

PUNJAB STATE ELECTRICITY BOARD:

Finance Circular
No. 22/87

(Finance Section)

To

1. All Chief Engineers.
2. All Superintending Engineers.
3. Chief Accounts Officer/Chief Auditor/Financial Advisor.
4. All Executive Engineers/R.Es. in the P.S.E.B.
5. All Sub Divisional Officers/J.Es-I in the P.S.E.B.

Memo. No. 177786/179036 /VI/213/Vol-III.

Dated Patiala, the 11.9. /1987..

Subject: Preparation of material-at-site accounts - Issue of L.P.Cs. to Junior Engineers.

-:00:-


During the course of meeting of P.S.E.B. Diploma Engineers Association with Member (D) and Administrative Member on 27.8.1987, it was pointed out by the Association that according to the instructions in vogue, J.Es on transfer are required to obtain clearance chit from their relieving Executive Engineers and are not allowed to join the new post till such time they render the account of material drawn by them. They further pointed out that the accounts rendered by J.E.II are not promptly checked by the S.D.C./Divisional Accountant/S.D.Os., as per guide-lines issued by the Board on the subject from time to time, with the result that on their transfer or promotion they are put to a lot of inconvenience and avoidable hardship due to non-issuance of their L.P.Cs and Service Books for months together. They also pointed out that instructions on the subject were very clear that once J.E. has rendered the account, issue of his L.P.C. should not be held up due to non checking of his accounts.

2- It may be mentioned that detailed instructions to stream-line the procedure and to ensure proper verification of material issued to works were circulated vide this office Memo. No.116355/7135/VI(213)/FB-64-65, dated 19.5.1977. These instructions were re-iterated vide Memo. No.77270/78215/VI(213) FB-64-65, dated 24.3.1981. In this office Memo.No.138546/139505

VI(213)/FB/Vol-III, dated 23.10.1982, it was further desired that a foot-note should be added in the promotion/transfer orders of the Engineering subordinates, S.D.Cs. and Divisional Accountants that they should clear the accounts and get the clearance chit from their controlling officer before they are allowed ^{to} join at the new station of posting. The accountability of the officers (S.D.O./Xen./S.E./C.E.) and officials (Divisional Accountant and S.D.C.) for the up-keep of material-at-site account within the reasonable time, was also brought out in this office Memo.No.24555/25489/VI(213)/Vol-III, dated 3.3.1983.

3- Not-with-standing issue of detailed instructions on the subject as referred to above, it has been observed that the accounts rendered by J.E.II are not promptly checked by the S.D.Cs., Divisional Accountants and S.D.Os.

4- All the field officers are, therefore, requested to ensure meticulous implementation of the above said instructions, so that the J.Es on their transfer or promotion, once they render the account, are not subjected to any un-necessary harassment due to non-checking of their accounts. Their L.P.Cs., alongwith Service Books, should invariably be issued within a month positively from the date the account is rendered as per instructions issued vide this office Memo. No.138546/139505/VI(213)/FB/Vol-III, dated 23.10.1982. The officers/officials found delinquent in the finalisation of such cases promptly will render themselves liable for severe disciplinary action.


Secretary,
Punjab State Electricity Board,
Patiala.

C.C. 179037/179137 dt. 11/9/87.

- 21/10/87* *19/9/87* *ml* *10/9/87*
1. P.S. to Chairman/Members/Secretary.
 2. All Deputy C.A.Os. in the P.S.E.B.
 3. All Deputy Secretaries/Sectional Heads.

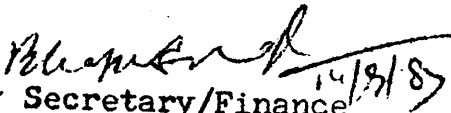
PUNJAB STATE ELECTRICITY BOARD:

(Finance Section)

Subject: T.A./D.A. to Work-charged staff.

Will the Chief Engineer/T.S. Punjab State Electricity Board, Patiala, kindly refer to his U.O. No.11949/TSW-1605/A dated 25.8.1987, on the subject noted above ?

2- The headquarters of the Work-charged staff may be fixed in such a way that the camp site and site of work should always remain within 8 K.Ms. When the site of work happens to fall beyond 8 K.Ms., the camp should immediately be shifted from that place so as to remain within 8 K.Ms. The daily allowance to the Work-charged employees may be regulated under Regulation-11 of P.S.E.B., MSR Vol-III (T.A.Regulations) when their absence from headquarters exceeds 8 hours beyond the radius of 8 K.Ms.


