



Punjab State Power Corporation Limited

(o/o Addl/SE/DS DIVISION PSPCL, Nawanshahar-144514 Ph No-01823-295490)

E-Mail-divnssr_pseb@yahoo.com, xen-ds-nawashahar@pspcl.in

ਵੱਲ

ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ

ਆਈ.ਟੀ.ਸੇਲ,

ਪੰ.ਰਾ.ਪਾ.ਕਾ. ਲਿਮ. ਪਟਿਆਲਾ

ਸੀਮੋ ਨੰ. 7597

ਮਿਤੀ: 31/08/23

ਵਿਸ਼ਾ-

ਉਪ ਮੰਡਲ ਦਫਤਰ ਦਿਹਾਤੀ ਨਵਾਸ਼ਹਿਰ ਲਈ 1 ਨੰ. ਡਬਲ ਕੈਬਲ ਆਉਟਸੋਰਸ ਗੱਡੀ ਕਿਰਾਏ ਤੇ ਲੈਣ ਸਬੰਧੀ ਪ੍ਰੋਸ ਟੈਂਡਰ ਪੰ.ਰਾ.ਪਾ.ਕਾ. ਲਿਮ. ਵੈਬਸਾਈਟ ਤੇ ਅਪਲੋਡ ਕਰਨ ਸਬੰਧੀ ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਜੀ ਨੂੰ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਉਪ ਮੰਡਲ ਦਫਤਰ ਦਿਹਾਤੀ ਨਵਾਸ਼ਹਿਰ ਲਈ 1 ਨੰਬਰ ਡਬਲ ਕੈਬਲ ਆਉਟਸੋਰਸ ਗੱਡੀ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਓਪਨ ਟੈਂਡਰ ਬਿਨਾਂ ਈ ਟੈਂਡਰਿੰਗ ਕਾਲ ਕੀਤਾ ਜਾਣਾ ਹੈ , ਜਿਸਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਜੀ ਨੂੰ ਡੀ.ਐਨ.ਆਈ.ਟੀ. ਵੈਬਸਾਈਟ ਤੇ ਅਪਲੋਡ ਕਰਨ ਲਈ ਭੇਜੀ ਜਾਂਦੀ ਹੈ । ਕਿਰਪਾ ਕਰਕੇ ਇਹ ਡਾਕੂਮੈਂਟ ਵੈਬਸਾਈਟ ਤੇ ਅਪਲੋਡ ਕੀਤੇ ਜਾਣ ਜੀ ।

ਨੱਥੀ / ਇਸ਼ਤਿਹਾਰ ਦੀ ਕਾਪੀ ਸਮੇਤ

ਡੀ.ਐਨ.ਆਈ.ਟੀ.

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.

ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ



PSPCL

Punjab State Power Corporation Limited

ਹੇਡ ਆਫਿਸ ਪੀ.ਐਸ.ਈ.ਬੀ ਦਾ ਮਾਲ ਪਟਿਆਲਾ 147001

ਕਾਰਪੋਰੇਟ ਇੰਡਟੀਫਿਕੇਸ਼ਨ ਨੰ. CIN-U40109PB2010SGC033813

ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰ. 02/2023-24

ਮਿਤੀ 04-09-2023

ਉਪ ਮੰਡਲ ਦਫਤਰ ਦਿਹਾਤੀ ਨਵਾਸ਼ਹਿਰ ਲਈ 1 ਨੰਬਰ Double Door Mohindra Bolero/ Genius/Tata 207/408/ or equivalent ਆਉਟਮੋਰਸ ਗੱਡੀ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ (ਇਸ ਸਾਲ ਲਈ) ਓਪਨ ਟੈਂਡਰ ਮੰਗੇ ਜਾਂਦੇ ਹਨ ।

ਗੱਡੀ 5 ਸਾਲ ਤੋਂ ਵੱਧ ਪੁਰਾਣੀ ਨਹੀਂ ਹੋਣੀ ਚਾਹੀਦੀ ਹੈ ।

ਵੈਬਸਾਈਟ www.pspcl.in

ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਵਿਕਰੀ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	19-09-2023 11:00 AM
ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	20-09-2023 11:00 AM
ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ	20-09-2023 02.30PM
ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਕੀਮਤ	Rs. 1180/-(including GST)

