



PUNJAB STATE POWER CORPORATION LIMITED

Regd. Office: PSEB Head Office, The Mall, Patiala

Corporate I.D.No.U40109PB2010SGC033813, website:www.pspcl.in

(Office of Principal/TTI, PSPCL Patiala)

Phone No.0175-2971250, Email: principal-hrd@pspcl.in

Office Order No. 306 /TTI- 1117 Dated: 20/12/22

It is hereby intimated that officers/officials who have performed their duties extraordinarily and contributed towards improvement, efficiency and financial benefits of PSPCL are requested to send their requisite details in Performa attached herewith, through their respective HOD to the office of Dy.CE/SE a/w their respective Directors in charge for getting award on Republic Day, 2023 (26th January, 2023).

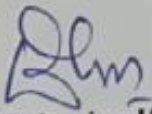
Conditions for selection criteria for giving awards to officers/officials are as under:

1. She/he should have performed extraordinarily in day to day duties.
2. She/he should have given some extraordinarily contribution over and above normal duties.
3. She/he should have contributed towards improvement/simplification of office working procedure system to the benefit of PSPCL.
4. She/he should have performed in the way to bring name/reputation to PSPCL.
5. She/he should be of rank of Asst. Executive Engineer/Equivalent rank or below.
6. She /he should not have been found guilty in any disciplinary /other case during last five financial years

- Note:-**
- 1) One award shall be given to a team, in case nominations of officers/officials for joint efforts of a team for a particular task.
 - 2) Personal Staff of Senior Officers should be avoided.
 - 3) Controlling officer of an employee while sending his/her nomination for award will certify that he/she is not found guilty in any disciplinary/ other case during last five financial years and no disciplinary proceedings/case are pending against him/her.
 - 4) Kindly avoid the nominations of those employees who have already been awarded on Republic Day/Independence Day occasion.

Therefore you are requested that nominations kindly be sent latest by 04.01.2023 positively.

This issues with the approval of Competent Authority.


o/c Principal/TTI
PSPCL Patiala.
20.12.2022
Contd.....2


Endst. No. 6497/6503 ITTI-1117

Dated: 20/12/22

Copy of the above is forwarded to the following with request to finalize names as under and to ensure submission of final names to this office along with filled in Performa in hard and soft copy latest by 04.01.2023.

Office	No. of awards
Worthy CMD	1
Director/Administration	1
Director/HR	1
Director/Commercial	2
Director/Distribution	10
Director/Finance	2
Director/Generation	3
Total	20

- 1) OSD to CMD, PSPCL, Patiala.
- 2) SE/Dy.CE a/w Director/Administration, PSPCL Patiala.
- 3) SE/Dy.CE a/w Director/Distribution, PSPCL Patiala.
- 4) SE/Dy.CE a/w Director/Generation, PSPCL Patiala.
- 5) SE/Dy.CE a/w Director/Finance, PSPCL Patiala.
- 6) SE/Dy.CE a/w Director/Commercial, PSPCL Patiala.
- 7) Addl SE/Tech. a/w Director/HR, PSPCL, Patiala.


o/c Principal/TTI
PSPCL Patiala
20.12.2022

Name of Occasion: Performa to be filled by Officer/Official
Republic Day (26th January, 2023)

1.	Name	
2.	Employee ID	
3.	Designation	
4.	Office	
5.	Period of stay in the office	
6.	Contact No. of Employee	
7.	Job Assigned	
8.	Achievements for which nominated	
9.	Benefits to PSPCL	
10.	Details of Disciplinary cases (pending/decided for last 5 financial years)	
11.	Any other information	
12.	Self Declaration:	<p>I _____ Son/Daughter of _____ hereby declare that :</p> <p>"I have not received any award from Hon'ble CMD on the occasion of Republic day/Independence, Day in any capacity or for any achievement."</p> <p style="text-align: right;">Signature of applicant</p>

1. It is certified that the above applicant has not received any award from Hon'ble CMD on the occasion of Republic day/Independence Day in any capacity or for any achievement.
2. He/she is not found guilty in any disciplinary/ other case during last five financial years and no disciplinary proceedings/cases are pending against him/her.

Sign & seal of controlling officer