

Punjab State Power Corporation Limited Regd. Office: PSEB Head Office, The Mall Patiala Corporate I.D.No.U40109PB2010SGC033813, website:www.pspcl.in (Office of Dy.Chief Engineer/ED, PSPCL Patiala) Fax No.0175-2971240 Email: dy-ce-ed@pspcl.in

No. 7654 MTI-1229

Dated 09-12-2021

<u>Subject:-</u> Provision of Technical as well as Non-Technical Trainings at 'Technical Training Institutes' of PSPCL on payment basis for other organisations.

'Technical Training Institute, PSPCL, Shakti Vihar, Patiala' is recognised by Central Electricity Authority, as category-1 (grade-A) training institute for imparting trainings relating to operation and maintenance of electric power plants/systems in the field of Thermal/Hydro/Transmission/Distribution/Power Management. This is the only one Grade-A recognised institute in North India.

At present this institute conducts trainings for all type of categories of newly recruited employees of PSPCL and also conducts refresher trainings for its existing employees, which include short term and induction training programmes. This institute also conducts on-site training camps. The expertise of our trainers is also being utilised by Rural Electrification Corporation, Hyderabad, who hire faculty members of our institute. All faculty members of this institute have ample experience of working in the power sector.

Now we have started conducting Technical as well as Non-Technical Training programmes for employees of organisations other than PSPCL on payment basis. The detail of the proposal is attached herewith (Annex 'A'). All Government, Public and Private sector organisations and industries are requested to avail low cost high technical training facility of PSPCL for betterment of Power sector/industries.

Dy.Chief Engineer/ED HRD,PSPCL,Patiala

TRAINING CONTENTS

- 1. Trainings cover theoretical as well as practical aspects relating to Sub Stations, Distribution, Protection, Grid Construction, Metering, Basic Computer, SCADA system, maintenance and handling of equipments, safety, first aid etc. To be more practical, visits to various sub stations is also organized. Besides, Transformer Repair Workshop, Transformer Oil Testing Lab Patiala and Anandpur Sahib Hydel Project-II (Nakkian), GGSS Thermal Plant Ropar, GIS(Gas insulated Substation) Ludhiana etc. visits are also arranged, keeping in view the requirements.
- 2. Training is also provided on the topics like accounts, book keeping, man management, mind management and soft skills.

INFRASTRUCTURE

This institute has sufficient infrastructure to conduct theory and practical classes as well as to arrange site visits to workshops and various places of PSPCL and PSTCL. All lecture halls are Air Conditioned. Residential as well as non residential both type of trainings are conducted under training Institutes of PSPCL.

HOSTEL FACILITY

- Both air conditioned and non- air conditioned rooms are available at all training centres with mess facility.
- Separate hostel facility for girls is also available at TTI/Patiala.

TYPE OF TRAININGS

Training curriculum is/ will be prepared as per requirement and in-depth discussion with the concerned organisation/ department.

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REGULAR TRAINING PROGRAMMES

This institute regularly conducts technical trainings for following categories of employees:

- Assistant Engineers/Distribution/Sub-Station/Civil.
- 2. Junior Engineers Distribution/Sub-Station/Civil.
- 3. Foreman and Cable Jointer.
- 4. Lineman and Assistant Lineman.
- 5. Sub-Station Attendants.

This institute also conducts non-technical trainings for following categories of employees:

- Assistant Managers IT/HR.
- 2. Accounts Officers, Divisional Accountants, Revenue Accountants and Assistant Accounts Officers.
- 3. Upper Divisional Clerk
- Lower Divisional Clerk.

Basic Computer Training which includes MS word, MS excel and Power Point is also provided to all categories of employees.

Except above one day/two day on-site training camps are also conducted by the faculty members of this institute.

INSTITUTES OF PSPCL

The trainings may be availed at following institutes of PSPCL:-

- 1. TTI, Shakti Vihar, PSPCL, Patiala,
- 2. Zonal Knowledge Centre Jallandhar/ Ludhiana/ Bathinda/ Amritsar.

TRAINING EXPENDITURE

The cost of training is specific for each training program, depending upon the requirements and needs of the organization concerned.

Interested organisations can contact on/at:

Email: principalhrd_pspcl@yahoo.com

Technical Training Institue, Shakti Vihar, PSPCL, Patiala

Contact No.: 9646118854, 9646184260.

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