ਨੋਟ- ਕਾਰਪੋਰੇਟ ਟਰਾਂਸਪੋਰਟ ਨੀਤੀ ਅਨੁਸਾਰ ਵਿਸਤ੍ਰਿਤ ਐਨ.ਆਈ.ਟੀ./ਵਿਸ਼ੇਸ਼ਤਾਵਾਂ/ਨਿਯਮ ਅਤੇ ਸ਼ਰਤਾਂ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਦੀ ਵੈਬਸਾਈਟ (www.pspcl.in) ਤੋਂ ਡਾਊਨਲੋਡ ਕੀਤੀਆਂ ਜਾ ਸਕਦੀਆਂ ਹਨ । ਕਿਸੇ ਪ੍ਰਕਾਰ ਦੀ ਸੇਧ ਅਖਵਾਰ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਿਤ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ ਅਤੇ ਅਪਡੇਟ ਲਈ ਵੈਬਸਾਈਟ(www.pspcl.in) ਨੂੰ ਨਿਯਮਿਤ ਤੌਰ ਦੇ ਦੇਖਿਆ ਜਾ ਸਕਦਾ ਹੈ ।

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ
ਵੰਡ ਮੰਡਲ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ.
ਨਵਾਸ਼ਹਿਰ



Punjab State Power Corporation Limited

Regd office PSEB Head Office : The mall , Patiala -147001(Punjab)

Corporate Identity No .U40109PB2010SGC033813

Tender Enquiry No. 02/2023-24

Dated 04-09-2023

Hiring of One No. Double Door Mohindra Bolero/ Genius/Tata 207/408/ or equivalent for Suburban S/D Nawanshahr Model of vehicle at the time of hiring, should not be more than 5 years old.

Website www.pspcl.in

Closing date of Sale of Tenders (Documents) 19-09-2023 11:00 AM

Last date of receipt of Tender 20-09-2023 11:00 AM

Tender opening 20-09-2023 02.30 PM

Cost Of tender document Rs. 1180/-(including GST)

Detailed Nit/Specifications/Term and conditions as per corporate Transport Policy may be downloaded form PSPCL website (www.pspcl.in) Corrigendum if any, will not be publised in newspaper, as such the website may be visited regularly for any update.

Addl/SE/DS

PSPCL NAWANSHAHR



Punjab State Power Corporation Limited

(o/o Addl/SE/DS DIVISION , Nawanshahar-144514 Ph No-01823-295490)

E-Mail-divmnsr_pseb@yahoo.com, xen-ds-nawashahar@pspcl.in

(ਦਫਤਰ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ)

ਟੈਂਡਰ ਨੋਟਿਸ-002 (2023-24)

ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ, ਵੰਡ ਉਪ ਮੰਡਲ ਦਫਤਰ ਦਿਹਾਤੀ ਨਵਾਸ਼ਹਿਰ 1 ਨੰਬਰ Double Door Mohindra Bolero/ Genius/Tata 207/408/ or equivalent (Model should not be older than 5 years.) 1 ਸਾਲ ਅਤੇ ਸਮੇਂ ਵਿਚ ਵਾਧਾ (ਪਾਵਰਕਾਮ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ) ਵਾਸਤੇ ਬਾਹਰਲੇ ਸੋਮਿਆਂ ਤੋਂ ਪ੍ਰਾਪਤ ਕਰਨ ਹਿੱਤ ਸੀਲਡ ਕੁਟੇਸ਼ਨਾਂ ਦੀ ਮੰਗ ਹੇਠ ਲਿਖੇ ਸ਼ਡਿਊਲ ਮੁਤਾਬਿਕ ਕੀਤੀ ਜਾਂਦੀ ਹੈ:-

ਘੱਟੋ ਘੱਟ ਪਹਿਲੇ 2000 ਕਿ:ਮੀ ਤੱਕ ਮਹੀਨਾਵਾਰ ਫਿਕਸ ਚਾਰਜਿਜ ਵੱਧ ਤੋਂ ਵੱਧ ਪ੍ਰਤੀ ਮਹੀਨਾ 42000 /- ਰੁ: (2000 ਕਿ:ਮੀ ਤੱਕ) ਅਤੇ 2000 ਕਿ:ਮੀ ਤੋਂ ਵੱਧ ਪ੍ਰਤੀ ਕਿ:ਮੀ ਦਾ ਰੇਟ 10.00 /- ਰੁ: ਪ੍ਰਤੀ 500 ਕਿ.ਮੀ. ਤੱਕ ।

