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**PUNJAB STATE POWER CORPORATION LTD**  
(GURU GOBIND SINGH SUPER THERMAL PLANT, RUPNAGAR)  
**TENDER SPECIFICATIONS**

Tenders are invited on behalf of PSPCL, for execution of following jobs:-


Sr. No.	Description of Work	No. of Vehicles
1.	Hiring of 3 No. vehicle (Mahindra Bolero/TUV 300/Xylo or equivalent vehicle) along with driver on monthly rental basis as per tender specifications.	3
2.	Hiring of 1 No. Indica/Beat(Diesel) or equivalent vehicle along with driver on monthly rental basis as per tender specifications.	1
3.	Hiring of 1 No. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent with driver on monthly rental basis as per tender specifications.	1

1.	Tender Enquiry No.	
2.	Last date for receiving request for registration	3 days advance from the last date of opening
3.	Last date for Receipt of tender document	<u>5-9-19</u> upto 11:00 Hrs
4.	Date and Time of Opening of tender	<u>5-9-19</u> at 11:30 Hrs
5.	Cost of Tender Documents	Rs. 1000/-(One Thousand Only) plus GST@18%

Complete details are enclosed as under:-

1. Complete specifications with terms and conditions.
2. Scope of work.
3. Performa for quoting rates.
4. Proforma for contract agreement.

  
Dy. CE/ Montg.  
GGSSTP, Rupnagar.

  
1.8.19.

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**PUNJAB STATE POWER CORPORATION LTD**  
(GURU GOBIND SINGH SUPER THERMAL PLANT, RUPNAGAR)

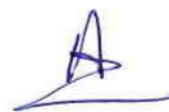
**TENDER NOTICE**

1.	Address of issuing authority	Dy. CE/ Monitoring, GGSSTP, P.O. Ghanauli, Rupnagar-140113
2.	Tender Enquiry No.	<u>224/P-3) S&amp;T dated : 1-8-19</u>
3.	Scope/short description of work	Hiring of 5 Nos. (Mahindra Bolero/TUV 300/Xylo or equivalent), 1 no. Indica/Beat (Diesel) or equivalent and 1 No. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent) vehicle along with drivers at GGSSTP, Rupnagar through outsourcing
4.	Last date for receiving request for registration	3 days advance from the last date of opening
5.	Last date for Receipt of tender document	<u>5-9-19</u> upto 11:00 Hrs
6.	Date and Time of Opening of tender	<u>5-9-19</u> at 11:30 Hrs
7.	Cost of Tender Documents	Rs. 1000/-(One Thousand Only) plus GST@18%
8.	Mode of tendering	Limited-Tender
9.	Completion period	One year from the date of issue of Work Order with option to extend further.
10.	Bidder should submitted Rs.1000/- (Non Refundable) plus GST@18% in cash or in the form of DD drawn in favour of AO/O&M, GGSSTP, Ropar payable at Ropar as tender document fee along with quotation.	

**Terms and conditions:-**

1. Vehicle should not be more than 4 years old i.e. date of 1<sup>st</sup> purchase/ registration of vehicle should be on or after Aug, 2015.
2. In addition to 3 nos. Mahindra Bolero/TUV 300/Xylo or equivalent vehicles and 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicles are also acceptable.
3. Similarly In addition to Indica/Beat (Diesel), equivalent vehicles are also acceptable.
4. In case date of issue / receipt /opening of tender documents happen to be holiday the tender shall be issued/ receipt/ opened on next working day.
5. **ELIGIBILITY CONDITIONS:**
  - i. Tender specifications will be issued to only those firms/individuals who have valid registration with GGSSTP/PSPCL/PSTCL/NTPC/other Govt.& Semi Govt. organizations for providing any type of out-sourced vehicle for the purpose of transportation.
  - ii. ***The tenderer quoting for all the above vehicles should have Minimum 3 No. Mahindra Bolero/TUV 300/Xylo or equivalent, 1 No. Indica/Beat (Diesel) or equivalent vehicle & 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle and shall produce valid documents with his request.***  
***-Otherwise a tenderer who intends to quote for a particular vehicle only, then he should have that No. and Type of vehicles available with him for which he is quoting and shall produce valid documents with his request.***
  - iii. Tenderers should have the vehicles registered on his/her/firm's name.
  - iv. Photocopies of valid Driving License of Drivers must be supplied.







