

PUNJAB STATE POWER CORPORATION LIMITED

(O/o SE/OP, Suburban Circle, PSPCL, Amritsar)

NOTICE INVITING TENDER


Tenders are invited from eligible contractors on behalf of PSPCL for outsourcing of the following Works:-

Sr. No	Tender Enquiry No.	Description of Work	Earnest Money	Cost of tender Specification
1.	Tender Enquiry No. 08/SE/OP, Sub Urban Circle, PSPCL, Amritsar. Dt. 15.06.2023	Hiring of One No. Mohindra Genius/Bolero/Tata 207/408 or equivalent in price Double Door for the office of AE Majitha-2 PSPCL, Amritsar. The contractor will quote the rates as per performa (Annexure-B)	10000/-	Rs.1180 (1000+GST@18 %=1180/-)

- | | |
|--|---------------------------|
| 1.) Last date and time for issue of Tender Documents | 03/07/2023 up to 12:00 PM |
| 2.) Last date and time for receipt of Tender Documents | 04/07/2023 up to 10:00 AM |
| 3.) Date & time for opening of Tender | 04/07/2023 at 11:00 AM |

Note:-The tenders shall be opened on next working day if the scheduled date of opening of tender happens to be a holiday.

- Terms & Conditions for hiring of the above said vehicle will be as per Annexure-A
- The bidder has to quote the rates on the enclosed Performa as per Annexure-B


SE/OP,
Sub Urban Circle,
P.S.P.C.L, Amritsar


Annexure - A
Terms & Conditions for Hiring of Vehicle

A) General Conditions for Tender/Outsourced Vehicle:


1. The contractor is required to deposit an Earnest Money Deposit (EMD) Rs 10,000/- (Rupees Ten Thousand only) in shape of demand draft in favor of PSPCL, payable at Suburban Circle Amritsar, along with his/her/their quotation. The Quotations without EMD will not be accepted. The EMD to non-successful bidders will be released within one month from the date of award of contract to successful bidder.
2. The EMD/Security submitted is liable to be forfeited on revocation/withdrawal of offer or change in the same without consent of PSPCL or non-completion of work.
3. At the time of hiring, the vehicle should not be more than 4 years old.
4. In case of withdrawal of vehicle from service of PSPCL, contractor shall have to inform to PSPCL 30 days in advance otherwise 30 days payment shall be deducted from their bill as penalty.
5. The bidder has to quote the rates on the enclosed Performa as per Annexure - B.
6. In case any holiday declared by Govt. / other natural hazards on the day of opening of the tender, the same will be opened on the next working day.
7. The envelope's should be super scribed with the name of firm & detail of tender and due date of opening of tender.
8. The undersigned reserves the right to reject any or all the tenders so received without assigning any reason.
9. Tender received telegraphically/fax/conditional shall not be accepted. Also tender without earnest money shall not be accepted.
10. Other terms and conditions of PSPCL transport policy issued vide memo no. 3304/4203/GB/V-612 dated 31-01-2023 or its amendment issued (if any) will remain applicable. The salient features of this policy are as mentioned below under part B.

B) Terms and conditions for Outsourced Vehicle/Service Provider:

11. The work order for the out-sourced vehicle, for the vehicles not more than 4 years old, shall be initially for a period of one year and the same shall be extendable on year to year basis for a further period of two years subject to the performance of the Vehicle/Service provider. Hence the maximum period for which a vehicle can be hired is 3 years.
12. Only commercial vehicle with yellow number plate, entry in Registration Certificate will be hired. No Corporate (PSPCL) employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action. If the contractor does not supply yellow number plate vehicle then his security will be forfeited and he will be black listed.
13. The Vehicle will be stationed at **SDO/ Op. Sub-Divn. Majitha-2 (Punjab)** and will be used for local/outdoor journeys/as well as outside usually in the state of Punjab and UT of Chandigarh. In very special case the vehicle will travel in the state of Himachal Pradesh, J&K, Rajasthan and Haryana.
14. The vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSPCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
15. Road Tax for the vehicle shall be paid regularly and kept updated by the service provider.
16. Service provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
17. The service provider shall obtain the passing/fitness certificate and update Registration of vehicle from the concerned authority at his own cost.