ਬਿੱਡਰ ਉਪਰੋਕਤ ਰੇਟਾਂ ਤੋਂ ਘੱਟ ਕੁਟੇਸ਼ਨਾਂ ਦੇ ਸਕਦਾ ਹੈ।

ਉਪਰੋਕਤ ਗੱਡੀ ਦਾ ਮਾਡਲ 5 ਸਾਲ ਤੋਂ ਪੁਰਾਣਾ ਨਾ ਹੋਵੇ।

ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ ਕਿਸੇ ਵੀ ਕੰਮ ਵਾਲੇ ਦਿਨ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ 1000/- + 18% GST ਰੁ: ਪ੍ਰਤੀ ਗੱਡੀ ਦੇ ਭੁਗਤਾਨ ਉਪਰੰਤ ਨਿਮਨਹਸਤਾਖਰ ਦੇ ਦਫਤਰ ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ।

<u>ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ ਜਾਰੀ ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ:</u>	<u>19-09-2023 ਸਵੇਰੇ 11.00 ਵਜੇ</u>
<u>ਕੁਟੇਸ਼ਨਾਂ ਪ੍ਰਾਪਤ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ</u>	<u>20-09-2023 ਸਵੇਰੇ 11.00 ਵਜੇ</u>
<u>ਕੁਟੇਸ਼ਨਾਂ ਖੋਲਣ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ</u>	<u>20-09-2023 ਦੁਪਿਹਰ 02.30 ਵਜੇ</u>

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.

ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ

(o/o Addl/SE/DS DIVISION PSPCL, Nawanshahar-144514 Ph No-01823-295490)

E-Mail-divnnsr_psel@yahoo.com, xen-ds-nawashahar@pspel.in

SCOPE OF WORK


Office	Addl/SE/DS DIVISION , P.S.P.C.L, Nawanshahar
Tender enquiry No.	002 / Addl/SE/DS/Nsr/2023-24 dt. 04-09-2023
Issuing Authority	Addl/SE/DS DIVISION , P.S.P.C.L, Nawanshahar
Address	Addl/SE/DS DIVISION , P.S.P.C.L, Nawanshahar
Place	Nawanshahar
Short Description	Hiring of One No. Double Door Mohindra Bolero/ Genius/Tata 207/408/ or equivalent for Suburban S/D Nawanshahr Model of vehicle at the time of hiring, should not be more than 5 years old shall be initially for a period of one year and the same shall be extendable on year to year basis for a further period of three year ,on the satisfactory performance of the vehicle/service provider subject toe condition that the vehicle can continue in the department upto 7 year of its life. Hence the maximum Period for which a vehicle can be hired is 4 years.
Eligibility Criteria	As per terms & Conditions.
Closing date of Sale of Tenders (Documents)	19-09-2023 11:00 AM
Last date of receipt of Tender	20-09-2023 11:00 AM
Tender opening	20-09-2023 02:30 PM
Document Cost	Rs. 1000+180=1180/-
Payment Mode	Demand draft or BA-16
Payment in favor of	In favor of PSPCL,
EMD	Demand Draft /BA-16 for Rs-11200/-
Contact	Phone NO. , 96461-16030

CONTRACT PERIOD: ONE YEAR

Terms & Conditions

- RATES:** The contractor will quote the rates in two parts in "Schedule of Prices" as under:
 - Monthly fixed charges for 2000 kms/month including Driver, Diesel Charges and other Taxes Statutory Taxes Except GST. (It should be Rs. 42000/-per month.).
 - Per Kilometer running charges beyond 2000 kms upto 2500 kms (Rs. 10.00 km).
 - Increase/ Decrease the rate by 8 paisa per KM for total kms run (Including Minimum km) for every increase or decrease , as the case may be, in the rate of diesel by rupee one taking @Rs.90.25/- per liter as the base price.
 - Diesel rate shall be considered in case of (c) inspite of the fuel used for this vehicle.
- Only Light Commercial Vehicle (LCV) should be used with yellow number Plate having All India Permit with commercially registered certificate (R.C) Entry of the same must be in R.C.
- The fixed rates for monthly & daily basis vehicle may be appreciable by 7.5% per year.
- HODs shall be competent to allow variation up to +10 % of rate already fixed for hiring outsourced vehicle for official purpose.
- At the time of hiring, vehicle should not be more than 5 years old. shall be initially for a period of one year and the same shall be extendable on year to year basis for a further period of three year ,on the satisfactory performance of the vehicle/service provider subject toe condition that the vehicle can continue in the department upto 7 year of its life. Hence the maximum Period for which a vehicle can be hired is 4 years.
- Toll tax wherever paid shall be reimbursed as per actual.