- v. Photocopy of the Insurance copy of vehicles must be supplied.
  - vi. Copy of valid PAN issued by Income tax department must be supplied.
  - vii. Copy of GST registration must be supplied.
  - viii. Copies of registration certificate must be supplied.
  - ix. If applicable, they should have independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard
6. PQR's for registration:-The firms/individuals who want to register themselves should submit the following documents on or before the last date of submitting the request for registration:
- a) They should have minimum 3 no. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle OR 1 No. Indica/Beat (Diesel)/equivalent vehicle OR 1no. single door Mahindra Genius/Bolero/ Tata 207/408/ equivalent vehicle and shall produce valid documents with their request.
  - b) They should submit orders for execution of work related to providing any type of out-sourced vehicle for the purpose of transportation in PSPCL/PWD/Railways/MES /Mandi board or any other govt/ semi Govt. depts./Pvt industry to show their capability.
  - c) Copy of valid PAN issued by Income tax department.
  - d) Copy of GST registration.
  - e) They should have the vehicles registered on his/her/firm's name.
  - f) If applicable, they should have independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard.
  - g) They should not be blacklisted by any Govt./Public Sector Utility during last three years. A self-attested undertaking will be furnished by them in this regard.
  - h) The firm will deposit registration fee of Rs.1000/- (Rs One thousand only) plus GST@18 %in cash or through Demand Draft in favour of AO/GGSSTP, PSPCL, Ropar payable at Ropar.
  - i) Request for registration should be submitted in the office of **Dy. CE/MMC-I, GGSSTP, PO- Ghanouli, Ropar 140 113.**
- 8. All tenders must be accompanied by the earnest money at the rates prescribed in the tender specifications except in the case of those tenderers who are specifically exempted therefrom.
  - 9. Tenders received through telegraph, telex, fax, hand written and late, incomplete & conditional tenders shall not be considered at all.
  - 10. Tenders of such bidders who are failed to produce valid registration certificate, shall not be opened.
  - 11. PSPCL reserves the right to reject any or all the tenders without assigning any reason.
  - 12. PSPCL Works Regulations 1997 clauses amended up to date shall also be applicable.
  - 13. All other relevant Govt. Rules/laws/regulations amended up to date shall also be applicable.

**Note:-**

**CONDITIONS REGARDING VEHICLE:**

- i. The vehicle should be light commercial vehicle with **yellow name plate** and entry of the same must be in the RC.
- ii. The vehicle should be in very good running condition and it should not be more than four years old i.e. First Purchase/Registration of vehicle should be on or after Aug, 2015. The Vehicle shall be provided with reliable spare tyres, tools, spares and consumables in order to attend the minor repairs while traveling.
- iii. Log book shall be maintained by firm for recording the mileage undertaken by the vehicle during the contract period.
- iv. Kilometer reading will start and terminate at PSPCL's Office where the contract vehicle is attached. No mileage will be permitted for lunch/tea break etc. Meter indicating the kilometers run (Milo-meter) should be in good working conditions and accurate and in accordance with the Regulations of Motor Vehicles Deptt.





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- v. All expenses towards service charges, Mobil-oil, fuel charges (Diesel/Petrol) and other repairs and maintenance of vehicles will be borne by the owner and the vehicles shall be kept in perfect running condition and in case of breakdown of vehicle alternative vehicle shall be made available.
  - vi. Road tax for the vehicle shall be paid regularly and kept up-dated by the owner. The owner at his own cost will get done Passing/obtaining fitness certificate and updating of Registration of vehicle from the concerned registering authority.
  - vii. The vehicle shall be duly insured comprehensively including third party insurance during the period of engagement with the Deptt. Insurance premium shall be paid by the owner. Lodging insurance claims with the insurance company will be owner's responsibility in case of any such eventuality.
  - viii. Owner should also have valid permit from RTO and valid pollution certificate for the vehicle and the same should be available with driver and produced on demand.
  - ix. The Vehicle will be released for servicing and maintenance for the day, as and when necessary without any deduction of payment provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer. The service should be managed preferably on a Gazetted holiday or Sunday. Alternate vehicle should be made available during such repair/servicing/maintenance.
  - x. The vehicle should be available at duty point round the clock particularly. No extra payment will be made by PSPCL in late night use of vehicle except night halt. Rs. 200/- per night halt will be paid by PSPCL.
  - xi. In case of accident, any type of challan, halt charges, penalty, damage, court case, police case etc., the sole responsibility will be of the owner of the vehicle and PSPCL will not be party in such case.
  - xii. The seats shall be well cushioned and should have fine, neat and clean seat covers. Vehicle shall also have rubber floor mats.
  - xiii. Parking charges/Toll Tax if any during execution of the journey will be paid by PSPCL as applicable on production of actual receipts.
  - xiv) Vehicle may be deputed anywhere in or outside Punjab and all expenses regarding any type of taxes, duties, permit fee etc. shall be borne by the contractor.

