

PUNJAB STATE ELECTRICITY BOARD:

OFFICE OF THE SECRETARY

(Finance Section)

Am. Circular No 12/8

To

1. All Chief Engineers (including Hydel Irrigation).
2. Chief Accounts Officer, P.S.E.B., Patiala.
3. Chief Auditor, P.S.E.B., Patiala.
4. Financial Advisor, P.S.E.B., Patiala.
5. D.I.G. (V&S), P.S.E.B., Patiala.
6. All S.Es./Directors (including Hydel Irrigation).
7. All Executive Engineers/Deputy Directors (including Hydel Irrigation).

Memo.No. 63283/743 /FP-12/LC-4.

Dated Patiala, the 9.5. /1986.

Subject: Revised Rate of T.A./D.A. etc. on revised scale of pay.

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Please refer to this office Order No.49/PRC/Finance dated 24.2.1982, circulated vide Endst.No.29423/440/PRC/Fin./L-1B dated 24.2.1982 whereby the work-charged employees were allowed the benefit of T.A./D.A. as admissible to the regular staff. The Superintending Engineer/Mukerian Power House, Const. Circle, P.S.E.B., Talwara has sought clarification for allowing T.A./D.A. to the Work-charged employees including Drivers/Cleaners, who are going to the site of work in Board's vehicles and returning back to the headquarters on the same day. The matter has been considered and it is clarified as under :-

- i) No T.A./D.A. is admissible to Work-charged employees for journeys performed from residence to the site of work.
- ii) No T.A./Daily Allowance may be paid to the Work-charged staff including Drivers/Cleaners for the journeys performed in Board's Vehicles within the Project area/Allotted area when they return to the Head-quarters on the same day.
- iii) T.A./D.A. for journeys performed out-side the Project area/allotted area may be paid under normal rules/regulations.

This supersedes all the previous clarifications, issued from time to time on the subject.

[Signature]

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Let. No. 63744/64260/FP-12/LC-4

Dtd: 9 5 1986

A copy of the above is forwarded to the following for information and necessary action:-

1. O.S.D. to Chairman.
2. S.A.(T) to Member/Hydel & Member/T&D.
3. S.A.(Accounts) to Member/Finance & Accounts.
4. F.A.& C.A.O. Beas Project, Talwara Township.
5. General Manager/BCB, Talwara Township.
6. F.A. & C.A.O. BBMB, Mangal.
7. Legal Advisor, P.S.E.B. Patiala.
8. Director/Public Relations, P.S.E.B., Patiala.
9. Director/T.T.I., PSEB, Patiala.
10. All Deputy Secretaries/Under Secretaries/ Administrative Officer, P.S.E.B.
11. All Dy.C.A.Os/Senior Accounts Officer/A.Os (in Head quarters officers, Projects, Field and Pre-Audit-Officers.
12. Industrial Relations Officer, PSEB, Patiala.
13. Deputy Secretary/Co-ordination, P.S.E.B. B-54, Greater Kailash-1, New Delhi-110048.
14. R.A.O., PSEB, Patiala.
15. All Branch Officers and Heads of Sections and Heads of Departments.

S. Mehta
Superintendent/Finance,

Endst. No. 64261/62 /FP-12/LC-4. Dtd. 9.5.1986

A copy of the above is forwarded to the following for information and necessary action:-

1. Superintending Engineer/~~House Const. Division~~
2. Resident Engineer/Const. Division, Mukerian Power House, P.S.E.B., Talwara with reference to his D.O.No. 5382/EB-19 dt. 29.6.1985.

S. Mehta
Superintendent/Finance.

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PUNJAB STATE ELECTRICITY BOARD

(FINANCE SECTION)

Finance Circular
No.13/86.

ORDER

No. 112 PRC/A-136 Dated 19.5.86

The Punjab State Elec. Board is pleased to order to place two existing posts of Private Secretaries (Rs. 825/1580 +Rs. 150/- Special pay) in the pay scale of Rs. 1400-60-1700/75-1850 plus Rs.200/-special pay per month with immediate effect.

M. Singh
Dy. Secy/Finance. 19/5/86

Endst. No. 68993/98 PRC/A-136 Dated 19/5/86

A copy of the above is forwarded for information and necessary action to the :-

1. Chief Accounts Officer, PSEB, Patiala.
2. Chief Auditor, PSEB, Patiala.
3. Financial Advisor, PSEB, Patiala.
4. R.A.O., PSEB, Patiala. (5 spare copies).
5. Dy. CAO (Headquarters) PSEB, Patiala.
6. Accounts Officer/P&A, PSEB, Patiala. (5 spare copies).

M. Singh
Supdt/Finance.

Endst. No. 68999/69000 PRC/A-136/ Dated 19/5/86

A copy of the above is forwarded for information and necessary action to the:-

1. Financial Commissioner & Secretary to Govt. of Punjab (Member, PSEB), Chandigarh.
2. Secretary Irrigation & Power, Punjab Chandigarh.