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18. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service provider and the vehicles shall be always kept in good condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
19. Cost of vehicle's registration, insurance, service/repair, road tax, salary/emoluments/allowances of the driver or any other charges will be borne by the service provider. Only fixed amount and variable charges for extra running kilo meters, if any, shall be paid by PSPCL.
20. Any halt charges, penalty including challan, damages, court case, police case etc. shall be the sole responsibility of the service provider and PSPCL shall not be party in such cases.
21. Vehicles shall possess valid permit. No liability for the Inter-State permit charges would be borne by PSPCL.
22. Toll Tax/Parking charges etc., wherever paid, shall be reimbursed as per actual subject to the production of its receipts.
23. Total liability including third party, if any, in case of accident of the vehicle due to any kind of act of omission shall be of the service provider. PSPCL, directly or indirectly, shall not be responsible.
24. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend minor repairs while travelling.
25. Service provider shall also ensure that the drivers possess valid Driver's license. Validity of Driver's license and fitness of driver shall be ensured from time to time.
26. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
27. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
28. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned Officer/Office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/servicing on any working day, alternate vehicle shall be provided.
29. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs 1000/- (Rupees one thousand only) per default shall be livable.
30. Service provider shall ensure mobile facility to the driver at its own cost.
31. Log book should be maintained by the service provider.
32. All the entries of each journey like Date, Place ('from' as well as 'to'), time of travel, departure & arrival, initial/final kilometers readings along with KMS run, purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
33. The payment to the service provider shall generally be made within 30 days after the submission of bill by the service provider.
34. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly certified by the concerned Officer. No advance payment on any account shall be made.
35. Variation of 05 paise for cars and 08 paise for other vehicles for every Rs 1/- variation in diesel cost taking the base rate of diesel @ Rs 90.25 (price as on 01.04.2022) shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.


By. Chief Engineer/DS
Suburban Circle.
P.S.P.C Ltd. Agartala

Certified that the goods on which GST has been charged have not been exempted under GST Act or rule made there under and that the GST charged on these goods is not more than what is payable under the provisions of relevant act.

Certified that we shall indemnify the Punjab State Power Corporation Ltd. in case, it is found, at a later stage that wrong or incorrect payment had been received on account of GST, the same will be refunded.

Certified that we are registered dealer under the GST Act and our Registration No. is GSTIN No.: 03AAFCP5120Q1ZC


- ii. In case the GST is applicable and is required to be paid extra as referred to Para-(i) above, the tenderer should clearly indicate HSN code of item along with present rate (in percentage) applicable to their company.
- iii. The maximum rate (in percentage) up-to which the GST may become livable/ payable under the prevailing Rules & Regulations applicable to their company, should also be clearly indicated in their tender.
- iv. In case the GST is applicable /payable, necessary certificate of GST claimed / GST Gate Pass duly authenticated by the authorized representative of GST Authorities, shall however, be furnished by the supplier along with each consignment. The supplier should, therefore, clearly indicate in their tender that whether such GST Gate Passes/Certificates shall be furnished by them or not.

NOTE: The firms indicating nil or concessional rate of GST in their tenders (if any) will have to absorb GST up to the full rate applicable at the time of tendering.

- v. FURTHER any loss due to non-availability of ITC or levy of penalty/ interest payable by PSPCL on account of non-filing of return or non-compliance or any miss-statement given under the provisions of GST ACT by the firms shall be recoverable from them.
- vi. GST at applicable rates shall be payable as per prevailing rules/laws.

D) Jurisdiction

All legal proceedings in connection with the work allotment order-cum-contract agreement shall be subject to the territorial of Local Civil courts at Amritsar.