29/09/19  
Dy. CE/Monitoring  
GGSSSTP, Rupnagar

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**TERMS & CONDITIONS/ SPECIFICATIONS TO HIRE**

**3 No. MOHINDRA BOLERO /TUV 300/XYLO OR EQUIVALENT VEHICLE, 1 NO. INDICA/BEAT (DIESEL) OR EQUIVALENT VEHICLE & 1no. SINGLE DOOR MAHINDRA GENIUS/ BOLERO/ TATA 207/408/ OR EQUIVALENT VEHICLE**

- (1) **Submission of Tender:** The following instruction must be carefully observed by all tenderers. Quotations/ tenders not strictly in accordance with these instructions will be liable to be rejected.
  - (i) Tender of firms who do not <sup>attach</sup> purchase the tender documents <sup>fee</sup> in advance shall not be accepted/opened.
  - (ii) **The tenderer will have to deposit Earnest Money @ 2% of tender value subject to minimum of Rs. 5000/-.** The earnest money can be deposited in the form of PSPCL Cash receipt/ Bank Draft payable at State Bank of Patiala Ropar in favour of AO/O&M, GGSSTP, Ropar.
  - (iii) Tender received without earnest money shall not be opened. Tender must be valid for period of at least 120 days from the date of opening of tenders.
  - (iv) The tender must be complete in all respects.
  - (v) Tender shall be submitted in duplicate and both copies shall be separately tagged and clearly marked as original and duplicate.
  - (vi) **Telegraphic/ Telefax/ Telex/ hand written quotations will not be accepted.**
  - (vii) The tender shall be sent in two separate envelopes. The envelope containing the <sup>tender document</sup> earnest money shall be opened first and in case the deposit of earnest money is in accordance with terms of notice inviting tender then the second envelope containing main tender shall be opened.
  - (viii) Quotations/ tender should be enclosed in double cover. Both addressed to Dy. CE/ Monitoring Circle, GGSSTP, Rupnagar. Both inner and outer covers shall be sealed and subscribed with tender specification number as given on the enquiry/ tender notice together with the date on which the tender opening is due and the name of work.
  - (ix) Earnest money shall be forfeited in case of withdrawal/ modification of an offer within the validity period, as required in the NIT/ Tender specification after opening of tender.
  - (x) In case of successful tender, Earnest Money shall be converted as Security Deposit.
  - (xi) Firm may quote for any one vehicle or more or all the vehicles collectively.
  - (xii) Evaluation of tenders will be done on the basis of the rates quoted for the individual vehicle.
  - (xiii) If the rates for any vehicle quoted by two or more firms are same, then preference will be given to the firm which has quoted for more vehicles.
  - (xiv) Work may be distributed between two or more firms as the case may be, on the basis of evaluation of tenders for the purpose of L-1 status.
- (2) **TENDER TO BE INVALIDATED:** The tender must be complete in all respects. Conditional, incomplete or not properly sealed tenders and tenders received late due to any reason whatsoever will be rejected.
- (3) **SIGNING OF TENDERS:** Tenders shall be signed by the owner or person holding power of attorney by him to do so. Necessary documents in support thereof should be enclosed with tender at the time of submission, failing which tender may not be considered.
- (4) **RIGHT TO REJECT ALL OR ANY TENDER:** CE/GGSSTP reserves the right to reject any or all the tenders received without assigning reasons.
- (5) **ELIGIBILITY CONDITIONS:**

