

Office of the Additional SE, Protection Div. No. 2, Ludhiana  
Email : [xen-prot2-ludhiana@pspcl.in](mailto:xen-prot2-ludhiana@pspcl.in) Mob: 9646111510

ਵੱਲ

ਉਪ ਸਕੱਤਰ,  
ਲੋਕ ਸੰਪਰਕ,  
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਪਟਿਆਲਾ

ਮੀਮੋ ਨੰ: 170

ਮਿਤੀ: 13/03/2026

ਵਿਸ਼ਾ:- ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ:2, ਲੁਧਿਆਣਾ ਲਈ Mohindra Bolero/TUV 300/Xylo/Ertiga ਜਾਂ ਇਨ੍ਹਾਂ ਦੀ ਕੀਮਤ ਦੇ ਬਰਾਬਰ ਦੀ ਗੱਡੀ 1 ਸਾਲ ਲਈ ਆਊਟ ਸੋਰਸ ਰਾਹੀਂ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਸ਼ਾਰਟ ਟੈਂਡਰ ਦਾ ਨੋਟਿਸ ਵੱਖ-ਵੱਖ ਅਖਬਾਰਾਂ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਿਤ ਕਰਨ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਇਸ ਦਫਤਰ ਅਧੀਨ 1 ਸਾਲ ਲਈ ਆਊਟਸੋਰਸ ਰਾਹੀਂ ਗੱਡੀ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਮੁੱਖ ਇੰਜ/ਪੀ. ਅਤੇ ਐਮ. ਲੁਧਿਆਣਾ ਜੀ ਵਲੋਂ ਪੱਤਰ ਨੰ: 2660 ਮਿਤੀ 13.03.2026 ਰਾਹੀਂ ਮਨਜ਼ੂਰੀ ਪ੍ਰਾਪਤ ਹੋਈ ਹੈ ਅਤੇ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਦੀ ਕਾਰਪੋਰੇਟ ਟਰਾਂਸਪੋਰਟ ਪਾਲਿਸੀ (ਅਤੇ ਇਸ ਵਿੱਚ ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਸੋਧਾਂ) ਅਨੁਸਾਰ ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ:2, ਲੁਧਿਆਣਾ ਲਈ Mohindra Bolero/TUV 300/Xylo/Ertiga ਜਾਂ ਇਨ੍ਹਾਂ ਦੀ ਕੀਮਤ ਦੇ ਬਰਾਬਰ ਦੀ ਗੱਡੀ ਲਗਾਉਣੀ ਬਣਦੀ ਹੈ।

ਟਰਾਂਸਪੋਰਟ ਪਾਲਿਸੀ ਅਧੀਨ ਮਹੀਨਾਵਾਰ ਰੇਟਾਂ ਤੇ 1 ਸਾਲ ਲਈ ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ: 2, ਲੁਧਿਆਣਾ ਲਈ Mohindra Bolero/TUV 300/Xylo/Ertiga ਜਾਂ ਇਨ੍ਹਾਂ ਦੀ ਕੀਮਤ ਦੇ ਬਰਾਬਰ ਦੀ ਗੱਡੀ ਸਮੇਤ ਡਰਾਇਵਰ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਟੈਂਡਰ ਇਨਕੁਆਰੀ ਨੰ: 01/2026-27 ਦਾ ਸ਼ਾਰਟ ਟੈਂਡਰ ਦਾ ਪ੍ਰੈਸ ਨੋਟ ਵੱਖ-ਵੱਖ ਅਖਬਾਰਾਂ ਵਿੱਚ ਛਾਪਣ ਲਈ 1 ਨੰ: ਕਾਪੀ (1 ਨੰ: ਅੰਗਰੇਜੀ ਅਤੇ 1 ਨੰ: ਪੰਜਾਬੀ) ਆਪ ਜੀ ਦੇ ਦਫਤਰ ਨੂੰ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀਆਂ ਜਾਂਦੀਆਂ ਹਨ ਜੀ।

