



# PUNJAB STATE POWER CORPORATION LIMITED

(Regd. Office : PSEB Head Office, The Mall, Patiala - 147001) Website: www.pspcl.in

OFFICE OF THE E CHIEF NGINEER /GGSSTP,

MATERIAL MANAGEMENT CELL-II, V&P.O. GHANAULI, ROOPNAGAR-140113

Phone no. 01881-275666 E-mail : se-monitoring-ggsstp@pspcl.in

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Regd.

To

Addresses as overleaf.

Memo No. 3091/3101

IP-2/EMP-11586

Dated 24/5/19

**Subject :-** Purchase of Monitors for computer & Communication Cell, EMC, GGSSTP Roopnagar (against capital T&P funds for year 2019-20)

Enquiry No. 7130 IP-2/EMP-11586 Dated : 24-5-19

Date & Time of Receipt of Tender 25-6-19 up to 11.00 AM

Date & Time of Opening of Tender 25-6-19 at 11.30 AM

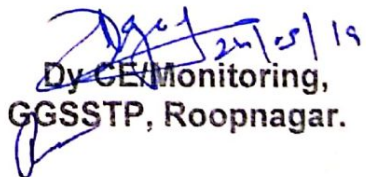
(In case of opening date happens to be holiday, tender shall be opened on next working date at the same time.)

Dear Sirs,

Please send your sealed quotation in duplicate in the Performa attached on the firm prices for the supply and delivery of items as detailed in Annexure 'A' enclosed. Enquiry No. and date of opening of tender must be legibly mentioned at right top corner of sealed cover. General terms & conditions shall be as per Annexure 'B' attached. Your quotation should be accompanied with Earnest money at the rates prescribed in Clause No. 13 (if applicable) of Annexure 'B'. For each item, unit rates should be quoted strictly on the attached Performa of pricing schedule. Please note that if quoted rates are not as per attached Performa, the offer is liable to be rejected. Insurance and freight charges should be quoted separately, if any.

Also please note that competent authority may distribute the quantities to be procured on more than one firm.

The offer must be kept valid for at least 120 days as per clause No.6 of Annexure 'B'.

  
Dy CE Monitoring,  
GGSSTP, Roopnagar.

D/A - Annexure-A,  
Annexure - B: Terms & Conditions,  
Performa of Pricing Schedule,  
Schedule of deviations & Undertaking Form.

CC :-

- 1 Dy CE/EMC, GGSSTP, Roopnagar along with Annexure 'A' to check specifications and intimate if there is any discrepancy please.
- 2 FA & CAO/GGSSTP, Roopnagar.
- 3 Notice Board.



# PUNJAB STATE POWER CORPORATION LIMITED

(Regd Office PSEB Head Office The Mall Patiala - 147001)  
Corporate Identity Number U40109PB2010SGC033813 Website www.pspcl.in  
GURU GOBIND SINGH SUPER THERMAL PLANT RUPNAGAR

OFFICE OF THE CHIEF ENGINEER/GGSSTP (ISO 9001:2000 CERTIFIED)

MATERIAL MANAGEMENT CELL-II, V&P.O. GHANAULI, RUPNAGAR-140113  
(FAX NO-01881-274232, PH NO. 01881-275666) E-Mail: se-monitoring-ggsstp@pspcl.in

## Annexure-'A'

Enquiry No.:- 7130 /P-2/EMP- 11586 Dated: 24-5-19

### DETAIL OF MATERIAL AND TECHNICAL SPECIFICATIONS

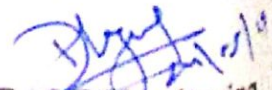
Sr. No.	GGSSTP Code No.	Description	Qty. No's
1.	TP045118	18.5 inch LED Monitor Make LG/ Samsung/ Acer/ HP/ Dell	20

### Terms and Conditions :-

- 1) Fax/Telegraphic tender shall not be accepted.
- 2) The tenders will be submitted in two parts.
  - a) **Part-I** - Technical & Commercial bids.
  - b) **Part-II** - Price Bid.
- 3) The rates should be quoted on FOR destination basis giving break up of FOR Destination price as per proforma attached.
- 4) The proforma for price schedule enclosed with specification shall be filled by tenderers duly typed and hand written prices shall not be accepted
- 5) In addition to the break-up of total price i.e. ex-works cost, GST, Freight, Insurance and Packing the bidders should also give split up of ex-works price.
- 6) **Split up of ex-works prices shall indicate cost of raw material, Labour component and overhead expenses.**
- 7) Raw material can further be divided into 3-4 parts depending upon type of material.
- 8) The offer should be kept valid for 120 days from date of opening of tenders.
- 9) The bidders are not allowed to indicate over all discount on the quoted price for which split up has been given as mentioned in Sr. No. 6 & 7 above. However, quantity/payment discount can be given by the tenderer in the main tender.
- 10) Any firm offering discount on the quoted price or after the opening of tender will be out rightly rejected.
- 11) Competent authority may distribute the quantities to be procured on more than one firm.