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- i. Tender specifications will be issued to only those firms/individuals who have valid registration with GGSSTP/PSPCL/PSTCL/NTPC/other Govt. & Semi Govt. organizations for providing any type of out-sourced vehicle for the purpose of transportation.
- ii. **The tenderer quoting for all the above vehicles should have Minimum 3 no. Mohindra Bolero/TUV 300/Xylo Or Equivalent Vehicle, 1 No. Indica/Beat (Diesel) or equivalent vehicle & 1no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle and shall produce valid documents with his request.**
- iii. **Otherwise a tenderer who intends to quote for a particular vehicle only then he should have that No. and Type of vehicles available with him for which he is quoting and shall produce valid documents with his request.**
- iv. Tenderers should have the vehicles registered on his/her/firm's name.
- v. Photocopies of valid Driving License of Drivers must be supplied.
- vi. Photocopy of the Insurance copy of vehicles must be supplied.
- vii. Copy of valid PAN issued by Income tax department must be supplied.
- viii. Copy of ~~service tax~~ <sup>GST</sup> registration must be supplied.
- ix. Copies of registration certificate must be supplied.
- x. If applicable, they should have independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard

(6) **PQR's for registration**:-The firms/individuals who want to register themselves should submit the following documents on or before the last date of submitting the request for registration:

- a) They should have Minimum 3 No. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle OR 1 No. Indica/Beat (Diesel)/equivalent vehicle OR 1no. single door Mahindra Genius/ Bolero/ Tata 207/408/ equivalent vehicle and shall produce valid documents with their request.
- b) They should submit orders for execution of work related to providing any type of out-sourced vehicle for the purpose of transportation in PSPCL/PWD/Railways/MES /Mandi board or any other govt/ semi Govt. depts./Pvt industry to show their capability.
- c) Copy of valid PAN issued by Income tax department.
- d) Copy of GST registration.
- e) They should have the vehicles registered on his/her/firm's name.
- f) If applicable, they should have independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard.
- g) They should not be blacklisted by any Govt./Public Sector Utility during last three years. A self-attested undertaking will be furnished by them in this regard.
- h) The firm will deposit registration fee of Rs.1000/- (Rs One thousand only) plus GST@18 %in cash or through Demand Draft in favour of AO/GGSSTP, PSPCL, Ropar payable at Ropar.
- i) Request for registration should be submitted in the office of **Dy. CE/MMC-I, GGSSTP, PO- Ghanouli, Ropar 140 113.**

(7) **RATES**: Rates should be quoted on firm basis as below:-

Lump sum monthly rates including first 1000 KM per month for 3 No. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle, Lump sum monthly rates including first 800 KM per month for one no. Indica/Beat(Diesel) or equivalent vehicle and Lump sum monthly rates including first 1000 KM per month for 1no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle shall be

quoted. This monthly lump-sum rental and mileage charges on lump sum basis shall be payable per month irrespective of the mileage during the month.

Rate should be quoted on firm basis inclusive of all taxes, duties, levies etc. and no extra payment shall be paid by PSPCL in this regard. The rates shall remain firm during the contract period and any increase during the period of contract in the taxes, levies shall be borne by the owner at his risk and cost. No reimbursement on this account shall be given by PSPCL. *GST as applicable will be paid extra by PSPCL.*

Beyond the KMs to be covered in the lump-sum rates, fuel cost shall be reimbursed as per following:-

**a) For 2 no. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle:-**

The estimated tentative KMs to be covered per month will be around 2500 KM each for 2 no. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle. However the actual running of the vehicle may be drastically less or more from the estimated running of the vehicles.

Sr. No	Type of Vehicle	Per Kms Rate for extra KMs
1	For Mohindra Bolero/TUV 300/Xylo or equivalent vehicle	Rs. 4.80/- per KM Note:- To increase/decrease the rate by 8 paisa per KMs run (including minimum KM) for every increase or decrease, as the case may be, in the rate of Diesel by rupee 1/-taking rupee 68.13 per liter as the base price.