M. Singh
Supdt/Finance.

Endst. No. 69001/321 PRC/A-136 Dated 19/5/86

A Copy of the above is forwarded for information & necessary action to the:-

1. All Chief Engineers (including Hydel Irrigation).

2. DIG (V&S) PSEB, Patiala.
3. Legal Advisor, PSEB, Patiala.
4. Director/Public Relations, PSEB, Patiala.
5. Industrial Relations Officer, PSEB, Patiala.
6. O.S.D. to Chairman.
7. S.A.(T) to Members.
8. S.A.(Accounts) to Member/Finance & Accounts.
9. All Deputy Secretaries/Under Secretaries/Administrative Officer, PSEB.
10. P.S. to Chairman/Members/Secretary.
11. All Branch Officers/Heads of Sections and Heads of Deptts.
12. Under Secretary/Meeting, PSEB, Patiala w.r.t. his U.O.No. 1677/E-6/86/10 dated 17.5.86.


Supdt/Finance.

PUNJAB STATE ELECTRICITY BOARD:

(FINANCE SECTION)

ORDER

Finance Circular
No.14/86

No. 113 / PRC/FINANCE. Dated: 27/5/1986

The Punjab State Electricity Board is pleased to revise the pay scales of the following categories of Establishment, with effect from 1.1.1978, being left-out categories :-

Sr. No.	Name of post.	Pre-revised scale.	Revised scale w.e.f. 1.1.1978.
1.	Peon-cum-Ground Attendant.	Rs. 70-95	Rs.300-430 /
2.	Welders.	Rs.200-650	Rs.620-1200

[Signature]
Deputy Secretary/Finance

Endst.No. 72040/72240 /FP-20/Vol-IV. Dated: 27/5/1986

A copy of the above is forwarded for information and necessary action to the :-

1. All Chief Engineers in the P.S.E.B.
2. Chief Accounts Officer (E.A.D), PSEB; Patiala.
3. Chief Auditor, PSEB; Patiala.
4. All Superintending Engineers/Directors.
5. R.A.O., PSEB; Patiala.
6. Accounts & Finance Manager, GNDTP; Bathinda.
7. Deputy Chief Accounts Officer/RTP, Ropar.
8. A.O.(O&M), GNDTP; Bathinda.
9. Senior Accounts Officer/Accounts Officer/Pre-Audit Offices and Field.
10. O.S.D. to Chairman.
11. All Deputy Secretaries/Under Secretaries/Administrative Officers, P.S.E.B.
12. S.A. (Accounts) to Member/Finance & Accounts.
13. S.A. (T) to Members.
14. P.S. to Chairman/Members/Secretary.
15. Deputy Secretary/Personnel (Cadre Section), w.r.t. his U.O.No.86/CS-429(9)-II dated 11.2.1986 and U.O. No.195/C.S.-429(9)II dated 25.4.1986.
16. Superintendent/Regulation, P.S.E.B., Patiala with reference to his Endst. No.226/RAG-65/Vol-4 dated 25.3.1986.

[Signature]
Superintendent/Finance

PUNJAB STATE ELECTRICITY BOARD

OFFICE OF THE SECRETARY

(Finance Section)

Finance Circular
No. 17/86

To

1. All Chief Engineers.
2. All Superintending Engineers.
3. C.A.O. /Chief Auditor/Financial Advisor.
4. All Executive Engineers.

Memo No. 95258/708 VI(213)FB/64-65/V-III.

Dated Patiala the 14/ 7 /1986.

Sub: Preparation of Material-at-site accounts.

In order to streamline the procedure and with a view to ensure proper verification of material issued to works, detailed instructions were issued from time to time. These instructions were further summed up vide Finance Section's Memo No. 116355/7135/VI(213)/FB/64-65 dated 19.5.1977 and reiterated vide Memo No. 77270/73215/VI(213) FB/64-65/V-II dated 24.3.1981.

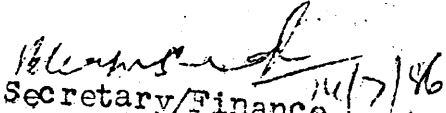
2. In the above instructions, it has specifically been mentioned that the Line Superintendents (J.E.II), on their transfer, must get clearance chit from their relieving Executive Engineers before they are allowed to join new post and they will not be permitted to join new station of posting till such time they render the accounts of material drawn by them. It was further desired in this office Memo No. 138546/139505/VI(213)FB/V-III dated 23.10.1982 that a note should be added in the promotion/transfer orders of the E-engineering Subordinates, Sub-Divisional Clerks and Divisional Accountants that they should clear the account and get the clearance chit from their Controlling Officer before they are allowed to join at the new station of posting. The accountability of officers (S.D.O./Xen/S.E./C.E.) and officials (Divisional Accountant and S.D.C.) for the up-keep of material-at-site account,

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within the reasonable time, was brought out in this office Memo No. 24555/25489/VI(213)Vol.III dated 3.3.1983, in which it was desired to ensure that the Technical Subordinates render the accounts in time and these are checked by the S.D.Cs/Divisional Accountants and S.D.Os, without the least possible delay.