7. **Other Terms & Conditions Applicable as per SE Personal PSPCL Memo No 3304/4203/ਜੀਬੀ/ਵੀ-612 ਮਿਤੀ 31-01-2023 and :-9904/10504 GB/V-612 Date 17-03-2023, 23851/950/GB/V-612 Dt.11-07-2023 and more Related Circulars.**
8. Log book of vehicle will be maintained as per staff car of PSPCL and the vehicle will be used for PSPCL works.
9. The tenders should enclose with their request for issue of tender document Bank draft/BA 16 for Rs. 1180/- (Rs. One Thousand One Hundred Eighty only) in favor of PSPCL, Nawanshahr or will be deposited in the office of Sub/ Division under Nawanshahr Division towards cost of tender documents/specification (non refundable).
10. Tender of such bidders who do not purchase the set of NIT specification, shall not be opened.
11. All tender must be accompanied by earnest money at the rates and in the form prescribed in the tender document. Except in the case of those tenders who have specially exempted their under.
12. Tendering authority have right to cancel NIT at any level of procedure.


ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.

ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ

GENERAL INSTRUCTIONS TO BE OBSERVED BY TENDERS:

1. The following instructions must be carefully observed by all tenders. Quotations/tenders not strictly in accordance with these instructions will be liable to be rejected:
 - (i) The tender must be complete in all respects. The following points should carefully be studied in order to ensure submission of a complete and comprehensive tender. Failure to comply with any of these instructions or to offer brief comparison of the tender as a whole impossible and may lead to rejection of another-wise competitively lowest offer.
 - (ii) Tender shall be submitted in duplicate and all copies shall be separately tagged and clearly marked as 'Original' 'Duplicate's.
 - (iii) Telegraphic quotations will not be accepted.
 - (iv) The tender shall be sent in two separate envelopes. The envelope containing deposit of Earnest Money and the other containing the main tender in duplicate/quadruplicate as the case may be. While opening the tenders the envelope containing Earnest Money shall be opened first and in case the deposit of Earnest Money is in accordance with the terms of Notice Inviting Tender only then the second envelope containing the tender shall be opened.
2. The officer inviting tenders, contracting / Corporation (herein after referred to a executing agency) reserves all the rights to modify the schedule of requirements, technical particulars and the specifications at any time and to place the order as a whole or in parts and to reject any or all the tenders received without assigning reasons He will not be responsible for and will not pay for expenses or losses that may be incurred by Tender in the preparation of the tenders.
3. Quotations/Tenders shall be enclosed in double covers both addressed to **Add/SE/DS DIVISION Punjab State Power Corporation Ltd. Nawanshahr District: S.B.S. Nagar (Pb)**. Both (inner& out) covers shall be sealed and superscribed with Tender No. as given at the right hand top corner of the inquiry or in the Tender Notice together with the date on which the tender is due and the items of material covered.
4. Quotations/Tenders shall be received in the office of **Add/SE/DS DIVISION Punjab State Power Corporation Ltd. Nawanshahr District:S.B.S. Nagar (Pb))**.up to 11:00 Hrs on the due date given in the tender notice and shall be opened in the same office thereafter at 15:00 Hrs in the presence of Tenders or their Agents who may like to be present. In case the due date of receiving/opening tenders happens to be a holiday, tenders shall be received and opened at same place and same time on the next working day.
5. The onus of responsibility in case of death or injury to the labour/ worker during the currency of work or at the time of execution of work will fully lie with the contractor / executive agency. PSPCL will bear no claim/ responsibility in this regard whatsoever.
6. Tenderers must keep their offers valid for 120 days for acceptance and can be extended thereafter.
7. Negotiations, if required, shall not be held excepting with the lowest tenderer.
8. All legal proceedings in connection with this purchase Order / Contract shall be subjected to the territorial Jurisdiction of the local Civil Courts at S.B.S.Nagar only.
9. **Other Terms & Conditions Applicable as per SE Personal PSPCL Memo No 3304/4203/ਜੀਬੀ/ਵੀ-612 ਮਿਤੀ 31-01-2023 and :-9904/10504 GB/V-612 Date 17-03-2023 , 23851/950/GB/V-612 Dt.11-07-2023 and more Related Circulars and more Related Circulars.(enclosed)**

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.

ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ

Other Terms & Conditions/Specifications

EARNEST MONEY: The tenders shall be required to deposit Earnest Money of Rs 11200/- in the shape of PSPCL Cash Receipt/Demand Draft/Cheque in favour of **Addl/SE/DS DIVISION PSPCL, Nawanshahr** payable at State Bank of India , Nawanshahr in a separate sealed cover except in the following cases:-

- I. Public Sector Undertakings fully owned by Punjab Government/Central Government/Other State Govt.
- II. Firms/Contractors having permanent Earnest Money Deposit for the requisite amount with Punjab State Power Corporation Limited.
- III. Earnest money shall be forfeited in case of with-draw/modification of an offer within the validity period, as required in the NIT/Tender specification.
- IV. In case of successful tenderer, Earnest Money shall be converted as Security Deposit.

2. **TENDER TO BE INVALIDATED:** The tender must be complete in all respects. Conditional, incomplete or not properly sealed tenders and tenders received late due to any reason whatsoever will be rejected.

3. **SIGNING OF TENDERS:** Tenders shall be signed by the owner or person holding Power of Attorney by him to do so. Necessary documents in support thereof should be enclosed with tender at the time of submission, failing which tender may not be considered.

4. Only yellow name plate vehicle shall be hired and entry of the same must be in R.C. of the hired Vehicle. The vehicle should be accessible all over India. All Expenses/ liability for interstate permit charges/Taxes would be borne/Paid by Vehicle Owner.

5. Hiring of One No. Double Door Mohindra Bolero/ Genius/Tata 207/408/ or equivalent. Model of vehicle at the time of hiring, should not be more than 5 years old.

6. The log book of vehicle shall be maintained as the log books of PSPCL vehicle are maintained.

7. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle shall be sent only the consent of controlling Officer provided the vehicle has been in use for the full month. However, the servicing of vehicle should be managed preferably on Gazetted Holiday or Sunday.

One day extra at the end of every six months may be given for the renewal of Taxi Permit or for any other formalities without any deductions provided there is no Emergency call otherwise, contractor will have to arrange alternate vehicle if there is any Emergency call.

8. Each and every facility available in the vehicle shall be provided by contractor to PSPCL during period of contract.

9. The vehicles are required around the clock for attending emergency work /maintenance works /Breakdowns .

10. **RATES:** The contractor will quote the rates in two parts in "Schedule of Prices" as under:

- a) Monthly fixed charges for 2000 kms/month including Driver, Diesel Charges and other Taxes Statutory Taxes Except GST.(It should be Rs. 42000/- pm.
- b) Per Kilometer running charges beyond 2000 kms upto 2500 kms (Rs. 10.00/-).
- c) Increase/ Decrease the rate by 8 paise per KM for total kms run (Including Minimum km) for every increase or decrease , as the case may be, in the rate of diesel by rupee one taking Rs. @90.25 per liter as the base price.

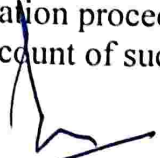
11. **PERIOD OF CONTRACT:** Initially, vehicles shall be hired for one year and depending upon the performance, the contract can be extendable for the next one year. Extension in contract period for next one year shall be at the discretion of concerned authority only and it shall be the binding on the contractor to accept this extension. However, the contract can be terminated by PSPCL by giving 15 days' notice at

any time during the contract period. Decision of PSPCL will be final and binding on the contractor in this regard.