**b) For 1 no. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle required for PESCO Security:-**

The estimated tentative KMs to be covered per month will be around 1500 KM for 1 no. Bolero or equivalent vehicle required for PESCO Security. However the actual running of the vehicle may be drastically less or more from the estimated running of the vehicles.

Sr. No	Type of Vehicle	Per Kms Rate for extra KMs
1	For Mohindra Bolero/TUV 300/Xylo or equivalent vehicle	Rs. 4.80/- per KM Note:- To increase/decrease the rate by 8 paisa per KMs run (including minimum KM) for every increase or decrease, as the case may be, in the rate of Diesel by rupee 1/-taking rupee 68.13 per liter as the base price.

**c) For Indica/Beat(Diesel) or equivalent vehicle:-**

The estimated tentative KMs to be covered per month will be around 2500 KM for the Indica/Beat(Diesel) or equivalent vehicle. However the actual running of the vehicle may be drastically less or more from the estimated running of the vehicles.

Sr. No	Type of Vehicle	Per Kms Rate for extra KMs
1	For Indica/Beat(Diesel) or equivalent vehicle.	Rs. 3.50/- per KM Note:- To change the rate by 5 paisa per KMs run for every increase or decrease, as the case may be, in the rate of Diesel by rupee 1/-taking rupee 40.77 per liter as the base price.

**d) For 1no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle required for PESCO Security:-**

The estimated tentative KMs to be covered per month will be around 1500 KM for 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle required for PESCO Security. However the actual running of the vehicle may be drastically less or more from the estimated running of the vehicles.

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Sr. No	Type of Vehicle	Per Kms Rate for extra KMs
1	For single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle	Rs. 5.74/- per KM Note:- Variation of 5 Paisa per Rs. 1/- variation in Diesel cost shall be applicable on actual Km (i.e. 1500 Kms) run for every increase or decrease as the case may be, in the base rate of 63.14/- per liter.

(8) **PAYMENT:**

Payment of Monthly rental on lump sum basis and mileage charges on KM basis, shall be made by FA& CAO, Office on monthly basis on the presentations of the bill approved by the concerned officer/ ASE-S&T in the succeeding month. No advance payment on any account will be made. The payment of permit/any other fees & levies at the interstate barrier etc. shall be paid by the firm. Bank Charges if any shall be borne by contractor/ owner of vehicle. Income tax at the prevailing rates shall be deducted while clearing the bills for payment.

- (9) **PERIOD:** Contract period will be for one year. PSPCL will have the option to extend the contract period at the same terms and conditions/latest instruction of PSPCL applicable at the time of extension. However, the contract can be terminated by PSPCL by giving 15 days' notice at any time during the contract period. Decision of PSPCL will be final and binding on the contractor in this regard and no compensation shall be payable by GGSSTP, PSPCL. Trial period shall be 30 days of operation. The order shall be confirmed thereafter subject to satisfactory performance, failing which order shall stand automatically cancelled.

(10) **CONDITIONS REGARDING VEHICLE:**

- i. The vehicle should be light commercial vehicle with yellow name plate and entry of the same must be in the RC.
- ii. The vehicle should be in very good running condition and it should not be more than four years old i.e. First Purchase/Registration of vehicle should be on or after Aug, 2015. The Vehicle shall be provided with reliable spare tyres, tools, spares and consumables in order to attend the minor repairs while traveling.
- iii. Log book shall be maintained by firm for recording the mileage undertaken by the vehicle during the contract period.
- iv. Kilometer reading will start and terminate at PSPCL's Office where the contract vehicle is attached. No mileage will be permitted for lunch/tea break etc. Meter indicating the kilometers run (Milo-meter) should be in good working conditions and accurate and in accordance with the Regulations of Motor Vehicles Deptt.
- v. All expenses towards service charges, Mobil-oil, fuel charges (Diesel/Petrol) and other repairs and maintenance of vehicles will be borne by the owner and the vehicles shall be kept in perfect running condition and in case of breakdown of vehicle alternative vehicle shall be made available.
- vi. Road tax for the vehicle shall be paid regularly and kept up-dated by the owner. The owner at his own cost will get done Passing/obtaining fitness certificate and updating of Registration of vehicle from the concerned registering authority.
- vii. The vehicle shall be duly insured comprehensively including third party insurance during the period of engagement with the Deptt. Insurance premium shall be paid by the owner. Lodging insurance claims with the insurance company will be owner's responsibility in case of any such eventuality.
- viii. Owner should also have valid permit from RTO and valid pollution certificate for the vehicle and the same should be available with driver and produced on demand.
- ix. The Vehicle will be released for servicing and maintenance for the day, as and when necessary without any deduction of payment provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation

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to the concerned officer. The service should be managed preferably on a Gazetted holiday or Sunday. Alternate vehicle should be made available during such repair/servicing/maintenance.

