan, New Delhi.
5. Secretary, BCB, 45-Kaka Nagar, N/Delhi.
6. Secretary, HSEB, Panchkoola.
7. Secretary, HPSEB, Shimla-4.
8. CE/Transmission, BBMB, Chandigarh.
9. CE/Electrical, Chandigarh Admn., CHD.
10. Engineer-in-Chief/Generation, BBMB, Nangal T/Ship.
11. FA & CAO, BBMB, Nangal.
12. FA & CAO, Beas Project, Talwara T/Ship.
13. Finance Secretary, Chandigarh Admn., CHD.
14. GM/DESU, New Delhi.
15. CE/Electrical, Beas Project, CHD.
16. Chairman & Managing Director, National Hydro Electric Power Corp. Ltd; 57, Manjusha, Nehru Place, N/Delhi.
17. Director Public Relations, PSEB, PTA.
18. Director/Training, TTI, PSEB, PTA.
19. GM/BCB, Talwara Township.
20. Legal Advisor, PSEB, Patiala.
21. All Deputy Secretaries, Under Secretaries/Inquiry Officer, PSEB.
22. Deputy Secretary/Co.ordination, B-54, Greater Kailash-I, N/Delhi.
23. PS to Chairman/Members/Secretary.
24. Sr. IRO, PSEB, PTA.
25. Secretary/PRC, PSEB, Patiala.
26. All Branch Officers and Heads of Sections.

Deven (y)
By. Secretary/Finance.

PUNJAB STATE ELECTRICITY BOARD

(FINANCE SECTION)

Finance Circular
No. 67/92

ORDER

No. 288 /Fin/PRC-1988

Dated:- 23.12.92

The Punjab State Electricity Board is pleased to order that the office order No.287/Fin/PRC-1988 dated 22-12-92 is hereby with-held till further orders.

[Signature]
Secretary,
Punjab State Electricity Board,
Patiala.

Lnst.No. 251401/252061 /Fin/PRC-1988 Dated:- 23.12.92

Copy of the above is forwarded to the following for information and further necessary action :-

1. All Engineers-in-Chief/GM/CEs(Incl.Hydel Irr).
2. IG/V&S, PSEB, Patiala.
3. Chief Controller/Finance, PSEB, PTA.
4. OSD/Security-cum-Director/Hospitality, PSEB, PTA.
5. All SEs/Directors(Incl.Hydel Irrigation)
6. All Xens/Dy.Directors (do-)
7. OSJ/T to Chairman, PSEB, PTA.
8. SE/T to Member/Hydel, Member/D, SE(T)(i) & (ii).
9. SA/Accounts to Member/F&A.
10. SA/T to Administrative Member.
11. CAO, PSEB, Patiala
12. CAO/P&A, PSEB, Patiala { 20 spare copies }
13. CAO/EAD, PSEB, Patiala. { 15 -do- }
14. Chief Auditor, PSEB, PTA. { 5 -do- }
15. Accounts & Finance Manager { 10 -do- }
16. GNUTP, Bhatinda.
17. Cost Controller, PSEB, PTA.
18. RAO, PSEB, PTA.
19. Dy.CAOs/HQs, PSEB, PTA. { 10 -do- }
20. Dy.CAO/D&M, GGSTP, Ropar { 5 -do- }
21. Dy.CAO/Const., GGSTP, Ropar { 5 -do- }
22. Dy.CAO/Projects, Hydel, PTA.
23. Dy.CAO/M&M, PSEB, PTA.
24. Dy.CAO/R&HP, PSEB, PTA.
25. Sr.AO/ASHP, Anandpur Sahib.
26. Sr.AO/Thermal Hydel Projects, Talwara.
27. AO/Pre-audit(Thermal Design), PSEB, PTA.
28. All Sr.AOs/AOs in the pre-audit offices and field offices.
- Supdt./Offs, PSEB, Patiala (20 spare copies)

[Signature]
Deputy Secretary/Finance

Contd...P/2

Enclst. No. 252062/252432 /Rin/PRC-1988

Dated:- 25-12-92

A copy of the above is forwarded to the following for information and necessary action:-