12. The vehicle is required to be stationed at the designated place or as directed by SDO Suburban Nawanshahr during duty and during off duty hours as per work requirement. Contractor shall be liable to make vehicle available within half hours during week off and off duty hours as directed by SDO Suburban Nawanshahr. PSPCL shall not make any extra payment for night duty.
13. Kilometres reading will start and terminate at PSPCL's office where the contracted vehicle is supposed to be stationed. No mileage will be permitted for lunch/tea break etc. Meter indicating the Km's run (Milo-
14. meter should be in good working condition and accurate and in accordance with the Regulations of Motor Vehicles Deptt. Act.
15. Expenses towards service charges, Mobil-oil, fuel charges (Diesel/Petrol) and other repairs and maintenance of vehicles will be borne by the owner and the vehicles shall be kept in perfect running condition and in case of breakdown of vehicle, alternative vehicle shall be made available by the contractor.
16. The seats will be well cushioned and should have the fine, neat and clean seat covers and vehicle shall have rubber floor mats. Further, for the safe transportation of protection / testing instruments in vehicle, contractor shall keep requisite arrangement in the vehicle i.e. flexible packing / belt etc to avoid and fall of instrument during transportation.
17. Road tax for the vehicle shall be paid regularly and kept up-dated by the owner.
18. The vehicle shall be duly insured comprehensively including third party insurance during the period of engagement with the PSPCL. Insurance premium shall be paid by the owner. Lodging insurance claims with the Insurance Company will be owner's responsibility in case of any such eventuality.
19. Owner should also have valid pollution certificate for the vehicle and the same should be available with the driver and produced on demand.
20. The vehicle will be released for servicing the maintenance for the minimum possible period, as and when necessary, without any deduction of payment provided the vehicle has been regularly in use prior to the service. This should be permitted on prior intimation to the concerned officer. The service should be managed preferably on a Gazetted holiday or Sunday.
21. **DRIVERS:** Efficient & healthy drivers possessing a valid license for running the vehicle shall be provided by the tenderer at his own cost. Each driver should be provided with Mobile Phone for communication. The drivers should be well behaved and punctual and under no circumstances, driver of the vehicle be under the influence of any intoxicating drink or drug. The contractor shall be responsible for the conduct of the drivers. The PSPCL shall have all the rights to discontinue hiring of vehicles if the opinion of the officers of the PSPCL by whatever designation such officer is called (the expression "Office of the PSPCL" hereinafter shall convey by same meaning) the behaviour of the driver is found objectionable, and his opinion in this regard shall be final and binding on the contractor. The drivers of the vehicles shall be made available for 24 hours at the destination of vehicle and can be called at any time.
22. Alternative replacement of the driver shall be responsibility of the owner of the vehicle in case driver has to proceed on leave or not available on medical grounds or due to any other reason whatsoever.
23. The vehicle shall be well equipped with reliable spare tyre, tools, spares and consumables in order to attend the minor repairs while traveling.
24. The charges on account of driver's salary, overtime and all other incidental charges shall be borne by the owner.
25. The owner of Vehicle should submit an affidavit that he has not any family relation with the tender floor/authority which is competent to sanction the work.
26. **PAYMENT:**