- x. The vehicle should be available at duty point round the clock particularly. No extra payment will be made by PSPCL in late night use of vehicle except night halt. Rs. 200/- per night halt will be paid by PSPCL.
- xi. In case of accident, any type of challan, halt charges, penalty, damage, court case, police case etc., the sole responsibility will be of the owner of the vehicle and PSPCL will not be party in such case.
- xii. The seats shall be well cushioned and should have fine, neat and clean seat covers. Vehicle shall also have rubber floor mats.
- xiii. Parking charges/Toll Tax if any during execution of the journey will be paid by PSPCL as applicable on production of actual receipts.
- xiv) Vehicle may be deputed anywhere in or outside Punjab and all expenses regarding any type of taxes, duties, permit fee etc. shall be borne by the contractor.

11) **CONDITIONS FOR DRIVER:**

- i. An efficient & healthy driver possessing a valid license for running the vehicle shall be provided by the tenderer at his own cost. Driver should be provided with mobile phone for communication. The driver should be very polite and punctual and under no circumstances driver of the vehicle be under the influence of any intoxicating drink or drug. The supplier shall be responsible for the conduct of the driver. Gate pass will be issued to driver by GGSSTP authorities. Driver should not be changed without prior notice to GGSSTP authorities.
- ii. The PSPCL shall have the right to discontinue hiring of vehicle if the opinion of the officers of the PSPCL by whatever designation such officer is called (the expression "Office of the PSPCL" hereinafter shall convey by same meaning) the behavior of the driver is found objectionable, and his opinion in this regard shall be final and binding on the supplier.
- iii. Alternative replacement of driver shall be the responsibility of contractor/ owner of the vehicle in case driver has to proceed on leave or not available on medical grounds etc.
- iv. The charges on account of drivers' salary, EPF if applicable, overtime and all other incidental charges shall be borne by contractor/owner of the vehicle..

(12) **Penalty:**

In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer on any account or delay in sending the vehicle a penalty of Rs. 500/- per day of the delay shall be levied for each requisition not complied with. In addition no payment of that day will be paid on pro rata basis. Contractor is liable to make available a substitute vehicle, if the vehicle on contract during transit falls under break down; in case of any inconvenience is experienced in the performance of trips, due to other reasons, failing which alternate arrangement will be made by PSPCL at the risk and cost of the contractor and the amount will be deducted from any amount due to the contractor from the PSPCL.

(13) **SECURITY DEPOSIT:**

Security @ 5% will be deducted from the running bills & EMD will be adjusted towards security deposited and will be refunded after faithful execution of the contract.

**STANDARD TERMS AND CONDITIONS:**

- i. Income Tax and other taxes, charges shall be deducted as per prevailing rates while clearing the bills for payment.
- ii. The PSPCL will not be responsible for any expenses or losses that may be incurred by the bidder of tender in preparation of the tender.

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- iii. If the date of opening of tenders happens to be a holiday, the tenders shall be opened on the next working day.
- iv. EPF, if applicable in respect of drivers engaged by the tenderer will be borne by the owner of the vehicle.  
In case of accident, any type of challan, halt charges, penalty, damage, court case, police case etc., the sole responsibility will be of the owner of the vehicle and PSPCL will not be party in such case.
- v. Non-compliance of agreement shall invite forfeiture of the earnest money of the tenderer so deposited with PSPCL.
- vi. Due to negligence of driver/firm any loss to PSPCL material/equipment, the firm will be responsible for that and the same will be recovered from the firm.
- vii. PSPCL employees and their near relatives are not allowed to bid for tenders.
- viii. Earnest money deposit of unsuccessful tenders will be refunded as per rules after finalizing the tenders.
- ix. No interest will be paid on the earnest money or security deposit.
- x. The Contractors will have to execute an agreement with PSPCL on non-judicial stamp paper of Rs. 100/- for faithful execution of the work as per terms & conditions of the work order.
- xi. All legal proceedings against this contract shall be in the Jurisdiction of Court at Ropar.