ਨੱਥੀ:- 1. ਟੈਂਡਰ ਫਾਰਮੈਟ ਪੰਜਾਬੀ ਅਤੇ ਅੰਗਰੇਜੀ ਵਿੱਚ  
2. ਮਨਜ਼ੂਰੀ ਦੀ ਕਾਪੀ

-----Signed-----

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ  
ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ:2,  
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਲੁਧਿਆਣਾ



## Punjab State Power Corporation Limited

Regd. Office: PSEB Head office, The Mall Patiala-147001  
Corporate Identity Number U40109PP20SGC033813

### Tender Enquiry No. 01/2026-27

Hiring of I No. Vehicle Mohindra Bolero/TUV 300/Xylo/Ertiga or equivalent with driver for the office of Additional SE, Protection Division no. 2, PSPCL Ludhiana for one year (The vehicle not more than 4 years old)

Last Date and time for sale of Tender Doc:- 27.03.2026 upto 11:00 hrs

Last Date & time for Receipt of Tenders:- 30.03.2026 upto 12:30 hrs

Opening of Tenders :- 30.03.2026 at 13:00 hrs

Cost of Tender document:- Rs. 1180/-

Details NIT/Specification/Terms & Conditions may be downloaded from PSPCL website([www.pspcl.in](http://www.pspcl.in)) may be visited regular for update

-----Signed-----

Additional SE/Protection Division no.2  
PSPCL Ludhiana



## Punjab State Power Corporation Limited

Regd. Office: PSEB Head office, The Mall Patiala-147001  
Corporate Identity Number U40109PP20SGC033813

### ਟੈਂਡਰ ਇਨਕੁਆਰੀ ਨੰ: 01/2026-27

ਦਫਤਰ : ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ: 2, ਲੁਧਿਆਣਾ ਲਈ ਮਹਿੰਦਰਾ ਬੋਲੈਰੋ/ਟੀ.ਯੂ.ਵੀ. 300/ ਜਾਈਲੋ/ ਅਰਟਿਗਾ ਜਾਂ ਇਨ੍ਹਾਂ ਦੇ ਬਰਾਬਰ ਦੀ ਕੀਮਤ ਦੀ ਗੱਡੀ ਸਮੇਤ ਡਰਾਇਵਰ ਇੱਕ ਸਾਲ ਲਈ ਕਿਰਾਏ ਤੇ ਲੈਣ ਸਬੰਧੀ (ਗੱਡੀ 4 ਸਾਲ ਤੋਂ ਵੱਧ ਪੁਰਾਣੀ ਨਹੀਂ ਹੋਣੀ ਚਾਹੀਦੀ)

ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਆਖਰੀ ਮਿਤੀ :- 27.03.2026 ਸਮਾਂ 11:00 ਵਜੇ ਤੱਕ

ਟੈਂਡਰ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਦੀ ਮਿਤੀ :- 30.03.2026 ਸਮਾਂ 12:30 ਵਜੇ ਤੱਕ

ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ :- 30.03.2026 ਸਮਾਂ 13:00 ਵਜੇ

ਟੈਂਡਰ ਦੀ ਕੀਮਤ :- 1180/- ਰੁ:

ਨੋਟ : ਸ਼ਾਰਟ ਟੈਂਡਰ ਦੀਆਂ ਸਪੈਸੀਫਿਕੇਸ਼ਨਾਂ ਅਤੇ ਸ਼ਰਤਾਂ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਦੀ ਵੈਬਸਾਈਟ([www.pspcl.in](http://www.pspcl.in)) ਤੋਂ ਡਾਊਨਲੋਡ ਕੀਤੀਆਂ ਜਾ ਸਕਦੀਆਂ ਹਨ। ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੀ ਅਪਡੇਟ ਲਈ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਦੀ ਵੈਬਸਾਈਟ ਤੇ ਲਗਾਤਾਰ ਦੇਖਿਆ ਜਾਵੇ।

-----Signed-----

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ ਨੰ: 2,  
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਲੁਧਿਆਣਾ



## PUNJAB STATE POWER CORPORATION LIMITED

Tender Enquiry No: **1/PROT2/LDH/2026-27**

Dated: **13/03/2026**

### **Regarding hiring of vehicle for Addl. SE/Protection Division No. 2, PSPCL, Ludhiana as per guidelines of PSPCL for one year.**

