

PUNJAB STATE POWER CORPORATION LIMITED
INPUT PERFORMA FOR IDENTITY CARD

(USE BLACK PEN TO FILL FORM)

Employee's Code (Must be filled)
 (Allotted in HR Database)

First Name
Middle Name
Last Name
Father's Name

Date Of Birth 19__
 DD MM YYYY

Income Tax A/C No.
 (PAN No.)

Blood Group

Dt. of Joining
 DD MM YYYY

Present Designation
Present Office
Address
 Correspondence

 Distt : Pin :

Telephone No.

**Colored Passport
Size Photograph**

PASTE ONLY

Signature/Thumb Impression of the Employee

Reason

New Joining	(dt. Of Joining)	(Designation)	(Office)
Promotion*	(Dt of Departure)	(Previous Post)	(Previous Office) (Dt of Join. Present Post) (Office Where joined.)
Damaged*	(Kindly attach damaged Original ID – Card)		
Lost	(BA-16 No.) Attach proof	(Dt Of Issue of BA-16)	(FIR NO) Attach proof (Dt of Issue of FIR No.)

Note : -

1. Attach original I-Card in case of damages / Transfer / Promotion.
2. Do not staple the photo.
3. Submit the duly filled performa to concerned DDO