Deputy Secretary/Finance

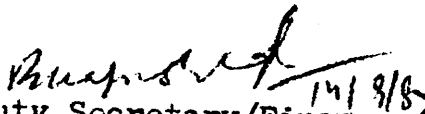
To

The Chief Engineer/T.S.,
P.S.E.B., Patiala.

I.D.No. 180159 /FP-12/LC-4. Dt.14.9.1987.

Endst.No. 180160/183 /FP-12/LC-4. Dt.14.9.1987.

Copy of the above is forwarded to all the Chief Engineers in P.S.E.B. for information and similar action. The headquarters of the Work-charged employees be fixed in such a way that the camp site and site of work should always remain within 8 K.Ms.


Deputy Secretary/Finance

C.C. :-

S.E.(T) to Member (C).

PUNJAB STATE ELECTRICITY BOARD:

(Finance Section)

Finance Circular
No. 23/1987

To

All Chief Engineers in the P.S.E.B.
(including Irrigation Works Punjab)/
Chief Engineer/Projects,
Chandigarh.

Memo. No. 180187/180232 /I/40/FB-83-84.

Dated Patiala, the 14/ 9 /1987.


Subject: Works expenditure - Disposal of Estimates.

-:00:-

Instructions regarding disposal of estimates were circulated vide this office Memo. No. 61947/67/1/40/F-83-84, dated 8.5.1985. In terms of para-4 of these instructions, the proposal for estimate, requiring administrative approval of the Board, was to be got approved by the Member concerned and thereafter submitted to this office (Finance Section) for necessary action.

2- The matter regarding seeking administrative approval/technical sanction of the works estimates on receipt from the Chief Engineer concerned has been reconsidered and it has been decided that the estimates may be sent to the Secretary (Board Section) for proper scrutiny and examination. The Board Section will then pass on the estimate (s) to the Finance Section for advice/concurrence after obtaining administrative approval of the Member Incharge.

3- You are, therefore, requested to follow the above procedure in future.


Secretary,
Punjab State Electricity Board,
Patiala.

CC :-

1. Chief Accounts Officer, P.S.E.B.
2. Chief Auditor, P.S.E.B., Patiala.
3. Financial Advisor, PSEB; Patiala.
4. R.A.O., PSEB; Patiala.
5. P.S. to Secretary/Members/Chairman
6. S.A (T)

PUNJAB STATE ELECTRICITY BOARD:

OFFICE OF THE SECRETARY

(Finance Section)

Finance Circular
No.24/87

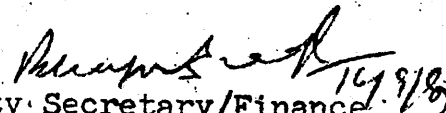
ORDER

No. 405 /FP-27/Vol-V.

Dated: 16.9.1987

The Punjab State Electricity Board is pleased to order that in paragraph 2(1), line-6 of Terms of Reference of P.S.E.B. Pay Revision Committee of the Board, notified vide Office Order No.399/FP-27/Vol-V dated 22.4.1987, after the words 'all categories of employees', the following words may be added :-

"including work-charged employees."


Deputy Secretary/Finance

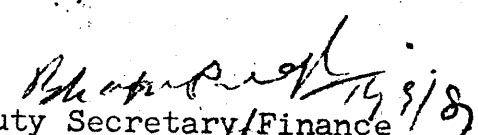
Endst. No. 181659/663

/FP-27/Vol-V.

Dt.16.9.87.

Copy of the above is forwarded to the following for information :-

1. Justice C.G.Suri (Retd.), 22/3-A, Chandigarh.
2. Sh. A.K.Misra, IAS, Member/Finance & Accounts, P.S.E.B., Patiala.
3. Er. J.M.Gupta, Member/Distribution, P.S.E.B., Patiala.
4. Sh. H.S.Deol, Administrative Member, P.S.E.B., Patiala.
5. Secretary/P.R.C., PSEB; Patiala with reference to his U.O.No.2602/PRC-1 dated 1.9.1987.


Deputy Secretary/Finance

Endst. No. 181664/182464

/FP-27/Vol-V.