All other general terms & conditions shall be as per PSPCL Works Regulations 1997 amended up to date and all other relevant Regulations/fair wage clauses/Labour laws shall also be applicable.

*[Handwritten signature]*  
Dy. CE/ Monitoring  
GGSTP, Rupnagar.  
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**PERFORMA FOR QUOTING RATES**

Sr. No.	Description of Work	No. of Vehicles	Lump sum monthly charges for each vehicle.	Total Lump sum monthly charges( Rs. )
1.	Hiring of 3 No. vehicle (Mahindra Bolero/TUV 300/Xylo or equivalent vehicle) along with driver on monthly rental basis as per tender specifications including first 1000 KMs for each vehicle	3		
2.	Hiring of 1 No. Indica/Beat(Diesel) or equivalent vehicle along with driver on monthly rental basis as per tender specifications including first 800 KMs	1		
3.	Hiring of 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408 or equivalent vehicle along with driver on monthly rental basis as per tender specifications including first 1000 KMs	1		
		Total		

Authorized signatory

## NOTE:-

1. Quoted rates should be firm and inclusive of all taxes, levies and any other charges. *GST as applicable will be paid extra by PSPCL.*
2. Firm may quote for any one vehicle or more or all the vehicles collectively.
3. Evaluation of tenders will be done on the basis of the rates quoted for the individual vehicle.
4. If the rates for any vehicle quoted by two or more firms are same, then preference will be given to the firm which has quoted for more vehicles.
5. Work may be distributed between two or more firms as the case may be, on the basis of evaluation of tenders for the purpose of L-1 status.




## SCOPE OF WORK


Hiring of Total 5 No. Vehicles 3 No Mohindra Bolero/TUV 300/Xylo or equivalent vehicle, 1 no. Indica/Beat (Diesel) or equivalent and 1 no. single door Mahindra Genius/Bolero/Tata 207/408 or equivalent along with drivers at GGSSTP, Rupnagar through outsourcing for following purpose:

a) For 2 No. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle and 1 no. Indica/Beat (Diesel) or equivalent

- To transport officers to micro hydel (appx 8kms away from plant).
- Used as common pool for transporting officers of plant for attending court cases/meetings/carrying spot purchase at different location in Punjab.
- Any other plant related work in or outside Punjab.

b) For 1 No. Mohindra Bolero/TUV 300/Xylo and 1 no. single door Mahindra Genius/Bolero/Tata 207/408 or equivalent vehicles

- Required for use by PESCO security at GGSSTP, Rupnagar.

  
Dy. CE/Monitoring  
GGSSTP, Rupnagar.







CONTRACT AGREEMENT

13-13

This contract agreement made this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ between the PUNJAB STATE POWER CORPORATION LIMITED here in after called "Purchasers" and \_\_\_\_\_ having their Regd. Office at \_\_\_\_\_ here in after called "Transporter" for the work order for \_\_\_\_\_ in accordance with Tender Enquiry No. \_\_\_\_\_ dated: \_\_\_\_\_ and Transporter's proposal No. \_\_\_\_\_ dated: \_\_\_\_\_

This is confirmation of the advance acceptances notified in the Purchaser letter No. \_\_\_\_\_ where the Purchaser has accepted the proposal of the Transporter for \_\_\_\_\_ as per work order no. \_\_\_\_\_ dated: \_\_\_\_\_.

In view of the forgoing, the Purchaser and the **Transporter** have agreed to the scope of work and the terms and conditions of the order settled between them.

The NIT, Tender Specifications, the **Transporter's** proposal and related correspondence and the Work Order acknowledged/accepted by the Transporter form part of this agreement.

The agreement contains 1 page.

In witness where of the parties here to have affixed their signatures on the day month and year written as above.

Transporter

Purchaser

*Ar*

*SP*