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TENDER DOCUMENTS


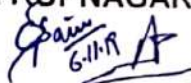
FOR

Hiring of 5 Nos. (Mahindra Bolero/TUV 300/Xylo or equivalent),
1 no. Indica/Beat (Diesel) or equivalent and 1 No. single door
Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent) vehicle
along with drivers at GGSSTP, Rupnagar through outsourcing

AT

G.G.S.S.T.P, P.S.P.C.L.

RUPNAGAR


OFFICE OF THE
DY. CE/MONITORING
GGSSTP, RUPNAGAR

6-11-19

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MAIN INDEX

NAME OF WORK- Hiring of 5 Nos. (Mahindra Bolero/TUV 300/Xylo or equivalent), 1 no. Indica/Beat (Diesel) or equivalent and 1 No. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent) vehicle along with drivers at GGSSTP, Rupnagar through outsourcing

Name of Circle- Mechanical Mtc Circle-I, GGSSTP, Roopnagar.

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PUNJAB STATE POWER CORPORATION LTD
(GURU GOBIND SINGH SUPER THERMAL PLANT, RUPNAGAR)
TENDER SPECIFICATIONS

Tenders are invited on behalf of PSPCL, for execution of following jobs:-

Sr. No.	Description of Work	No. of Vehicles
1.	Hiring of 3 No. vehicles (Mahindra Bolero/TUV 300/Xylo or equivalent vehicle) along with driver on monthly rental basis as per tender specifications.	3
2.	Hiring of 1 No. Indica/Beat(Diesel)or equivalent vehicle along with driver on monthly rental basis as per tender specifications.	1
3.	Hiring of 1 No. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent with driver on monthly rental basis as per tender specifications.	1

1.	Tender Enquiry No.	246/P-3/EMPW-11601 dt-6-11-19
2.	Last date for receiving request for registration	3 day advance from the last date of opening
3.	Last date for Receipt of tender document	21-11-19 up to 11:00 Hrs
4.	Date and Time of Opening of tender	21-11-19 at 11:30 Hrs
5.	Cost of Tender Documents	Rs. 1000/-(One Thousand Only) plus GST@18%

Complete details are enclosed as under:-

1. Complete specifications with terms and conditions.
2. Scope of work.
3. Performa for quoting rates.
4. Proforma for contract agreement.


 Dy. CE/ Montg.
 GGSSTP, Rupnagar.


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PUNJAB STATE POWER CORPORATION LTD
(GURU GOBIND SINGH SUPER THERMAL PLANT, RUPNAGAR)
TENDER NOTICE

1.	Address of issuing authority	Dy. CE/ Monitoring, GGSSTP, P.O. Ghanauli, Rupnagar-140113
2.	Tender Enquiry No.	246 /P-3/S&T/Emp. W-11601 dated 6-11-19
3.	Scope/short description of work	Hiring of 5 Nos. (Mahindra Bolero/TUV 300/Xylo or equivalent), 1 no. Indica/Beat (Diesel) or equivalent and 1 No. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent) vehicle along with drivers at GGSSTP, Rupnagar through outsourcing
4.	Last date for receiving request for registration	3 day advance from the last date of opening
5.	Last date for Receipt of tender document	21-11-19 up to 11:00 Hrs
6.	Date and Time of Opening of tender	21-11-19 at 11:30 Hrs
7.	Cost of Tender Documents	Rs. 1000/-(One Thousand Only) plus GST@18%
8.	Mode of tendering	Limited-Tender
9.	Completion period	One year from the date of issue of Work Order with option to extend further.
10.	Bidder should submitted Rs.1000/- (Non Refundable) plus GST@18%in cash or in the form of DD drawn in favour of AO/O&M, GGSSTP, Ropar payable at Ropar as tender document fee along with quotation.	

Terms and conditions:-

1. Vehicle should not be more than 4 years old i.e. date of 1st purchase/ registration of vehicle should be on or after Aug, 2015.
2. In addition to 3 nos. Mahindra Bolero/TUV 300/Xylo or equivalent vehicles and 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicles are also acceptable.
3. Similarly In addition to Indica/Beat (Diesel), equivalent vehicles are also acceptable.
4. In case date of issue / receipt /opening of tender documents happen to be holiday the tender shall be issued/ receipt/ opened on next working day.
5. **ELIGIBILITY CONDITIONS:**
 - i. Tender specifications will be issued to only those firms/individuals who have valid registration with GGSSTP/PSPCL/PSTCL/NTPC/other Govt.& Semi Govt. organizations for providing any type of out-sourced vehicle for the purpose of transportation.
 - ii. *The tenderer quoting for all the above vehicles should have Minimum 3 No. Mahindra Bolero/TUV 300/Xylo or equivalent, 1 No. Indica/Beat (Diesel) or equivalent vehicle & 1no. single door Mahindra Genius/ Bolero/ Tata 207/408/ or equivalent vehicle and shall produce valid documents with his request.*
-Otherwise a tenderer who intends to quote for a particular vehicle only, then he should have that No. and Type of vehicles available with him for which he is quoting and shall produce valid documents with his request.
 - iii. Tenderers should have the vehicles registered on his/her/firm's name.
 - iv. Photocopies of valid Driving License of Drivers must be supplied.