3. Despite issue of aforesaid detailed instructions, it has come to notice that M.A.S. Accounts involving about Rs. 56 crores are outstanding in the T.S. Organisation. The Board has taken a serious view of it and has desired to re-iterate the instructions for not relieving the J.E. on transfer or promotion till his accounts are cleared, as these are not being followed in letter and spirit. It was further desired that the Divisional Accountant would also get a certificate of clearance of M.A.S. Accounts before he was relieved on transfer or promotion.

4. Accordingly, all the field officers are requested to ensure meticulous compliance of the above instructions. The officer/official responsible for delay in the finalisation of such cases and not taking timely action will render himself liable to severe disciplinary action, besides making good the loss to the Board.

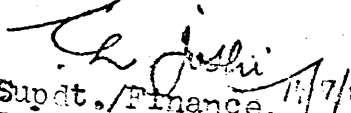

Dy. Secretary/Finance
for Secretary, PSEB, Patiala.

Endst No: 95709/96659

VI/213/Loose Dt. 14.7.1986

A copy of the above is forwarded for information to:-

1. P.S. to Chairman/Members/Secretary.
2. C.S.D. to Chairman.
3. All Dy. C.A.Os in the PSEB.
4. Accounts & Finance Manager, G NDTP, Bathinda.
5. All S.D.Os in the Board.
6. All Sectional Heads in the Headquarter offices.
7. Under Secy./Meeting, PSEB, Patiala with reference to his Endst No. 2181/WTMs/MIR dated 21.6.1986.


Supdt. Finance
for Secretary, PSEB, Patiala.

PUNJAB STATE ELECY. BOARD

(Finance Section)

Finance Circular
No. 18/86

Office Order No. 392 /Fin-425

Dated 7.8.86

The Punjab State Electricity Board is pleased to grant Coal Dust Allowance at the rate of Rs.20/- (Rs. Twenty only) per month to the following staff working at various locations of Ropar Thermal Plant, Ropar:-

I) OPERATION CIRCLE

<u>Sr.No.</u>	<u>Designation</u>	<u>No. of Employees</u>	
		<u>Regular</u>	<u>Work-charged</u>
1.	Boiler Controller	9	2
2.	A.P.A.	12	-
3.	J.P.A.	15	-
4.	Skilled Worker	20	6
5.	Un-skilled worker	-	4
6.	Fire Fighting Men	31	-
7.	Technician Gr.I	4	2
8.	Fitter	4	12
Total:		95	26

II) MECHANICAL MAINTENANCE CIRCLE

1.	Junior Specialist	9	-
2.	Asstt.Jr.Specialist	5	-
3.	Foreman	3	5
4.	A.F.M.	-	1
5.	Technician Gr.I	11	1
6.	Technician Gr.II	12	2
7.	Asstt.Welder	6	2
8.	Fitter	-	14
9.	Skilled Worker	1	1
10.	J.E-I & II	5	-
11.	A.P.A.	10	-
12.	B.D.Operator	5	-
13.	Loco Operator	4	-
14.	Electrician Gr.I	4	3
15.	T.Mate	-	1
16.	Chargeman	-	2
17.	H.P.Welder	-	1
18.	Radiographer	1	-
Total:		76	33
G.Total: (95+26+76+33)		= 230	

[Signature]
Dy. Secretary / Finance

Endst No. 110672/692

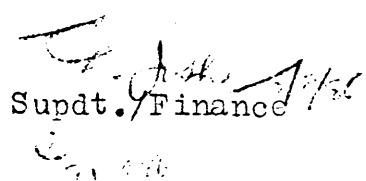
Fin-425

Dt. 7/8/86

Copy of the above is forwarded to the following for information & necessary action:-

1. Chief Engineer/O&M, RTP, Ropar.
2. Chief Engineer/Const., RTP, Ropar.
3. Chief Engineer/Thermal, GNDTP, Bathinda.
4. Chief Auditor, PSEB, Patiala (with four spare copies)
5. Chief Accounts Officer, PSEB. Patiala (with four spare copies).
6. Financial Advisor, PSEB, Patiala.
7. Legal Advisor, P.S.E.B., Patiala.
8. R.A.O., P.S.E.B., Patiala.
9. S.E./Operation Circle, R.T.P., Ropar
10. S.E./Mechanical Circle, RTP, Ropar.
11. Dy. C.A.O./R.T.P. Ropar.
12. Accounts & Finance Manager, GNDTP, Bathinda.
13. Senior A.O./G.N.D.T.P. Patiala.
14. Director/Monitoring, PSEB, Patiala.
15. O.S.D.(T) to Chairman, P.S.E.B., Patiala.
16. S.A.(T) to Member/T&D; Member/Hydel & A.M.
17. P.S. to Chairman, P.S.E.B., Patiala.
18. Under Secretary/Meeting, P.S.E.B, Patiala with reference to his U.O.No. 3987/M-10/86/5 dated 5.8.86.

DA/as above
(For Item No. 4&5 only)


Supdt./Finance