Dt.16.9.87.

Copy of the above is forwarded to the following for information :-

1. All Chief Engineers/C.A.O./C.A./F.A./D.I.G.(V&S)/ Director/Sports & Cultural Affairs.
2. All Superintending Engineers/Directors.
3. All Executive Engineers.
4. Resident Audit Officer, P.S.E.B.; Patiala.
5. F.A. & C.A.O., Beas Project, Talwara.
6. F.A. & C.A.O., B.B.M.B., Nangal.
7. Accounts & Finance Manager, GNDP, Patiala.

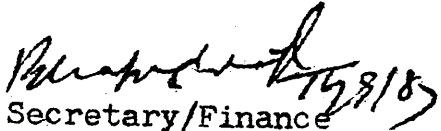
10. Chief Engineer/Electrical, Chandigarh Admn; U.T. Chandigarh.
11. Chief Engineer/Beas Sutlej Link, Sunder Nagar (HP).
12. Member (Power), B.B.M.B., Chandigarh.
13. General Manager, B.C.B., Talwara Township.
14. O.S.D. (†) to Chairman, P.S.E.B., Patiala.
15. S.E. (T) to Member/Hydel, Member (D), Member/Commercial.
16. S.A. (Accounts) to Member/Finance & Accounts.
17. S.A. (T) to Administrative Member.
18. Grievances Officer/Liaison-cum-Protocol Officer, P.S.E.B., Patiala.
19. All Accounts Officers in the field.
20. Director/Public Relations, P.S.E.B., Patiala.
21. Sr. Industrial Relations Officer, PSEB; Patiala.
22. P.S. to Chairman/Members/Secretary.
23. All Branch Officers and Heads of Sections in the Head Quarter Offices of the Board.
24. Under Secretary/Meetings, P.S.E.B., Patiala with reference to his U.O. No.3552/M-11/87/8 dated 14.9.1987.


Deputy Secretary/Finance

Endst. No. 182465/66 /FP-27/Vol-V. Dt. 16.9.1987.

Copy of the above is forwarded to the following for information :-

1. Financial Commissioner and Secretary to Govt. of Punjab (Member P.S.E.B.), Punjab Civil Secretariat, Chandigarh.
2. Secretary to Govt. of Punjab, Department of Irrigation & Power (IPP-I Branch), Chandigarh.


Deputy Secretary/Finance

PUNJAB STATE ELECTRICITY BOARD:

OFFICE OF THE SECRETARY

(Finance Section)

Finance Circular
No.25/87.

ORDER

No. 406 /Fin-506

Dated: 23.9.1987.

The Punjab State Electricity Board is pleased to make the following Regulations, namely :-

1- Short title and commencement(1) These Regulations may be called the Punjab State Electricity Board (Grant of Interim Relief), Regulations, 1987.

(2) They shall be deemed to have come into force on and with effect from the first day of January, 1986.

2- Application : (1) save as otherwise provided by or under these regulations, these regulations shall apply to the persons who have been appointed to the services and posts in connection with the affairs of the P.S.E.B.

(2) These Regulations shall not apply to:-

a) members of the all India Services serving in connection with the affairs of the Punjab State Elec. Board;

b) persons not in the whole time employment of the Punjab State Electricity Board.

c) persons paid out of contingencies;

d) employees whose scales of pay have been determined on the recommendations of the University Grants Commission;

e) persons employed on contract basis, except when the contract provides otherwise; and

f) persons specifically excluded wholly or in part from the operation of these Regulations.

g) persons employed on Work-charged estt.

3- Definitions : In these Regulations, unless there is any thing repugnant in the subject or context :-

(a) "appointed day" means the first day of January, 1986, on and from which effect is to be given to the grant of interim relief;

Provided that in the case of P.S.E.B. employee appointed after the 1st day of January, 1986, the appointed day shall mean the date on which he joined or joins the post;

(b) "existing scale" means the scale of pay of a Board employee in respect

- (c) "pay" means pay as defined in sub-clause(i) of clause (a) of rule 2.44 of the Pb. C.S.R. Vol-I, Part-I/Sub-Clause(i) of Regulation 2.45 of the P.S.E.B. MSR Vol-I, Part-I and shall not include the deputation pay (deputation allowance) non-practising allowance, special allowance or any addition to the pay by whatever nomenclature such addition is called.