In reference to above mentioned subject firms are invited to supply the quotations for supplying the vehicle Mohindra Bolero/TUV 300/Xylo/Ertiga or equivalent on rent basis for one year. Model should not be older than 5 years with all Indian Taxis Registration/Northern Indian Taxis Registration for PSPCL on monthly basis for the purpose of hiring. The rates should be quoted as under:

- |                           |   |
|---------------------------|---|
| a) Monthly fixed charges  | -Up to 1000 KM – Rs. 36,000/-   |
| b) Running charges per KM | - Above 1000 KM – Rs. 8.50 /- per KM at Petrol rate Rs. 98.46 per litre & To increase/ decrease the rate by 8 paisa per KM for total KMs run(Including Minimum km) for every increase or decrease, as the case may be, in the rate of Petrol by rupee one taking Rs. 98.46 per litre as the base price. |

#### **A) Terms & Conditions for vehicle:-**

1. The Quotation should accompany with earnest money @ 2% of Quoted price subject to a minimum of Rs. 13700/- in the shape of D.D. payable at Ludhiana in favour of **Punjab State Power Corporation Limited** to be deposited in the office of Addl. S.E/Civil C&M Division, PSPCL, Ludhiana.
2. The Contractor will depute Mohindra Bolero/TUV 300/Xylo/Ertiga or equivalent with Model not older than 4 years. The vehicle will be used as conveyance by PSPCL & will be stationed at Ludhiana for Local/Out-station journeys usually in the State of Punjab & U.T. of Chandigarh. In very special case vehicle can travel in the State of Himachal Pradesh, J&K, Haryana & Delhi. The vehicle can travel on any or all days of the month.
3. The necessary permit in this regard will be arranged by the Contractor and Taxes out of Punjab will be paid by PSPCL or re-imburement to the contractor on submission of documentary proof.
4. The cost of repair/consumables in addition to Petrol, such as Mobil Oil, Lubricants, and Coolant etc. will be borne by the contractor.
5. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra will be given at the end of Six months for renewal of Taxi Permit or for any other formalities without any deductions.
6. The Contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In the case of breakdown, he shall be liable to provide another vehicle otherwise double amount of the proportionate amount of monthly hiring charges shall be deducted from the monthly bill for the period not in working condition.
7. The Kilometer run from the point of departure of vehicle for maintenance/repairs, the time it runs & rejoin the duties shall not be considered for billing.
8. The vehicle shall report to the Addl.SE/Sr.XEN of the Protection Division No. 2, PSPCL, Ludhiana and shall move as per the instructions of the Officer.
9. The vehicle shall be required at any hour of the day & the Contractor shall be liable to provide the same.
10. The vehicle shall be provided with stepping tools, spare tyre & consumables in order to attend minor repairs while travelling.

11. The seats shall be well cushioned & should have fine, neat & clean seat covers & vehicle shall also have rubber mats.
12. Log Book will be provided by the PSPCL.
13. The vehicle shall be duly insured comprehensively including the Third Party Insurance during the currency of contract. Insurance premium shall be borne by the Contractor. Lodging & settlement of any insurance claim will be Contractor's responsibility. Road Tax & all other related expenses will be borne by the Contractor.
14. The vehicle shall be parked at suitable place provided by PSPCL. In case Contractor/Driver parks the vehicle at any other suitable place of their own then the mileage from that place to the place of duty will not be paid to the contractor.

**B) Terms & Conditions for the Driver of the vehicle:-**

1. The contractor shall provide a driver along-with the vehicle who shall be properly dressed & well behaved. PSPCL reserve the right to direct the Contractor to replace the driver of the vehicle. If the driver is not well behaved and the Contractor is unable to provide another driver the PSPCL has the right to terminate the Contract awarded to the Contractor.
2. The driver shall maintain a Log-book & the log-book will be signed by the PSPCL's authorized official using the vehicle on the completion of the journey. However, Log-book will be verified from time to time by the Addl. S.E / Sr.XEN or any officer of the Division.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name, with the driver of the vehicle along with all other essential documents for insurance, road tax etc necessary to keep the vehicle running on the road at all time during the Contract period.
4. The driver of the vehicle shall hold a valid driver's License to drive in Plains as well as Hilly areas & shall keep the same at all times during the duty hours.
5. No Lodging & Boarding facilities will be provided to the driver of the Vehicle by the PSPCL.
6. The driver should have his own Mobile Phone with SIM of reputed company i.e. Vodafone, Airtel, BSNL etc.
7. The driver should report to the desired place on call from Officers within 15 minutes.