- a. The payment shall be made on monthly basis on the presentation of the bills along with Log Book duly verified and approved by the concerned officer in the succeeding month by SDO Suburban Nawanshahr / Addl/SE/DS DIVISION PSPCL, Nawanshahr.
 - b. The Kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it runs and re-joins the duties, shall not be considered for billing.
 - c. Income tax and other taxes, charges shall be deducted as per prevailing rates while clearing the bills for payment.
 - d. GST shall be payable by the service provider and service receiver as per the instruction issued by the Central Govt. form time to time.
27. Parking charges/toll tax, if applicable at any route, will be paid by PSPCL or reimbursed to contractor on submission of documentary proof.
28. Being emergent nature of job, the vehicle should be available at their respective Head-quarter around the clock along with driver. No extra payment will be made by PSPCL for late night use of vehicle.
29. **PENALTY:** In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per day of the delay shall be liable for each requisition not complied with. In addition, no payment of that day will be paid. Contractor is liable to make available a substitute vehicle having complete documents, if the vehicle on contract during transit falls under break-down.
- In case of any inconvenience is experienced in the performance of trips, due to other reasons, failing which alternate arrangement will be made by the PSPCL at the risk and cost of the contractor and the amount will be deducted from any amount due to the contractor from the PSPCL.
30. In case of any accident, any type of challan, halt charges, penalty, damage, court case, police case etc., the sole responsibility will be of the owner of the vehicle and PSPCL will not be party in such case.
31. Non-compliance of agreement shall invite forfeiture of the earnest money of the tenderer so deposited with the PSPCL.
32. The owner of the vehicle at his own cost will get done Passing/obtaining fitness certificate and updating of Registration of vehicle from the concerned Registering Authority.
33. PSPCL employees and their near relatives are not allowed to bid for tenders.
34. Earnest money deposit of unsuccessful tenders will be refunded as per rules after finalizing the tenders.
35. No interest will be paid on the earnest money or security deposit.
36. The successful contractor will have to execute an Agreement with PSPCL on non-judicial stamp paper worth Rs.50/- for faithful execution of the work as per Terms & Conditions of the Work Allotment Order.
37. The Head of the office, for which the outsourced vehicle has been hired and the officer/official in-charge of the vehicle shall be held directly responsible for non compliance/non-implementation of these instructions .
38. Outstation Night halting charges form 10.00 pm to 06.00 am shall be Rs. 300/-
39. In the future if the Indian Govt imposes ban diesel Vehicle , In such situation , of the contractor provide the equivalent petrol vehicle at same diesel rate and same term & condition as mentioned in the policy , then if shall be acceptable.
40. **ARBITRATION:**
- a. If at any time any question, dispute or difference what so ever shall arise between PSPCL and contractor, upon or in relation to or connection with contract either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and same shall be referred for sole arbitration of a nominee of the PSPCL who shall give a reasoned /a speaking award. The award of the sole arbitrator shall be final and binding on the contractor under the provisions of the Indian Arbitration Act 1996 and of rules their under. Any statutory amendments, modification

- b. or re-enactment thereof for the same time being enforce shall be deemed to apply and be incorporated in contract. It will not be objectionable if sole arbitrator is an officer of PSPCL and he has expressed his views on all or any of the matter in question or dispute or difference.
- c. Upon every or any such references, the cost of and incidental to the reference and award respectively shall be in the discretion of the sole arbitrator so appointed who may determine the amount thereof or direct the same to be taxed as between solicitor and the client or as between party and party and shall direct by whom and to whom and in what manner the same is to be borne and paid.
- d. The work under the contract shall be continued during the arbitration proceedings and no payment due or payable by the purchaser/Corporation shall be withheld on account of such proceedings.



ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.

ਵੰਡ ਮੰਡਲ ਪੀ.ਐੱਸ.ਪੀ.ਸੀ.ਐੱਲ. ਨਵਾਸ਼ਹਿਰ

ਉਪ ਮੰਡਲ ਦਫਤਰ ਦਿਹਾਤੀ ਨਵਾਸ਼ਹਿਰ ਲਈ ਗੱਡੀ ਦੀ ਕੁਟੇਸ਼ਨ ਦਾ ਪ੍ਰਫਾਰਮਾ

1. ਕੁਟੇਸ਼ਨ ਕਰਤਾ ਦਾ ਨਾਂ ਅਤੇ ਪੁਰਾ ਪਤਾ ਮੋਬਾਇਲ ਸਮੇਤ
2. ਜਿਸ ਦਫਤਰ ਲਈ ਗੱਡੀ ਦੀ ਕੁਟੇਸ਼ਨ ਦੇਈ ਹੈ
3. ਗੱਡੀ ਦਾ ਮੋਕ
4. ਬੀ.ਏ. 16/ਨੰ./ਮਿਤੀ ਜਿਸ ਨਾਲ ਕੁਟੇਸ਼ਨ ਦਸਤਾਵੇਜ਼ਾਂ
- ਦੀ 1180/- ਰੁ. ਦੀ ਰਸੀਦ ਕੱਟੀ ਹੈ।
5. 2000 ਕਿਲੋਮੀਟਰ ਤੱਕ ਮਹੀਨਾ ਵਾਰ ਰੇਟ
6. 2000 ਕਿਲੋਮੀਟਰ ਤੋਂ ਉਪਰ ਪ੍ਰਤੀ ਕਿਲੋਮੀਟਰ ਰੇਟ
7. ਡਰਾਫਟ ਨੰ./ਬੀ.ਏ 16 ਨੰ. ਜਮਾਂ ਕਰਾਈ ਰਕਮ

ਕੁਟੇਸ਼ਨ ਕਰਤਾ ਦਾ ਨਾਮ/ਪਤਾ/ ਮੋਬ/