4- Rate of interim relief : With effect from the appointed day, an interim relief at the rate of fifteen percent of the pay in the existing scale inclusive of the amount of the increments earned under sub-regulation (2) of Regulation-7 of the PSEB (Revised Scales of Pay) Regulations, 1980, subject to a minimum of one hundred rupees per mensem shall be allowed to the employees to whom these Regulations apply.

Note:- The payment involving fraction of fifty paise and above may be rounded off to the next higher rupee and the fraction of less than fifty paise shall be ignored.

5- Retirement benefits : (1) The amount of interim relief admissible under Reg.4 shall be taken into account for determining retirement benefits allowed in accordance with the provisions of the Punjab Civil Services Rules, Volume-II read with the orders, if any, issued in this behalf from time to time by the Government of Punjab/Punjab State Electricity Board.

(2) While determining the amount due as encashment of leave at the time of retirement, at the first instance, the leave salary shall be calculated according to the provisions of regulation 8.22 of the P.S.E.B. M.S.R. Vol-I, Part-I and then the amount of interim relief payable on the monthly rate of leave salary so calculated shall be added as a separate element.

6- Dearness Allowance : The amount of interim relief admissible under regulation-4 shall be taken into account for the purpose of dearness allowance sanctioned by the P.S.E.B. with effect from the 1st day of July, 1986,



onwards.

7- Other allowances and house rent etc : The amount of interim relief admissible under regulation-4 shall not be taken into account for determining the House Rent Allowance or other allowances admissible on the basis of the pay and it shall also not be counted for calculating the amount of licence fee to be recovered from the Board employees, who have been allotted Board's accommodation.

8- General Provident Fund subscription : The amount of interim relief admissible under regulation-4 shall be taken into account for the recovery of subscription towards General Provident Fund.

9- Re-employed pensioners : A pensioner who is re-employed to a service or a post in connection with the affairs of the Punjab State Electricity Board shall be allowed interim relief as per the provisions of regulation - 4.

10- Payment of arrears: (1) The amount of interim relief admissible under these regulations for the period from the 1st day of January, 1986 and upto the 28th day of February, 1987, shall be credited to the General Provident Fund Accounts of the Punjab State Electricity Board employees and such credits shall be deemed to have been made on the 1st day of March, 1987.

(2) Where an employee during the said period is not eligible to subscribe to the General Provident Fund, the amount as aforesaid shall be invested in the National Savings Certificate purchased from the Post Offices situated in the State of Punjab. These National Savings Certificates shall be purchased by the concerned Drawing & Disbursing Officer in the name of the Board employee concerned and shall be handed over to him.

Provided that if the amount of the interim relief for the aforesaid period does not exceed one hundred rupees, it shall be paid in cash and where such amount exceeds one hundred rupees it shall be credited to the General Provident Fund


Accounts or invested in the National Savings Certificates as the case may be, after rounding them off downwards to the nearest multiple of fifty rupees.

Illustration : In a case where the amount of interim relief for the period specified ^{the} in Sub-Regulation (1) is seventy three rupees, the entire amount may be paid in cash and in case such amount is four hundred and seventy three rupees, an amount of four hundred and fifty rupees shall be credited to the General Provident Fund Account or invested in the purchase of National Savings Certificates, as the case may be, and the balance of twenty three rupees shall be paid in cash.

Provided further that P.S.E.B. employees who have retired or had closed their General Provident Fund Accounts prior to the date of publication of these regulations or who might close their accounts by the time the amount of the interim relief for the period specified in ^{the} sub-regulation (1) is drawn in view of the provisions contained in the Punjab Civil Services Rules, Vol-II, shall also be paid such amount in cash.

11- Over-riding effect : These regulations shall have effect not-with-standing any thing contained in the P.S.E.B. M.S.R. Vol-I, Part-I for the time being in force.

12- Interpretation : If any question arises as to the interpretation of these regulations, the Punjab State Elec. Board in Finance Section shall decide the same.


Secretary,
Punjab State Electricity Board,
Patiala.

Endst. No. 188815/30 /Fin-506.

Dt. 23.9.1987

A copy of the above is forwarded to the following for information and necessary action :-

1. C.A.O./P&A Section, PSEB; Patiala (10 spare copies).
2. C.A.O./EAD Section, PSEB; Patiala (15 " ").