**C) Terms & Conditions for monthly payment of bill of the vehicle:-**

1. The tax shall be deducted by PSPCL as per Income Tax Rules/Act applicable from time to time.
2. The Goods Service Tax shall be deducted by PSPCL as per Instructions issued from time to time.
3. The Security deposit equivalent to 5% of the running bill shall be deducted by PSPCL from monthly bills from time to time (excluding fuel charges) & shall be refunded after successful completion of the Contract Period.
4. The PSPCL reserves the right to terminate the Contract of the vehicle without any reason, if services or condition of the vehicle is not satisfactory at any point of time during the Contract period.
5. The concerned officer of the PSPCL shall make the payment within a week from the date of submission of bill of previous month subsequent to the verification of the entire journey Log-book.
6. The Kilometer run for journeys which are not verified/signed by the concerned officer shall not be payable.
7. Only light commercial vehicle should be hired with yellow name plate entry of the same must be in RC.
8. The vehicle to be hired could be for maximum four years period.
9. At the time of hiring, vehicle should not be more than five years old.
10. Private journey up to 400 KMs per month is allowed to all officers to whom the outsourced vehicles have been provided. However per KM approved rate of outsourced vehicle over and above fixed rate shall be charged to them.
11. Toll tax whenever paid shall be reimbursed as per actual.

12. Variation of 8 paisa per Rs.1/- variation in Petrol cost shall be applicable on 1000Kms included in base rate and extra Km from the first day of subsequent month.
13. Goods Service Tax will be payable by service provider & service receiver with the ratio of 60% & 40% respectively as per instructions issued vide memo no. 50 dt. 10.1.2013 of financial advisor/FR Section, PSPCL, Patiala.

**D) Paying Authority:-**

1. The Paying Authority will be concerned Senior XEN / Addl. S.E/Civil C&M Division PSPCL, Ludhiana or as decided by the competent authority.

**E) General Conditions:-**

1. The detail of vehicle provided for hiring i.e. vehicle No., Copy of registration book, Copy of Valid Insurance, Copy of Permit (Taxi) are to be provided along-with the tender/quotation.
2. In case of withdrawal of vehicle from service of PSPCL the contractor shall have to inform to PSPCL 30 days in advance, otherwise the 30 days payment shall be deducted from their bill as penalty. However the vehicle can be dis-engaged by PSPCL by serving a 30 days' notice in advance to the Contractor.
3. The Contract shall be initially for a period of one year which may be extended on mutual consent at the same rates, terms & conditions.
4. All matters relating to transportation, Traffic Police & Local Administration will be dealt by the Contractor at his own cost.
5. The Bidder has to quote the rates on the 'Schedule of Prices' enclosed as Annexure-1 and any deviation to the NIT Conditions shall be specifically mentioned on separate sheet with signature of Bidder along-with the bid.

## Schedule of Prices

Hiring charges for the following vehicle are as under:

### **A) Description of vehicle**

1	Make	
2	Model/Year of Mfg.	
3	Registration No.	
4	Whether has Valid Insurance	

### **B) Schedule of Prices:**

<b>Sr. No.</b>	<b>Description of Prices/Charges</b>	<b>Rate/Amount in Rs.</b>
1.	Monthly fix Charges including 1000 KM	
2.	Per Kilometer running charges beyond 1000 KM	

I have read all the terms & conditions of the 'TENDER DOCUMENT' and the rates/charges as quoted above are in accordance with the stipulated terms & conditions.

(Signature of Contractor)

Name of Contractor : \_\_\_\_\_

Designation : \_\_\_\_\_

Name & Address } \_\_\_\_\_  
of company/Firm } : \_\_\_\_\_

Contact No. : \_\_\_\_\_