1. Commissioner for Finance and Secretary to Govt. of Punjab, Finance Deptt. (Member PSEB), Punjab Civil Sectt., Chandigarh.
2. Secretary to Govt. of Punjab, Deptt. of Irrigation and Power (Energy Branch), Chandigarh.
3. Additional Secretary, BBMB, Chandigarh.
4. Secretary, NREB, F-Wing, Nirman Bhawan, New Delhi.
5. Secretary, BCB, 45-Kaka Nagar N/Delhi.
6. Secretary, HSEB, Panchkoola.
7. Secretary, PSEB, Shimla-4.
8. CE/Transmission, BBMB, Chandigarh.
9. CE/Electrical, Chandigarh Admn., CHD.
10. Engineer-in-Chief/Generation, BBMB, Nangal Township.
11. FA & CAO, BBMB, Nangal.
12. FA & CAO, Beas Project, Talwara Township.
13. Finance Secretary, Chandigarh Admn., CHD.
14. GM/DESU, New Delhi.
15. CE/Electrical, Beas Project, CHD.
16. Chairman and Managing Director, National Hydro Electric Power Corp. Ltd; 57, Manjusha, Nehru Place, N/Delhi.
17. Director/Public Relations, PSEB, Patiala.
18. Director/Training, TTI, PSEB, Patiala.
19. GM/BCB, Talwara Township.
20. Legal Advisor, PSEB, Patiala.
21. All Deputy Secretaries/Under Secretaries/Inquiry officer, PSEB.
22. Deputy Secretary/Co-ordination, B-54, Greater Kailash-I, N/Delhi.
23. PS to Chairman/Members/Secretary.
24. Sr. I.R.O., PSEB, Patiala.
25. Secretary/PRC, PSEB, Patiala.
26. All Branch Officers and Heads of Sections.

[Signature]
Dy. Secretary/Finance.

MANMCHAN

PUNJAB STATE ELECTRICITY BOARD

(FINANCE SECTION)

Finance Circular
No. 68/92

10

- 1) All Engineers-in-Chief & Chief Engineers,
- 2) All Superintending Engineers,
- 3) All Executive Engineers,
- 4) All Sub Divisional Officers, in the PSEB.

Memo No. 25341/255086

/VI/213/Vol-III/L-54/92

Dated: 30/12/92

Sub: Practical difficulties of the Junior Engineers in the field. - Recommendations of Mehra Committee.

Council of Junior Engineers, PSEB have brought out certain problems of the Junior Engineers inter alia in the matter of accounting of the material drawn/un-utilized on various works, detection of shortages at a later stage during the course of checking by the Audit parties and filing of Income Tax returns etc. The Board vide its O/O No. 1 ENG-30(19) dated 4-12-90 constituted a Committee headed by Er. Y.P. Mehra, the then Chief Engineer/RE to know the practical difficulties of the Junior Engineers in the field. After considering the recommendations made by the Mehra Committee, it has been decided as under :-

According to the existing instructions, a Junior Engineer is ordinarily not to be allowed to handle more than one major work at a time. Despite these instructions, it is not always possible to allot one work at one time. In order, however, to tide over the problem of accounting of material, the Junior Engineer should record the measurement of work side by side executing the work and the SDO should check the measurements soon thereafter or on completion of the work but not later than one month of such completion. The SDO shall continue to submit a monthly statement to the XEN showing the number of cases in which measurement have been recorded by the Junior Engineers but not checked by him, as enjoined in the instructions issued vide Memo No. 150102/586/6/(213). Vol-III/LC dated 30-11-84.

The accounts of material rendered by the Junior Engineer are subjected to check initially at the level of SDO and then by the Divnl. Acctt. and the official concerned

Contd...P/2

is invariably required to explain/account for shortage noticed, if any. In the event of any shortage being noticed after their checking of the accounts, SDC and Divnl. Acct. both would also apportion responsibility for such shortages.

- c) As in the case of the officers, the drawing and disbursing officers may issue salary statements to the Junior Engineers at the end of the year.

You are requested to ensure meticulous compliance with the above instructions.

A. Singh
Secretary,
Punjab State Elec. Board,
Patiala.

No. 255087/2-317

Dated: 30/12/92

A copy of the above is forwarded for information to the :-

1. Chief Controller/Finance, PSEB, Patiala.
2. Chief Accounts Officer, PSEB, Patiala.
3. Chief Auditor, PSEB, Patiala.
4. Chief Controller, PSEB, Patiala.
5. In-charge V&S, PSEB, Patiala.
6. C.O./T to Chairman, PSEB, Patiala.
7. Accounts & Finance Manager, GNDTP, Bathinda.
8. All Deputy C.Os, Deputy CAs and Deputy FAs.
9. All Deputy Secretaries and Under Secretaries, PSEB.
10. All Sectional Heads in the HQs offices.

A. Singh
Deputy Secretary/Finance

CC: PS to Chairman/Members/Secretary.