- v. Photocopy of the Insurance copy of vehicles must be supplied.
 - vi. Copy of valid PAN issued by Income tax department must be supplied.
 - vii. Copy of GST registration must be supplied.
 - viii. Copies of registration certificate must be supplied.
 - ix. If applicable, they should have Independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard
6. PQR's for registration:-The firms/individuals who want to register themselves should submit the following documents on or before the last date of submitting the request for registration:

- a) They should have minimum 3 no. Mohindra Bolero/TUV 300/Xylo or equivalent vehicle OR 1 No. Indica/Beat (Diesel)/equivalent vehicle OR 1 no. single door Mahindra Genius/ Bolero/ Tata 207/408/ equivalent vehicle and shall produce valid documents with their request.
 - b) They should submit orders for execution of work related to providing any type of out-sourced vehicle for the purpose of transportation in PSPCL/PWD/Railways/MES /Mandi board or any other govt/ semi Govt. depts./Pvt industry to show their capability.
 - c) Copy of valid PAN issued by Income tax department.
 - d) Copy of GST registration.
 - e) They should have the vehicles registered on his/her/firm's name.
 - f) If applicable, they should have independent EPF and ESI account no. issued from the concerned departments. If not applicable they will give Notary attested AFFIDAVIT in this regard.
 - g) They should not be blacklisted by any Govt./Public Sector Utility during last three years. A self-attested undertaking will be furnished by them in this regard.
 - h) The firm will deposit registration fee of Rs.1000/- (Rs One thousand only) plus GST@18 % in cash or through Demand Draft in favour of AO/GGSSTP, PSPCL, Ropar payable at Ropar.
 - i) Request for registration should be submitted in the office of **Dy. CE/MMC-I, GGSSTP, PO-Ghanouli, Ropar 140 113.**
8. All tenders must be accompanied by the earnest money at the rates prescribed in the tender specifications except in the case of those tenderers who are specifically exempted therefrom.
 9. Tenders received through telegraph, telex, fax, hand written and late, incomplete & conditional tenders shall not be considered at all.
 10. Tenders of such bidders who are failed to produce valid registration certificate, shall not be opened.
 11. PSPCL reserves the right to reject any or all the tenders without assigning any reason.
 12. PSPCL Works Regulations 1997 clauses amended up to date shall also be applicable.
 13. All other relevant Govt. Rules/laws/regulations amended up to date shall also be applicable.


Note:-

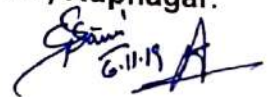
CONDITIONS REGARDING VEHICLE:

- i. The vehicle should be light commercial vehicle with **yellow name plate** and entry of the same must be in the RC.
- ii. The vehicle should be in very good running condition and it should not be more than four years old i.e. First Purchase/Registration of vehicle should be on or after Aug, 2015. The Vehicle shall be provided with reliable spare tyres, tools, spares and consumables in order to attend the minor repairs while traveling.
- iii. Log book shall be maintained by firm for recording the mileage undertaken by the vehicle during the contract period.
- iv. Kilometer reading will start and terminate at PSPCL's Office where the contract vehicle is attached. No mileage will be permitted for lunch/tea break etc. Meter indicating the kilometers run (Milo-meter) should be in good working conditions and accurate and in accordance with the Regulations of Motor Vehicles Deptt.

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- v. All expenses towards service charges, Mobil-oil, fuel charges (Diesel/Petrol) and other repairs and maintenance of vehicles will be borne by the owner and the vehicles shall be kept in perfect running condition and in case of breakdown of vehicle alternative vehicle shall be made available.
 - vi. Road tax for the vehicle shall be paid regularly and kept up-dated by the owner. The owner at his own cost will get done Passing/obtaining fitness certificate and updating of Registration of vehicle from the concerned registering authority.
 - vii. The vehicle shall be duly insured comprehensively including third party insurance during the period of engagement with the Deptt. Insurance premium shall be paid by the owner. Lodging insurance claims with the insurance company will be owner's responsibility in case of any such eventuality.
 - viii. Owner should also have valid permit from RTO and valid pollution certificate for the vehicle and the same should be available with driver and produced on demand.
 - ix. The Vehicle will be released for servicing and maintenance for the day, as and when necessary without any deduction of payment provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer. The service should be managed preferably on a Gazetted holiday or Sunday. Alternate vehicle should be made available during such repair/servicing/maintenance.
 - x. The vehicle should be available at duty point round the clock particularly. No extra payment will be made by PSPCL in late night use of vehicle except night halt. Rs. 200/- per night halt will be paid by PSPCL.
 - xi. In case of accident, any type of challan, halt charges, penalty, damage, court case, police case etc., the sole responsibility will be of the owner of the vehicle and PSPCL will not be party in such case.
 - xii. The seats shall be well cushioned and should have fine, neat and clean seat covers. Vehicle shall also have rubber floor mats.
 - xiii. Parking charges/Toll Tax if any during execution of the journey will be paid by PSPCL as applicable on production of actual receipts.
 - xiv) Vehicle may be deputed anywhere in or outside Punjab and all expenses regarding any type of taxes, duties, permit fee etc. shall be borne by the contractor.


Dy. GE/Monitoring
GGSTP, Rupnagar.


6.11.19