Dy. Chief Engineer/DS
Suburban Circle,
P.S.P.C. Lt. Amritsar

SCHEDULE OF RATES (ANNEXURE-B)

Dated:-15.06.2023

Tender Enquiry no. 08/SE/DS/Sub Urban Circle Amritsar/2023-24

Sr.No.	Type of vehicle	Date of purchase of vehicle	Cost of the vehicle including taxes and accessories	Monthly fixed charges up to first 1000KMs per month	Per KM charges beyond first 500 KMs per month	Night halt charges

Signature of bidder

Name:-

Full Address:-

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Contact No.....


Dy. Chief Engineer/DS
Suburban Circle.
P.S.P.C Ltd. Amritsar

Punjab State Power Corporation Limited
(Regd. Office: PSEB Head Office, The Mall, Patiala)
Corporate Identity Number U40109PP20SG033813 Website (www.pspcl.in)
Contact No. 9646113017

TENDER ENQUIRY No. 08/2023-24/ Suburban Circle Amritsar Dated:- 15.06.2023

SE Operation, Sub Urban Circle, Amritsar invite one no. Mohindra Genius/Bolero/Tata 207/408 or equivalent in price Double Door for the office of SDO Operation Sub Division Majitha-2 under ADDL/SE Operation Sub Urban Division, Amritsar for one year (The vehicle should not be more than 4 years old). For Detailed NIT & tender specification please refer to <https://www.pspcl.in> from 15.06.2023, 12:00 PM onwards.

Note: Corrigendum and addendum, if any, will be published online at <https://www.pspcl.in>

ਪੰਜਾਬ ਰਾਜ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ
(Regd. Office: PSEB Head Office, The Mall, Patiala)
Corporate Identity Number U40109PP20SG033813 Website (www.pspcl.in)
Contact No. 9646113017

ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰ.: 08/2023-24/Suburban Circle Amritsar Dated:- 15.06.2023

ਦਫਤਰ: ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ ਸੰਚਾ: ਸਬਅਰਬਨ ਹਲਕਾ ਅੰਮ੍ਰਿਤਸਰ ਵੱਲੋਂ ਉਪ ਮੰਡਲ ਦਫਤਰ ਮਜੀਠਾ-2 ਲਈ ਇੱਕ ਨੰਬਰ ਗੱਡੀ (ਮਹਿੰਦਰਾ ਜੀਨੀਅਸ/ਬੋਲੈਰੋ/ਟਾਟਾ 207/408 ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਕੀਮਤ ਦੀ) ਇੱਕ ਸਾਲ ਲਈ ਕਿਰਾਏ ਤੇ ਲੈਣ ਸਬੰਧੀ (ਗੱਡੀ 04 ਸਾਲ ਤੋਂ ਵੱਧ ਪੁਰਾਣੀ ਨਹੀਂ ਹੋਣੀ ਚਾਹੀਦੀ)। ਵਧੇਰੇ ਜਾਣਕਾਰੀ ਲਈ ਮਹਿਕਮੇ ਦੀ ਵੈਬਸਾਈਟ <https://www.pspcl.in> ਤੇ ਮਿਤੀ 15.06.2023 ਨੂੰ ਸਮਾਂ 12:00 ਵਜੇ ਤੋਂ ਟੈਂਡਰ ਪ੍ਰਕਾਸ਼ਿਤ ਕੀਤਾ ਜਾਵੇਗਾ।

ਨੋਟ:- ਟੈਂਡਰ ਵਿੱਚ ਕਿਸੇ ਵੀ ਤਰਾਂ ਦਾ ਕੋਈ ਕੋਰੀਜ਼ਡਅਮ ਜਾਂ ਬਦਲਾਵ ਜ਼ੋਕਰ ਹੁੰਦਾ ਹੈ, ਤਾਂ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ ਦੀ ਵੈਬਸਾਈਟ <https://www.pspcl.in> ਤੇ ਪ੍ਰਕਾਸ਼ਿਤ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ।

SE/Op,
Suburban Circle Amritsar