- 12) Quantity can be increased or decreased.
- 13) **Relevant literature/catalogue should be sent along with quotation.**
- 14) **Negotiation shall not be held except with lowest bidder.**
- 15) Random testing of material on receipt in GGSSTP Store irrespective of the fact whether or not it was inspected before despatch shall be carried out by PSPCL. In case of any failure the entire lot shall be rejected at the risk and cost of the supplier.
- 16) Any deviation from PSPCL's standard terms and conditions be clearly mentioned in quotation under "**Schedule of deviations**" otherwise all terms and conditions will be deemed to have been accepted.
- 17) GST act & laws shall be applicable as per clause-16 of Annexure-B. Firm should mention GST number in their offer.
- 18) Supply the recent copies of PO's placed to other states on your firm for the same items in justification of quoted rates.
- 19 ) The firm shall be full responsible for the Interchange-ability and requisite certificate shall be furnished by the firm in this regard for all consignments.
- 20) Entry tax, if applicable, its rate must be indicated.
- 21) Any firm which at the time of opening of tender, falls in any of the following categories shall be regarded as defaulter and shall not be eligible for participation in any new Tender Enquiry for a period three years from the date of issue of purchase order in which it has defaulted.
  - i) The firm is a defaulter for the supply of 35% or more quantity on the date of expiry of the contractual delivery period for the total ordered quantity.
  - ii) The firm is a defaulter for any quantity for more than 6 Months from the date of expiry of the contractual delivery period for the total ordered quantity.

This clause shall be applicable item wise (All types, sizes and ratings) against which the firm has become defaulter under the above said conditions.
- 22) Firms which are registered with MSME are required to provide their registration certificate along with quotations Please also note Clause No 30 (a)
- 23) All other terms and conditions are as per Annexure-B attached.

  
DyCE/Monitoring  
GGSSSTP, Roopnagar.

Performa of pricing schedule

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**BREAK UP OF F.O.R. DESTINATION PER UNIT PRICE**  
(THIS MUST ACCOMPANY THE TENDER DULY TYPED)

NAME OF TENDERER : \_\_\_\_\_  
 QUOTED QUANTITY : \_\_\_\_\_  
 NATURE OF PRICE : **FIRM**

A)	Break-up	(Rs.)
1.	Ex-works per unit price inclusive of packing forwarding (forming part of production)  a) Cost of Major Component per item b) Cost of Minor Component per item. c) Cost of Labour charges per item. d) Overhead expenses per item. e) Packing charges forming part of production cost f) Any other charges	
2.	GST @ _____%	
3.	Sub total (1+2)	
4.	Packing cost (not forming part of production cost)	
5.	GST @ _____%	
6.	Sub total (4+5)	
7.	Forwarding charges.	
8.	GST @ _____%	
9.	Sub total (7+8)	
10.	Freight charges.	
11.	GST @ _____%	
12.	Sub total (10+11)	
13.	Insurance charges	
14.	GST @ _____%	
15.	Sub total (13+14)	
16.	Total (6+9+12+15)	
17.	All-inclusive FOR Destination per unit Rate (3+16)	

**Note:** 1. The firms should quote **FIRM** Prices only and offers of firms quoting variable prices shall be out rightly rejected

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Address and Seal of the firm

**NOTES:**

- i) If rate of GST in Para A is not given, the maximum applicable rate of GST, prevailing at the time of opening of tender, shall be taken into consideration.
- ii) The firms indicating NIL or concessional rate of GST in their tenders will have to absorb GST up to the full rate applicable at the time of tendering. The firm who do not agree to this stipulation or indicate GST as extra without indicating the applicable rate shall be loaded with maximum rate of GST for evaluation purpose.
- iii) In case quoted prices or any other declaration/ statement given in this annexure do not tally with the ones given in main tender or elsewhere, the ones given here shall be considered as the quoted price.
- iv) Any arithmetical error shall be considered to the advantage of the purchaser.
- v) The bidders shall not be allowed to indicate over all discount on the quoted price for which split up has been given. Any firm offering discount of the quoted price or after the opening of tender will be out rightly rejected.
- vi) The provisions of GST acts shall prevail upon wherever applicable in the terms and conditions of the specification.
- vii) The firm shall indicate the HSN code of each item.

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**ANNEXURE-I**  
**(Referred to clause 29 (c) of Schedule-B)**

**UNDERTAKING FORM**  
**(To be entered on a Non-judicial Stamped paper of Rs. 50/- only)**

I/We-----on behalf of M/s-----state that our works are situated in the State of Punjab and we claim "order Preference" as stipulated in the P.S.P.C.L Tender Enquiry No.-----opened on ----- against which we have submitted our offer dated ----- . We undertake to execute the order/contract upto a maximum of -----nos. /quantity if placed/awarded on/to us even by counter offer at the rates worked out by Punjab State Power Corp. Ltd. in accordance with its Purchase Regulations. It is further understood that in the event of refusal by us or failure on our part to execute the order/contract (in full or in part) placed/awarded on/to to us under 'Order Preference' on any account what-so-ever, the Punjab State Power Corp. Ltd. shall have the right to forfeit the Earnest Money/ PEMD deposited by us and we shall have no claim for the refund thereof. The Punjab State Power Corp. Ltd. shall also have the right to suspend business dealings/blacklist with/my/our firm, without prejudice to other rights accruing to the Punjab State Power Corp. Ltd. under the Purchase Order/Contract if placed/awarded on/to us.

Signature of Constituted attorney